Meeting was called to order at 9:37 a.m. by Chairman Emig.


Also present: Russ Wayne-Jail Administrator, Rosie McKinstry-Equalization Department, Donald LaBrenz-Building Official, Jon-Thomas Burgess-Technology Coordinator, Kaye Frederick-Family/Probate Court Administrator, Cyndi Hunt-Friend of the Court, Jamie Eichenberg and Jill Johnson-Friend of the Court staff, Scott Schryer-C.O.A. Director, Lori Leudeman-County Treasurer, Pete Carlson-Community Corrections Director, Dani Taylor-Prosecutor's Office, Senator Darwin Booher, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and a few members of the public.

Motion by Commissioner Elkins, supported by Commissioner Wayne, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee Comment: Jamie Eichenberg, Friend of the Court employee, asked questions and commented on the wage classification and compensation study.

Moved by Commissioner Elkins, supported by Commissioner Halladay, to approve the minutes of August 4, 2015. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the current claims of the County in the amount of $44,030.66. Recommendation was unanimously supported.

Sheriff Sale of Vehicles
Justin Halladay, Undersheriff, reviewed the bids received for the sale of three (3) Sheriff's vehicles. The bids were reviewed and the following recommendation was made.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the sale of the 2008 Dodge Charger in the amount of $4,568 and the 2010 Dodge Charger in the amount of $5,048 to Bayridge Motors, Inc. of Island Lake, Il; the 2009 Ford Fusion for $2,756 to John Gerrity of Dearborn Heights, MI and authorize the County Clerk to sign off on the titles. If the awarded vendors do not arrange within two (2) weeks to pick up the vehicles, they will be awarded to the next highest bidder. Recommendation was unanimously supported.

Sheriff Office Renovation and Addition
Undersheriff Justin Halladay gave a brief update on the jail renovation project. Completion is close and he anticipates it may occur by the end of next week.

White Pine Trail Surfacing
Susan Vander Pol, County Coordinator, presented information received from the DNR regarding the paving of the Fred Meijer White Pine Trail between Reed City and LeRoy. They are asking for either a letter supporting the project or a Resolution of Support. Discussion was held.
Recommended by Commissioner Gregory, supported by Commissioner Tiedt, to approve the Resolution of Support for the Asphalt Surfacing of the Fred Meijer White Pine Trail. Recommendation was unanimously supported.

**Veterans Services Adhoc Committee Meeting**
Susan Vander Pol, County Coordinator, presented a corrected job description recommended by the committee for Board approval. She advised that the position will be a Level 7 position and explained the pay level associated with the position. The committee is also recommending the position be 28-29 hours per week. Discussion was held regarding the grant offered by the State and the committee recommendations.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to create a part-time County position of Director of Veterans’ Services. Recommendation was unanimously supported.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt to approve the Director of Veterans’ Services job description. Recommendation was unanimously supported.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the part-time Director of Veterans’ Services position at a level 7, $14.51 per hour. Recommendation was unanimously supported.

**County Classification & Compensation Study**
Chairman Emig commented on the wage classification and compensation study. Commissioner Tiedt asked for Department Head input from those present at today's meeting. Scott Schryer, C.O.A. Director, commented on the study and said that overall he was happy with the study. He also asked that instead of his part-time employees receiving step-increase every four (4) years, he would like to see it every two (2) years like other County employees. Discussion was held on why their step increases has been different. Rosie McKinstry, Equalization Director, spoke regarding the wage classification and compensation study and commented that she would hope the Board considers the "actual" years of service some long time employees have actually been in their positions. Cyndi Hunt, Friend of the Court, spoke regarding the wage classification and compensation study explaining some of her concerns with some positions within her department. Kaye Frederick, Family/Probate Court Administrator, spoke regarding the wage classification and compensation study and noted her staff was happy with more steps. Jon-Thomas Burgess, Technology Coordinator, shared some concerns regarding the wage classification and compensation study. Susan Vander Pol, County Coordinator, advised the study is in-depth and complicated, but asked for direction in putting any portions into place as we proceed with the 2016 budget process. A lengthy discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to adopt the Classification and Compensation Study with the 11 step system with implementation on January 1, 2016. Recommendation was unanimously supported.

Recommended by Commissioner Gregory, supported by Commissioner Halladay, to put all part-time positions on the Classification and Compensation study scale effective January 1, 2016. Recommendation was unanimously supported.
Recommended by Commissioner Gregory, supported by Commissioner Tiedt, to give all part-time positions in the County a step-increase every two (2) years until they reach the maximum step. Recommendation was unanimously supported.

Discussion was also held regarding Elected Officials salaries as well as the salary for the Board Coordinator. No decisions were made at this time. Susan Vander Pol, County Coordinator advised these should be made by the second meeting in October.

Community Corrections Program
Pete Carlson, Community Corrections Director, spoke to the Board about the reduced State funding for the Community Corrections Program. He is projecting a $29,000 shortfall from this year for the overall program. He explained why the State funding has changed and noted it is connected to the Michigan Prisoners Re-entry Program and since our County doesn't send that many people to prisons, the formula for State funding will be going down drastically for our County. Jail Administrator, Russ Wayne, spoke in support of the Community Corrections Program and explained how losing this program could cost the County revenue. Discussion was held.

2016 County Budget
Susan Vander Pol, County Coordinator, spoke about where we are at in the 2016 budget process and asked if any Board members have any recommendations they wish to discuss as we move forward with the process.

Budget Amendments & Journal Register Report
Commissioner Tiedt reviewed the budget amendments presented and asked for them to be approved.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the budget amendments and the July Treasurer’s Journal Entries Report as presented. Recommendation was unanimously supported.

E.M.S. Northwest Quadrant/Tustin Station
Susan Vander Pol, County Coordinator, updated the Board from a meeting at the location on Monday of this week. Commissioner Gregory noticed the interior walls appear to be up at the site.

Medical Examiner Administrative Assistant Travel
Susan Vander Pol, County Coordinator, explained the request from the Medical Examiner's Administrative Assistant to travel to an out-of-state conference. The cost for the travel will be split between all the counties served by our Medical Examiner. A brief discussion followed.

Recommended by Commissioner Elkins, supported by Commissioner Tiedt, to approve the out of state travel for the Medical Examiner’s Assistant to North Carolina for the National Association of Medical Examiner’s Annual Conference and pay our share of the expenses. Recommendation was unanimously supported.
C.O.A. Marion Building
Scott Schryer, C.O.A. Director, shared information with the Board from the engineering report on the Marion Building. The engineering study showed an estimated cost for the project at between $120,000 and $180,000. Discussion was held.

FOIA Forms Revisions
Susan Vander Pol, County Coordinator, shared a revised Notice of Denial of a FOIA request from received from County Counsel. She asked for approval by the Board. Discussion was also held on future form revisions as required by the new FOIA law.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the Notice of Denial of FOIA Request form and that future minor changes to forms for FOIA do not need Board of Commissioners approval for changes. Recommendation was unanimously supported.

Employee/Board Comments: None.

Extended Public Comment: Senator Darwin Booher addressed the Board and advised them on the current status of the State's budget. He spoke briefly about roads and how legislatures will continue to work on funding for roads. He also spoke about several other issues legislators will be looking at in the fall session.

Moved by Commissioner Tiedt, supported by Commissioner Gregory to adjourn at 11:50 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman