OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JANUARY 20, 2015

The Committee meeting was called to order at 9:30 a.m. by Chairman Emig.


Also present: Mark Watkins-E.M.D. Director, Joanne Lemieux-Project Starburst, Bob Van Putten-Landmark Design Group, Jeremy Beebe-E.M.S. Director, Scott Schryer-C.O.A. Director, Justin Halladay-Undersheriff, Susan Vander Pol-County Coordinator, Karen Bluhm- County Clerk, and other members of the public.

**Motion by Commissioner Tiedt, support by Commissioner Nehmer, to approve the agenda as presented. Motion carried.**

Brief public comment: None.

Employee/Board comment: Susan Vander Pol, County Coordinator, updated Commissioners on the County's Mechanical Code Application.

**Motion by Commissioner Gregory, support by Commissioner Nehmer, to approve the minutes of January 6, 2015 as presented. Motion was unanimously supported.**

**Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the current claims of the County in the amount of $39,705.56. Recommendation was unanimously supported.**

**Sheriff Renovation Drawings**
Bob Van Putten from Landmark Design Group, presented drawings for the renovation in the Sheriff's Department. He advised the renovation will add about 900 square feet and remodel approximately 800 square feet. He advised he will also be attending the Reed City Planning Commission meeting to keep them informed on the upcoming renovation. He advised the drawings are about 90% complete, and if agreed upon by the Board, he would like to go out for bids on Monday, January 26, 2015. He then explained how the process will proceed after bids go out. Discussion was held.

**Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the plans and issue the bids for the Sheriff's Department Building Project. Recommendation was unanimously supported.**

**Sheriff Renovation Funding**
Susan Vander Pol, County Coordinator, spoke about possible ways to fund the renovation project at the Sheriff's Department. Discussion was held regarding her proposals. The Board asked her to continue to work with the County Treasurer and Undersheriff Halladay regarding this matter.

**E.M.S. Northwest Quadrant Update**
Bob Van Putten, Landmark Design Group, along with Jeremy Beebe, E.M.S. Director, reviewed the design package presented as options for the E.M.S. base in Tustin. They spoke about the differences between these options and the new base in Marion and the reason for the changes. Discussion was held on the two options presented.
Recommended by Commissioner Nehmer, supported by Commissioner Elkins, to approve Option A for the E.M.S. station project in Tustin with both wood/shingle and steel exterior options bid out with the project. Recommendation was unanimously supported.

V.A. Grant
Joanne Lemieux from Project Starburst, presented more information on the grant application for a Veterans Administration office. She presented information from Dickinson County, which is similar in size and population to Osceola County. Discussion was held regarding a location and how the program might work. Scott Schryer, C.O.A. Director, related information as to the veteran population he has worked with within the County. Discussion followed.

Recommended by Commissioner Nehmer, supported by Commissioner Halladay, to apply to the State of Michigan for a Veteran’s grant to establish an office and position for Osceola County and authorize the Chairman to sign the grant. Recommendation was unanimously supported.

E.M.D. 2015 1st Quarter EMPG Work Agreement
Mark Watkins, E.M.D. Director, asked for the Board to approve the 2015 1st Quarter EMPG Work Agreement as presented.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the E.M.D. 2015 1st Quarter EMPG Work Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. Services Agreement with Spectrum Health
Jeremy Beebe, E.M.S. Director, explained that the previously Board approved agreement with local Spectrum Health was not approved by Spectrum in Grand Rapids. They want us to sign the standard form which is being presented today. A brief discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the amended Independent Contractor E.M.S. Services Agreement with Spectrum Health and authorize the Chairman to sign. Recommendation was unanimously supported.

Physio-Control Maintenance Agreement
E.M.S. Director, Jeremy Beebe, explained the renewal agreement with Physio-Control for technical support on their monitors. Although the price has increased for the new 2-year agreement, it is now for 6 monitors instead of the 4 monitors as in the past.

Recommended by Commissioner Elkins, supported by Commissioner Halladay, to approve the agreement with Physio-Control and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. Medical Examiner Contract
Jeremy Beebe, E.M.S. Director, advised Board members that the Medical Examiner's contract expires at the end of February 2015. Dr. Wagner has agreed to renew at the same rate. Discussion was held.
Recommended by Commissioner Nehmer, supported by Commissioner Tiedt, to approve the Medical Examiner Contract with Dr. Wagner, D.O. and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. Portable Radio Purchase
Jeremy Beebe, E.M.S. Director, presented two (2) quotes for 2 new radios for the department. He explained the quotes are for identical equipment; however, there is quite a price difference. Discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Gregory, to approve the purchase of two portable dual band radios from EF Johnson at the MiDeal State Bid pricing for $10,060, with $5,000 coming from a grant. Recommendation was unanimously supported.

E.M.S. Bad Debt
Jeremy Beebe, E.M.S. Director, presented the 3rd and 4th quarter bad debt for Board approval.

Recommended by Commissioner Tiedt, supported by Commissioner Halladay, to approve the EMS 3rd and 4th Quarters bad debt write offs in the amount of $51,340.45. Recommendation was unanimously supported.

Sheriff Purchase of Patrol Units
Undersheriff, Justin Halladay, presented information for the purchase of two (2) new patrol vehicles for the upcoming year. He is interested in one (1) patrol car and one (1) four wheel drive pick-up. Discussion was held regarding his request as well as the vehicle costs through the MiDeal Program.

Recommended by Commissioner Tiedt, supported by Commissioner Nehmer, to approve the purchase of one Dodge Ram Truck and one Dodge Charger for the Sheriff’s Department through MiDeal (Bill Sneathkamp) in the amount of $50,471 plus setup. Recommendation was unanimously supported.

C.O.A. United Way Grant
Scott Schryer, C.O.A. Director, asked to apply for their annual grant from United Way.

Recommended by Commissioner Elkins, supported by Commissioner Tiedt, to approve the Commission on Aging apply for a grant from the United Way for the food program and authorize the Chairman to sign. Recommendation was unanimously supported.

C.O.A. Meal Site Location
C.O.A. Director, Scott Schryer, and Robin Fuerneisen-Nutrition Administrator, spoke about the proposals for possible new meal sites in both Marion and Reed City. He explained why he believes new locations might be needed. He explained the different needs in the two (2) areas of the County. He also advised the Area Agency on Aging (AAA) will also need to approve of any new facilities. A lengthy discussion was held. Commissioners suggested he pursue more discussion with the current two (2) locations. Chairman Emig then referred the issue to the Building & Grounds Committee.

C.O.A. Senior Center Code of Conduct
C.O.A. Director, Scott Schryer, presented the policy. Discussion was held. Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve the Commission on Aging Senior Center Code of Conduct policy with revisions. Recommendation was unanimously supported.
Equalization AccessMyGov-Internet Software
Rosie McKinstry, Equalization Director, explained the BS&A software making the assessment information being available to the public on-line. She explained there is no cost for the software and how payment will be made to the County for information accessed. County Treasurer, Lori Leudeman, told Board members in the future she would like to make tax information available as well. Discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to approve placing the Equalization and Treasurer information: Assessing, Delinquent Tax and Tax, on the BS&A system with the Pay-Per Hit with 80/20 Revenue Share option with daily update, and authorize the Chairman to sign. Recommendation was unanimously supported.

POLC Contract
Susan Vander Pol, County Coordinator, asked direction about the "me too" clause in the POLC contract regarding wages. She asked if the Board wished to honor the clause without opening the contract. A brief discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Elkins, to recognize the “me to” clause in the POLC Contract and implement a 2% wage increase effective 01/01/15 instead of a split January 1st and July 1st, 1%’s. Recommendation was unanimously supported.

Budget Amendments & Cash Transfer for 2014
Commissioner Tiedt presented several budget amendments and one cash transfer for fiscal year 2014.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the 2014 budget amendments and cash transfers as submitted. Recommendation was unanimously supported.

Budget Amendments for 2015
Commissioner Tiedt presented a budget amendment for fiscal year 2015.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the 2015 budget amendments and cash transfers as submitted. Recommendation was unanimously supported.

Board/Commission/Committee Appointments
Chairman Emig made the following appointments.

Recommended by Commissioner Elkins, supported by Commissioner Halladay, to concur with the committee and board appointments as follows: Area Agency on Aging – Commissioner Emig; Central Michigan Public Health – Commissioners Nehmer and Elkins; Community Corrections – Commissioner Wayne; Community Mental Health of Central Michigan – Commissioner Emig; County Planning Commission – Commissioners Emig and Tiedt; Human Services Coordinating Body – Commissioner Emig; Michigan Northern Counties Association – Commissioner Emig and Commissioner Wayne (Alt.); MSU Extension District 6 Advisory Council – Commissioner Halladay; Commissioner Emig (Alt.); Michigan Works – Commissioner Emig; Mid Michigan Community Action Agency – Commissioner Tiedt; Osceola County Land Bank Authority – Commissioner Nehmer; Parks Commission – Commissioners Gregory, Elkins and Tiedt; Youth Attention Center – Commissioner Emig; Osceola County D.H.S. Board – Commissioner Emig; Mid State Health Network – Commissioner Emig; Standing Committees of: Building, Technology and Economic
Development/Public Safety/Health and Human Services Committee – Commissioner Gregory, Chairman, Commissioner Elkins – Vice-Chairperson, Commissioner Nehmer – member and Commissioner Wayne (Alt.); Finance Committee – Commissioner Tiedt, Chairperson, Commissioner Wayne – Vice-Chairperson, Commissioner Halladay – member and Commissioner Elkins (Alt.); Personnel and Administration Committee – Commissioner Emig, Chairperson, Commissioner Elkins, Vice-Chairperson, Commissioner Halladay – member, Commissioner Nehmer (Alt). Recommendation was unanimously supported.

Pre-Employment Physicals/Provider
Karen Bluhm, County Clerk, spoke to the Board about adding Spectrum Occupational Health Services as a vendor to do pre-employment physicals. She shared information on how the process has been working and why she wishes to try this new provider. A brief discussion was held.

Recommended by Commissioner Gregory, supported by Commissioner Tiedt to add Spectrum Occupational Health Services as a health vendor for Osceola County. Recommendation was unanimously supported.

Employee/Board Comments: None.

Extended Public Comment: None.

Motion by Commissioner Wayne, supported by Commissioner Nehmer, to adjourn at 12:44 p.m. Motion carried.