OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
November 3, 2015

Meeting was called to order at 9:35 a.m. by Chairman Emig.

Present: Commissioners Tiedt, Wayne, Elkins, Halladay, Nehmer, Gregory and Emig.

Also present: Tyler Thompson-Prosecuting Attorney, Dan Massy-Community Developer, Rosie McKinstry-Equalization Director, Scott Schryer-COA Director, Susan Vander Pol-County Coordinator, Courtney Causey-Deputy Clerk, and a few members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee Comment: None.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the minutes of October 20, 2015. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Halladay, to approve the current claims of the County in the amount of $43,097.50. Recommendation was unanimously supported.

Housing Rehabilitation Program
Dan Massy, Community Developer, gave insight on the Housing Grant that needs to be signed. There are two spots that need signatures. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Osceola Housing Rehabilitation Program and authorize the Chairman and Vice-Chairman to sign. Recommendation was unanimously supported.

Overtime in the Prosecutors Office
Tyler Thompson, Prosecuting Attorney, stated his office is currently understaffed due to an employee’s FMLA leave. He requested that the board approve the overtime for 15 hours per week. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to authorize overtime in the County Prosecutor’s office with funds transferred from within his budget or contingencies to cover for another employee’s FMLA leave of absence. Recommendation was unanimously supported.

E.M.S. Northwest Quadrant
Jeremy Beebe, EMS Director, spoke on the current progress at the Tustin Site. The project is a bit behind schedule, but should be finished by November 16, 2015. Discussion followed.
Evart Fire Station
Shane Helmer, Evart Fire Chief, and Jeremy Beebe, EMS Director, talked about the possibility of the Evart Fire Department and EMS Department joining to build a new addition to the current Fire Department. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Elkins, to join the Evart Fire Department in exploring options for expansion of the existing Evart Fire Hall for jointly housing the Fire Department and County E.M.S. station. Recommendation was unanimously supported.

2016 County Budget
Susan Vander Pol, County Coordinator, spoke about the 2016 County Budget and appropriations that need to be approved. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to adopt the 2016 Budget as presented. Recommendation was unanimously supported.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve the adoption of the 2016 Budget Resolution/General Appropriations Act. Recommendation was unanimously supported.

2016 Supplement
Susan Vander Pol, County Coordinator, and Chairman Emig gave details on the one-time wage increases for eight (8) people that the wage classification study did not give at least $500 to for 2016. The County would give a one-time check that would make up the difference between the wage increase given by the study, up to the $500.

Recommended by Commissioner Nehmer, seconded by Commissioner Wayne, to accept the recommendation to provide a supplement in the 2016 budget to the following positions so they receive $500 as an increase in wages, not affecting their placement in the Classification and Compensation study or rates of pay being: Equalization – Deputy Equalization Director/Property Description Clerk (approx. $355); Register of Deeds – Chief Deputy Register of Deeds (approx. $337); Treasurer – Chief Deputy Treasurer (approx. $337); Clerk - County Clerk (approx. $280); Circuit Court Clerk – Chief Deputy County Clerk (approx. $337); Maintenance – Maintenance Working Supervisor (approx. $307); Probate Court – Probation Officer (approx. $271); Probate Court – Probation Officer (approx. $320). Recommendation was unanimously supported.

Budget Amendments, Cash Transfers and Journal Register Report
Commissioner Tiedt presented the budget amendments & cash transfers.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendments and cash transfers as presented. Recommendation was unanimously supported.

Sheriff Office Renovation & Addition
Susan Vander Pol, County Coordinator, spoke briefly on the ongoing renovations at the Sheriff Department.
Youth Attention Center
Kaye Frederick, Probate and Family Court Administrator, spoke about the possibility of allocating some funds to go to the Youth Attention Center. The funds would come from a line in the general fund that currently has $12,000 available.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve up to $10,000 from the 148 Family and Probate Court budget to pay Mecosta County for additional funds required for the YAC program. Recommendation was unanimously supported.

Employee Recognition for 2015
Susan Vander Pol, County Coordinator, asked the board if they would like to continue employee recognition. Discussion followed and the board members agreed the December 15, 2015 board meeting would be a good time to have the employee recognition.

Employee/Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 10:46 a.m. Motion carried.

Courtney Causey, Deputy Clerk
Larry Emig, Chairman