Meeting was called to order at 9:37 a.m. by Chairman Emig.


Also present: Mark Watkins-E.M.D. Director, Rosie McKinstry-Equalization Director, Jeremy Beebe-E.M.S. Director, Pete Carlson-Community Corrections Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and a few members of the public.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee Comment: Rosie McKinstry, Equalization Director, spoke regarding a request she made earlier in the year regarding her placement on the new wage study scale.

Moved by Commissioner Nehmer, supported by Commissioner Wayne, to approve the minutes of November 17, 2015 as presented. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the current claims of the County in the amount of $38,029.74. Recommendation was unanimously supported.

Update on Building, Technology & Economic Development/Safety/Health & Human Services Committee Meeting
Commissioner Gregory updated Board members on their recent committee meeting. He believes the meeting was productive and contractors attending left with a better understanding of code enforcement. He also reported our Building Inspector plans on holding a seminar for contractors regarding code changes. Committee members also toured several county buildings to get a better idea of space usage.

E.M.S. Northwest Quadrant/Tustin Station
Jeremy Beebe, E.M.S. Director, reported they have occupancy of the new building in Tustin. Discussion was held regarding a few of the small items remaining to be completed. Discussion was held on an open house at the facility, but no decision was made at this time.

Budget Amendments
Commissioner Tiedt reviewed the two budget amendments received.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the budget amendments as presented. Recommendation was unanimously supported.

E.M.D. Homeland Security Grant and Staffing
Mark Watkins, E.M.D. Director, explained his request in staffing changes within the department. He shared information on how the grant programs work and additional cost with the proposed change. Discussion was held on the request.
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Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to move the current employee in the Administrative Assistant position in the Emergency Management Department to the Assistant Coordinator position and authorize up to 29 hours as long as grant funding is available. Recommendation was unanimously supported.

**Corrections AMS Schedule G for SCRAM GPS Units**

Community Corrections Director, Pete Carlson, was present with an addendum to their agreement for SCRAM GPS Units. He explained how the program has been successfully working and the need for expansion. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the Community Corrections AMS Schedule G for SCRAM GPS Units agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

**Building Department Office Manager Hours**

Susan Vander Pol, County Coordinator, explained the need for more staff hours at the Building Department. She reported the hours have been cut over the past few years due to less activity, however that is no longer the case, and with the addition of a Mechanical Inspector work has increased. She advised their Building Fund can handle the additional 2 1/2 hours per week requested for the current employee. Discussion was held.

Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to increase the Building Department Office Manager hours per week from 35 to 37.5 beginning January 1, 2016. Recommendation was unanimously supported.

**Board/Commission/Committee Appointments**

Chairman Emig reviewed with Board members some of the appointments needing to be made. Discussion was held.


**Closed Session**

Chairman Emig advised a closed session regarding union contracts will not be needed today, as all unions have now ratified the proposed contracts. Discussion was held briefly regarding these contracts.
Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to approve the GELC union contract wage change, and the POAM – Road Patrol, POAM – Corrections and COAM Command new union contracts for January 1, 2016 through December 31, 2017 and authorize the Chairman to sign. Recommendation was unanimously supported.

Employee/Board Comments: Chairman Emig reported he was told the Tax Tribunal has ruled in favor of General Mills vs. City of Reed City. He asked that the County Treasurer be asked to report in the near future to the Board of the impact of that decision on County funds.

Extended Public Comment: None.

Moved by Commissioner Gregory, second by Commissioner Nehmer, to adjourn at 10:51 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman