OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
OCTOBER 7, 2014

Meeting was called to order at 9:35 a.m. by Chairman Emig.

Present: Commissioners Tiedt, Wayne, Elkins, Halladay, Sikkema, Stoner and Emig.

Also present: Shari Spoelman-MSU District 6 Coordinator, Rosie McKinstry-Equalization Director, Scott Schryer-COA Director, Susan Vander Pol-County Coordinator, and Karen Bluhm-County Clerk.

Motion by Commissioner Tiedt, supported by Commissioner Sikkema, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Moved by Commissioner Stoner, supported by Commissioner Sikkema, to approve the minutes of September 17, 2014. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema, to approve the current claims of the County in the amount of $144,622.90. Recommendation was supported with Commissioner Stoner voting no.

MSUE Annual Work Plan 2015
Shari Spoelman, MSU District 6 Coordinator, presented the annual work plan mirroring the memorandum agreement that is in place with the county. This is the fourth year of this agreement. She then spoke briefly about a program with the EPA that is coordinated by Jerry Lindquist.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the “Agreement for the Extension Services provided by Michigan State University to Osceola County Annual Work Plan FY 2015 (Exhibit A).” Recommendation was unanimously supported.

CIC Benefit Consulting Group
Jennifer Martin, from Cadillac Insurance Company, came to give the board an updated analysis on the County’s health care programs. She stated that Blue Cross Blue Shield will have a four (4) percent increase and that Blue Care Network will have no increase for the 2015 year. The renewal date for services will change to September 1, 2015. Discussion was held.

Anderson, Tackman & Company Contract Extension
Susan Vander Pol, County Coordinator, advised the board of the quote from Anderson, Tackman & Company for the 2014 audit extension request. A brief discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Tiedt, to approve a one year extension of the professional services contract with Anderson, Tackman & Company for the 2014 Audit for the amount of 26,000. Recommendation was unanimously supported.

COA Tustin Rental
Scott Schryer, COA Director, explained the need for the discontinuation of the Tustin site rental. Discussion was held, but no action was taken at this time.
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**COA/AAA WM Contract Amendment**
Scott Schryer, COA Director, requested approval of the AAAWM contract amendment for additional funding.

Recommendation by Commissioner Elkins, supported by Commissioner Sikkema, to approve the FY 2014 OAA contract amendment from Area on Aging and authorize the Chairman to sign. Recommendation was unanimously supported.

**Property Division Clerk Position**
Rosie McKinstry, Equalization Director, spoke to the board about the position that needs to be filled in her department. She stated there is a former employee, with seven years of experience, that she would like to rehire, starting at a higher pay rate than a level one. Discussion was held.

Recommendation by Commissioner Tiedt, supported by Commissioner Sikkema, to approve the rehire of a previous employee for the part time clerk position in the Equalization Department and recognize the prior 7 years of service in the position and place the employee at the 3 Year step on Level 4. Recommendation was unanimously supported.

**Sheriff Department Addition**
Susan Vander Pol, County Coordinator, and Justin Halladay, Undersheriff, spoke about the possible remodeling in the front area of the Sheriff’s Department. Justin reviewed both Proposal A and B with the Commissioners and the price differences involved. The price range for the addition and remodel is around $275,000 for the recommended Proposal A. Discussion was held.

**Place-Based Targeting Strategy**
Dan Massy, Community Developer, presented information on Place-Based Targeting Strategy on behalf of the MISHDA-Housing Authority. Discussion followed.

Recommended by Commissioner Sikkema, supported by Commissioner Tiedt, to approve Osceola County’s Place-Based Targeting Strategy supporting the County’s participation in the Michigan State Housing Development Authority’s County Allocation Program. Recommendation was supported with Commissioner Stoner voting no.

**Prosecutor’s Victim Rights Grant**
Dani Taylor, Victims Advocate, spoke about the Victim Rights Grant. She explained how the grant works and about the guidelines associated with it. It pays for one position and is an annual grant with the State.

Recommended by Commissioner Elkins, supported by Commissioner Tiedt, to approve the Victim Rights Grant Application for the Prosecutor’s Office and authorize the Chairman to sign. Recommendation was unanimously supported.

**MGT Contract Extension**
Susan Vander Pol, County Coordinator, reported there is an option for extension of the contract with MGT for our cost allocation plans for the next two years. Discussion followed.

Recommendation by Commissioner Sikkema, supported by Commissioner Wayne, to approve the Consulting Services Contract Extension with MGT of America, Inc. for the 2014 and 2015 Cost Allocation Plans for a fee not to exceed $6,300 annually. Recommendation was unanimously supported.
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**Big Rapids Professional Cleaning Contract**
Discussion was held on the contract for cleaning. It is the same price for the upcoming year as it is for the current year.

Recommendation by Commissioner Stoner, supported by Commissioner Sikkema, to approve the contract extension through December 31, 2015 for cleaning with Professional Office Cleaning of Big Rapids for $38,400 annually. Recommendation was unanimously supported.

**2015 Budget**
Susan Vander Pol, County Coordinator, went through the proposed budget. Discussion was held.

Recommendation by Commissioner Tiedt, supported by Commissioner Sikkema, to have the Public Hearing on the 2015 budget at 9:30 a.m. on October 21, 2014. Recommendation was unanimously supported.

**Budget Amendments and Cash Transfers**
Commissioner Tiedt gave a review on the Budget amendments and cash transfers as presented.

Recommendation by Commissioner Tiedt, supported by Commissioner Elkins, to approve the budget amendments and Journal Entries Report from the Treasurer for August 2014. Recommendation was unanimously supported.

Extended Public Comment: None.

Employee/Board Comment: None.

**Motion by Commissioner Stoner, supported by Commissioner Wayne, to adjourn at 12:56 p.m. Motion unanimously supported.**

Karen Bluhm, County Clerk  
Larry Emig, Chairman