OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
SEPTEMBER 2, 2014

Meeting was called to order at 9:36 a.m. by Chairman Emig.

Present: Commissioners Tiedt, Wayne, Halladay, Sikkema, Stoner and Emig.

Also present: Justin Halladay- Undersheriff, Jeremy Beebe-EMS Director, Scott Schryer-COA Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and a few members of the public.

Motion by Commissioner Tiedt, supported by Commissioner Sikkema, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Moved by Commissioner Stoner supported by Commissioner Sikkema to approve the minutes of August 19, 2014. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Wayne, to approve the current claims of the County in the amount of $36,528.03. Recommendation was supported with Commissioner Stoner voting no.

Sheriff Renovation Project
Susan Vander Pol, County Coordinator, shared the answers given by the Architect to Commissioners questions expressed at the prior meeting. Undersheriff Halladay advised he was happy with the responses and wished to continue with the renovation project. Discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Stoner to approve the quote from Landmark Design Group, P.C. in the amount of $13,800 for the Sheriff’s Department renovation project services. Recommendation was unanimously supported.

COA Permanent Meal Sites in Reed City and Marion
COA Director, Scott Schryer, spoke to Commissioners regarding the possibility of exploring more permanent meal sites for the Reed City and Marion areas. Discussion was held and Scott was directed to explore options and bring them back at a later date to the Board.

COA Medical Transportation Policy Update
Scott Schryer, COA Director, reviewed his proposed revisions of the Medical Transportation Policy used in COA. Discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the Commission on Aging Medical Transportation Policy as submitted. Recommendation was unanimously supported.

Update on Transfer Tax Communications
Register of Deeds, Nancy Crawford, updated Board members on the transfer tax appeal which was recently reversed by the Sixth Circuit Court of Appeals. She advised the amount verified as collected has been sent as required by law. A brief discussion was held.
E.M.S. Northwest Quadrant Update
Commissioners discussed an estimated boundary survey of the property site in Tustin for a 4th base location. Discussion was held whether anyone has officially asked the Village of Tustin what piece of land they are wishing to sell to the County. Chairman Emig advised he will work with Jeremy Beebe, EMS Director, on this matter.

E.M.S. Laptop Purchase
Jeremy Beebe, EMS Director, explained his request to purchase 6 new laptops for the ambulances. Discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Tiedt to approve the purchase of 5 Lenovo Yoga Laptops with cases from Global Goved for a total cost of $6,784.80 with payment from 201.000.979.001. Recommendation was unanimously supported.

E.M.S. Purchase of Stryker Cot and Chair
E.M.S. Director, Jeremy Beebe, explained the proposed purchase of another Stryker cot and Stryker stair chair. A brief discussion was held.

Recommended by Commissioner Sikkema, supported by Commissioner Tiedt to approve the purchase of a Stryker cot and Stryker stair chair for a total of $8,000 with payment from the E.M.S. 210 Fund. Recommendation was unanimously supported.

Slosson Street Request for Bids and Asbestos Survey
Susan Vander Pol, County Coordinator, explained the bids received on the removal of the house recently purchased by the County on Slosson Street. Discussion was held.

Recommended by Commissioner Tiedt, supported by Commissioner Stoner to approve the bid by Pitsch Companies for $10,500 for removal of the house and $2,600 for gravel and parking lot to be paid from the 245 Fund. Recommendation was unanimously supported.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the County Coordinator to award the bid for the asbestos removal for $1,700 or less. Recommendation was unanimously supported.

Commissioner Appointment to D.H.S. Board
Chairman Emig spoke about the request from the D.H.S. Board for a Commissioner to be appointed to serve. Discussion was held, with Commissioner Stoner showing interest, if Mr. Emig is not interested.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the appointment of Commissioner Emig as the representative to the D.H.S. Board and Commissioner Stoner as an alternate. Recommendation was unanimously supported.

County Building Space Allocation
A brief discussion was held on the topic. No action was taken at this time.
Sound System Lapel Microphones
Susan Vander Pol, County Coordinator, explained the bid she obtained from Quinn's Music regarding a request for lapel microphones for Commissioners. After discussion, it was decided to continue with the current equipment.

2015 Budget
Susan Vander Pol, County Coordinator, asked for direction on any proposed wage increase for employees as she continues working on the 2015 budget. Discussion was held.

Budget Amendments, Cash Transfer & Budget Amendment Report
Commissioner Tiedt reviewed the one budget amendment received.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema to approve the budget amendment as presented. Recommendation was unanimously supported.

CIC Benefit Consulting Business Associate Agreement
Susan Vander Pol, County Coordinator, and Karen Bluhm, County Clerk, asked for time to review the contract. This will be put back on the next agenda.

WMSRDC Transfer of Ownership Agreement
Susan Vander Pol, County Coordinator, explained the equipment received by Emergency Management and asked for the Board to approve.

Recommended by Commissioner Stoner, supported by Commissioner Sikkema to approve the Transfer of Ownership Agreement/Equipment Receipt and Acceptance for Purchases Under Federal Award Number 97.067 with WSRDC for PO # 1011137 for 1-Seat License VIPX Software. Recommendation was unanimously supported.

Employee Comment: Karen Bluhm, County Clerk, asked for direction as several vendors regarding the County's insurance and investment programs would like to present other options to the Board. After discussion she was advised to tell them to watch the County's website under Request for Bids. They anticipate no changes in the near future.

Extended Public Comment: None.

Moved by Commissioner Sikkema, supported by Commissioner Tiedt to adjourn at 11:50 a.m.

Karen J. Bluhm, County Clerk            Larry Emig, Chairman