OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
OCTOBER 21, 2014

Meeting was called to order at 9:45 a.m. by Chairman Emig.

Present: Commissioners Tiedt, Wayne, Elkins, Halladay, Sikkema, Stoner and Emig.

Also present: Jeremy Beebe-EMS Director, Mark Watkins-EMD Director, Scott Schryer-COA Director, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, and Karen Bluhm-County Clerk.

Motion by Commissioner Elkins, supported by Commissioner Tiedt, to approve the agenda as amended. Motion carried.

Brief public comment: None.

Employee/Board comment: None.

Moved by Commissioner Stoner, supported by Commissioner Sikkema, to approve the minutes of October 7, 2014. Motion carried.

Recommended by Commissioner Tiedt, supported by Commissioner Sikkema, to approve the current claims of the County in the amount of $ 67,956.47. Recommendation was supported with Commissioner Stoner voting no.

Review E.M.S. Marion Lawn & Snow Removal Bids
Jeremy Beebe, EMS Director, presented the two bids received for mowing and snowplowing at the E.M.S. base in Marion. A brief discussion followed.

Recommended by Commissioner Tiedt, supported by Commissioner Halladay, to approve the bid from Williams Middle Branch Farms LLC of Marion for plowing at the Marion E.M.S. station for $65.00 per plow and D&T Contracting Group of Tustin for mowing for $100.00 per mow for the 2014/2015 seasons. Recommendation was unanimously supported.

E.M.S. NW Quadrant Update
Jeremy Beebe, E.M.S. Director, reported the soil borings were performed on Monday, October 20th at the proposed Tustin site. Discussion was held.

E.M.S. Personnel Requests
Jeremy Beebe, E.M.S. Director, explained his personnel request for a 3rd Lieutenant position within the department. Discussion was held.

C.O.A. Tustin Rental Site
C.O.A. Director, Scott Schryer, updated the committee on his request to end the rental of the Tustin site. He explained other options in the community to allow for area rentals and why he believes the rental needs to be discontinued. A lengthy discussion was held.
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C.O.A. Personnel Requests
Scott Schryer, C.O.A. Director, spoke to the committee about the need to add an additional part-time cook position for meal preparations. He explained how it would work and the benefits to the program. Discussion was held.

E.M.D. FY 2014 4th Quarter EMPG Work Agreement
Mark Watkins, E.M.D. Director, presented the 4th quarter work agreement and asked for it to be approved.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the 2014 4th Quarter EMPG Work Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.D. FY 2015 Initial Work Agreement
Mark Watkins, E.M.D. Director, reviewed the proposed 2015 Initial Work Agreement and explained some of the changes. Discussion was held.

Recommended by Commissioner Halladay, supported by Commissioner Stoner, to approve the FY 2015 Initial Work Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.D. City of Evart NFIP Intergovernmental Agreement
Mark Watkins, E.M.D. Director, explained that this agreement needs to be in place in order for residents in this community to be able to purchase flood insurance.

Recommended by Commissioner Elkins, supported by Commissioner Tiedt, to approve the E.M.D. and City of Evart NFIP Intergovernmental Agreement and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.D. Personnel Requests
Mark Watkins, E.M.D. Director, explained his request to place a current department position within the County's General Fund. He explained the current level of grant funding, if any, are yet unknown and he needs this position to function. A lengthy discussion was held.

Building Inspections Official Applicants
Sue Vander Pol, County Coordinator, reported the number of applicants and their qualifications for the Building Inspections Official. She reported only one of the applicants had all of the required qualifications. Discussion was held and she was advised to proceed with interviewing the one qualified applicant.

Rose Lake Park Notice of Restrictions
Carl Baumgras, Parks Director, spoke about the National Resources Trust Fund Grant received by Rose Lake Park for updates. He reported that the Notice of Restrictions is the last step required in the process. A brief discussion was held.
Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the Rose Lake Park Notice of Restrictions and authorize the Chairman to sign. Recommendation was unanimously supported.

**C.I.C.-Compliance Notices**
Karen Bluhm, County Clerk, asked for approval to allow Cadillac Insurance Company, C.I.C., once again to provide the required health benefit notices for employees as required by law. She advised the cost of service will be the same as this past year. A brief discussion was held.

Recommended by Commissioner Stoner, supported by Commissioner Sikkema, to approve the agreement with C.I.C. Benefits to do all of the required health care related notices and authorize the County Clerk to sign. Recommendation was unanimously supported.

**Budget Amendments, Cash Transfer & Budget Amendment Report**
Commissioner Tiedt reviewed the budget amendments, cash transfer and the budget amendment report for September as received from the County Treasurer.

Recommended by Commissioner Tiedt, supported by Commissioner Elkins, to approve the Budget amendments, cash transfer and Journal Entries Report from the Treasurer for September. Recommendation was unanimously supported.

**MSHDA Housing Grant**
Dan Massy, Community Developer, spoke about re-entering the MSHDA Housing Grant program. He has been talking with an individual who might be interested in administrating the grant and feels confident they would do a good job. Discussion was held.

Recommended by Commissioner Wayne, supported by Commissioner Tiedt, to apply for a MSHDA Housing Grant and do a Request for Proposal for a third party administrator. Recommendation was supported with Commissioner Stoner voting no.

**Waiver of Conflict and Consent to Representation/2014 Substance Abuse Coordinating Agency Interlocal Agreement**
Sue Vander Pol, County Coordinator, explained the waiver as it relates to both Osceola County and the Substance Abuse Coordinating Agency's use of the same law firm as legal counsel. A brief discussion was held.

Recommended by Commissioner Elkins, supported by Commissioner Sikkema, to approve the Waiver of Conflict and Consent to Representation Regarding 2014 Substance Abuse Coordinating Agency Interlocal Agreement and authorize the County Coordinator to sign. Recommendation was unanimously supported.
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**Mid-State Health Network By-Laws & Intergovernmental Contract for Substance Use Disorder Oversight Policy Board**  
Chairman Emig explained the proposed contract with Mid-State Health Network. He has reviewed the contract and found it to be in order, however the Board needs to approve and authorize his signature. A brief discussion followed.

**Recommended by Commissioner Sikkema, supported by Commissioner Stoner, to approve the Mid-State Health Network Substance Use Disorder Oversight Policy Board Bylaws and Intergovernmental Contract for the Establishment of a Substance Use Disorder Oversight Policy Board and authorize the Chairman to sign. Recommendation was unanimously supported.**

**Personnel Requests**  
Sue Vander Pol, County Coordinator, reviewed the other personnel requests by departments when submitting their 2015 proposed budgets. Discussion was held, but no action taken on any of the requests. Sue also advised that in preparing the 2015 proposed budget she did put in a 2% wage increase for county non-union employees, however no formal action has yet been taken by the Board. Discussion followed.

**Recommended by Commissioner Wayne, supported by Commissioner Sikkema, to authorize a 2 percent increase in wages for non-union employees for the 2015 budget.**

Employee/Board Comments: Commissioner Stoner spoke about some Out of County Resolutions received.

Extended Public Comment: None.

**Moved by Commissioner Sikkema, supported by Commissioner Tiedt, to adjourn at 12:46 p.m. Motion carried.**

Karen J. Bluhm, County Clerk
Larry Emig, Chairman