COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS'
COMMITTEE OF THE WHOLE
AGENDA
Tuesday, May 21, 2019
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners’ Room, 9:30 a.m.

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

1. Meeting Called to Order by Chairperson.
2. Additions or Deletions to the Agenda – Approval of the Agenda.
4. Employee/Board Comments.

5. Consider Approval of the Minutes of May 7, 2019.

6. Consider Payment of Claims.

7. Old Business – Discuss:
   a. E.M.S. USDA Grant Acceptance for Rescue Taskforce Equipment – Shane Helmer.
   b. Health, Safety & Grounds Committee Meeting – Mark Gregory:
      1. E.M.S. Training Room Renovations.

8. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.

9. New Business – Discuss:
   a. Animal Control Items – Michelle Kuz:
      1. Livestock Claim.
      2. Vehicle Replacement.
   b. Sheriff Sale of Firearm(s) to Retired Deputy – Justin Halladay.
   c. Various Items – Susan Vander Pol:
      1. Building Department Backup Clerical Staff.
      2. C.O.A. Senior Field Trips (TV9&10, Ludington Park/Pier).
      3. Veterans’ Services Vehicle Purchase.
      5. Update on State Veterans Incentive Grant.

10. Other Business:
11. Employee/Board Comments.
12. Extended Public Comments (Six Minute Limit).

Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT: The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern.

If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
The Committee meeting was called to order at 9:32 a.m. by Chairman Nehmer.


Also present: Tony Gailiardo—Building Official/Inspector, Jeremy Beebe—E.M.S. Director, Justin Halladay—Sheriff, Rosie McKinstry—Equalization Director, Susan Vander Pol—County Coordinator, Karen Bluhm—County Clerk and several members of the public.

Motion by Commissioner Emig, seconded by Commissioner Elkins, to approve the agenda as presented. Motion carried.

Brief Public Comment: Dave Kozminski, Hersey Township, read a statement regarding security.

Employee Comment: Tracey Cochran, HR and Human Resources Specialist, along with Pheobe Ginnever, Deputy County Clerk, spoke to the Board about the annual County picnic.

Moved by Commissioner Gregory, seconded by Commissioner Custer, to approve the minutes of April 16, 2019 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to approve the claims of the County in the amount of $73,896.66. Recommendation was unanimously supported.

Court-Appointed Appellate Attorneys
Circuit Judge Scott Hill-Kennedy spoke with the Board about the court’s responsibility in the appointment of attorneys for indigent criminals on appeal. He explained the difference between these services and the recently established Indigent Defense Program. He explained the increasing difficulty in finding attorneys for this type of case. He does not believe we are in a current crisis mode regarding this issue, but anticipates changes will need to be made in the near future to accommodate the problem. Discussion was held.

ORV Grant Motorcycle Purchase
Sheriff Justin Halladay asked for Board members to approve the purchase of a new motorcycle with an ORV Grant received from the State. He reviewed three (3) bids received and recommended accepting the bid from Lakeside Motor Sports. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Michell, to approve the State of Michigan Off-Road Vehicle (ORV) Grant in the amount of $6,300 to use in the purchase of a motorcycle from Lakeside Motor Sports, authorize the Chairman to sign the grant and trade in the current motorcycle that was previously purchased with grant funds to purchase related equipment. Recommendation was unanimously supported.

Road Patrol Staffing
Sheriff Justin Halladay spoke to the Board regarding the staffing within the department of his road patrol. He shared departmental statistics and shared staffing changes he feels can be made within the department to accommodate the expense of an additional road patrol officer. He also advised Commissioners they are also offering civil process which should increase departmental revenue. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Custer, to approve the addition of one deputy position for the Sheriff's Department. Recommendation was unanimously supported.
Committee Minutes
May 7, 2019

C.O.A. Director Position
Commissioner Gregory spoke about needing to fill the vacancy for a C.O.A. Director. Discussion was held regarding further postings and advertising of the position, as well as the selection process for filling the vacancy.

Budget Amendments and Cash Transfer
Commissioner Halladay reviewed the budget amendments and cash transfer submitted.

Recommended by Commissioner Halladay, seconded by Commissioner Gregory, to approve the budget amendments and cash transfer as presented. Recommendation was unanimously supported.

911 Millage
Commissioner Gregory explained the annual request required by the State allowing the 9-1-1 surcharge assessment. This surcharge was passed by voters a few years ago.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to approve the 9-1-1 surcharge amount of $2.25 per device per month with no change in the amount from July 1, 2019 through June 30, 2020, with the County Clerk submitting correspondence to the Michigan State Police. Recommendation was unanimously supported.

301 Mile Club
Tonya Hartline, Chief Deputy County Treasurer, spoke to the Board about the creation of a Wellness Committee and using the County’s intranet for tracking purposes. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Michell, to authorize access for employees to the intranet section of the County’s website and approve the Community Developer’s time for updating related forms and activities for a wellness program and county related items. Recommendation was unanimously supported.

Building Official/Inspector Contract Renewal
Tony Gagliardo, Building Official/Inspector, appeared before the Board regarding the renewal of his contract for continued services. The contract automatically renews unless either party requests changes. After discussion, all parties are satisfied with the current contract, so it will automatically renew.

C.O.A. Application for AAAWM Three-Year Proposal
Susan Vander Pol, County Coordinator, explained the proposal process with AAAWM for the new 3-year contract for services. A brief discussion was held.

Recommended by commissioner Emig, seconded by Commissioner Michell, to approve the proposal and authorize the Chairman to sign for the Area Agency on Aging of West Michigan three-year proposal for services through the Osceola County commission on Aging. Recommendation was unanimously supported.

Osceola County Sesquicentennial
Commissioner Elkins spoke about this year being the 150th or sesquicentennial of Osceola County. He spoke about the possibility of incorporating the theme into this year’s annual County picnic and think about other ideas for celebrating the event. He will also prepare a Resolution honoring this event sometime later this year.

Michigan Association of Counties
Steve Currie, MAC Executive Director, along with Board member Richard Schmidt, were present to share information with the Board. Mr. Currie shared a handout of information regarding MAC, including legislative updates along with other priorities to MAC which affect counties in Michigan.
Committee Minutes
May 7, 2019

Motion by Commissioner Emig, seconded by Commissioner Gregory, to go into Closed Session to discuss Martin Case recommendation. Motion carried with roll call vote-all seven (7) Commissioners voting yes.

Motion by Commissioner Gregory, seconded by Commissioner Halladay, to return to open session. Motion carried with roll call vote-all seven (7) Commissioners voting yes.

Motion by Commissioner Michell, seconded by Commissioner Gregory, to approve the minutes from closed session as read. Motion carried with unanimous voice vote.

Recommended by Commissioner Custer, seconded by Commissioner Gregory, to approve a settlement for the Martin litigation matter, Case No. 1:16-cv-1314, in the amount of $5,000 and in concurrence with Michigan Municipal Risk Management Authority (MMRMA). Recommendation was unanimously supported.

Employee/Board Comments: Commissioners supported the annual County picnic being held on July 16, 2019 as requested by employees.

Extended Public Comment: Sandra Keller, Hersey Township, expressed her concern on behalf of seniors in the County.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 11:47 a.m. Motion carried unanimously.

Karen J. Bluhm, County Clerk

Jack Nehmer, Chairman
April 30, 2019

Osceola County
301 W. Upton Ave
Reed City, MI 49677

RE: Rescue Task Force Equipment

Dear Mr. Emig:

This letter establishes conditions which must be understood and agreed upon by you before further consideration may be given to the application. Any changes in project cost, source of funds, scope of services or any other significant changes (this includes significant changes in the Borrower’s financial condition, operation, organizational structure or executive leadership) in the project or applicant must be reported to and approved by Rural Development (RD) by written amendment to this letter. Any changes not approved by RD shall be cause for discontinuing processing of the application.

This letter is not to be considered as grant approval or as a representation of the availability of funds. The docket may be completed on the basis of a grant not to exceed $34,500.

The grant will be considered approved on the date a signed copy of Form RD 1940-1, “Request for Obligation of Funds”, is mailed to you.

Attached is a copy of Form RD 3570-3, Community Facilities Grant Agreement, for your review. You will be required to execute this agreement before grant funds are advanced.

Please complete and return the attached Form RD 1942-46, “Letter of Intent to Meet Conditions”, if you desire further consideration be given to your application.

Osceola County hereinafter will be referred to as the applicant.

The conditions which must be met, or agreed to, are the following:

Project Funds - If multiple funding sources are used, Rural Development funds will be advanced in proportion to our share of the total project.

1. The grantee understands that any property acquired with Federal grant funds may have use and disposition conditions which apply to the property as provided by 2 CFR 200, specifically §200.313 and §200.329. A copy of these pertinent sections of 2 CFR 200 are attached. The complete 2 CFR 200 is located at https://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200.pdf.

2. The applicant will supply a cash contribution of $11,500. This amount is to be deposited in a Restricted Account at or before closing. The applicant contribution shall be considered the first funds expended. After providing for all authorized costs, any remaining Rural Development project funds will be considered Rural Development grant funds and refunded.

Rural Development • Traverse City Area Office
1501 Cass Street • Suite A • Traverse City, MI 49684
Voice: (231) 941-0951 • Fax: (231) 928-7890

USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.
3. All funds shall be deposited in a restricted bank account and handled in accordance with RD instruction. RD will review and approve all bills prior to their payment. The applicant will maintain a Form 402-2, "Statement of Deposits and Withdrawals," or a similar system approved by RD. All deposits and withdrawals to the bank account are to be recorded. After closing, form 402-2 will be submitted to Rural Development on a monthly basis.

Applicant Certifications - The applicant will make the following certifications:

(1) You also must obtain a certification on Form AD-1048, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," from any person or entity you do business with, as a result of this Government assistance, that they are not debarred or suspended from Government assistance. This may include contractors, suppliers, insurance companies, engineers, architects, inspectors, appraisers, auditors and attorneys where transactions exceed $25,000.

Applicant Requirements - The applicant will complete the following requirements:

(1) Provide evidence of affirmative steps taken to utilize and procure services from small, minority and women's businesses.

(2) Execute contracts or agreements with professional and technical representatives such as the attorney, auditor and financial consultant subject to RD concurrence.

(3) Provide an auditor's agreement or engagement letter in accordance with IMF Guide 4C, RD Instruction 1942.17 (q) (4) and Section F of the RD Audit Program issued, November 2013.

You are required to submit an annual financial report at the end of each fiscal year. Financial statements must be prepared on the accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), and must include at a minimum a balance sheet and income and expense statement. All records, books and supporting material are to be retained for three years after the issuance of the annual report.

The type of financial information that must be submitted is specified below:

Audits - An annual audit under the Single Audit Act is required if you expend $750,000 or more in Federal financial assistance per fiscal year. The total Federal funds expended from all sources shall be used to determine Federal financial assistance expended. Expenditures of interim financing are considered Federal expenditures.

All audits are to be performed in accordance with 2 CFR Part 200, as adopted by USDA through 2 CFR Part 400. Further guidance on preparing an acceptable audit can be obtained from www.ecfr.gov. It is not intended that audits required by this part be separate and apart from audits performed in accordance with State and local laws. To the extent feasible, the audit work should be done in conjunction with those audits. The audit must be prepared by an independent licensed Certified Public Accountant, or a State or Federal auditor if allowed by State law, and must be submitted within 6 months of your fiscal year end.
Your auditor should also reference the Rural Development Audit Program issued in December 2016. This attached Audit Program provides guidance in conducting financial statement audits of recipients of Rural Development grants, loans, and loan guarantees, except for those audits required to be performed in accordance with Office of Management and Budget 2 CFR Part 200, Subpart F. More copies may be obtained at https://www.rd.usda.gov/files/auditprogram.pdf.

Financial Statements – If you expend less than $750,000 in Federal financial assistance per fiscal year, you may submit financial statements in lieu of an audit which include at a minimum a balance sheet and an income and expense statement. You may use Form RD 442-2, “Statement of Budget, Income and Equity,” and 442-3, “Balance Sheet,” or similar format to provide the financial information. The financial statements must be signed by the appropriate borrower official and submitted within 60 days of your fiscal year end.

(4) Provide a Certificate of Insurance. The applicant and insurance agent will review insurance needs of the applicant and establish adequate levels of coverage for fire and extended coverage, property damage, public liability, vehicular coverage, workmen's compensation, flood and malpractice insurance, where appropriate.

(5) Owner's contractual responsibility. The applicant is responsible for the settlement of all contractual and administrative issues arising out of procurements entered into in support of the grant. These include, but are not limited to: source evaluation, protests, disputes, and claims. Matters concerning violation of laws are to be referred to the local, State, or Federal authority, as may have jurisdiction.

Bidding - Planning, bidding, and procurement will be performed in accordance with RD instruction. All documents will be reviewed and approved by RD before proceeding to advertise for bids.

(1) Maximum open and free competition. The applicant’s procurement regulations must comply with the standards outlined in RD Instruction 1942-A, 1942.18(J) (attached). All procurement transactions, regardless of whether by sealed bids or by negotiation and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition. Procurement procedures shall not restrict or eliminate competition. Examples of what are considered to be restrictive competition include, but are not limited to: placing unreasonable requirements on firms in order for them to qualify to do business; non-competitive practices between firms; organizational conflicts of interest; and unnecessary experience and bonding requirements. In specifying material(s), the owner and its consultant will consider all materials suitable for the project that is appropriate within sound design practices and project requirements. Technical design and choice of material questions, concerns or limitations should be discussed and resolved with RD prior to the preparation of plans and specifications.

(2) The applicant’s procurement methods must follow RD Instruction 1942.18 (k). One of the following methods may be used:

(A) Competitive negotiation as provided in Section 1942.18 (k) (3) of 1942-A.

(B) Competitive sealed bids as provided in Section 1942.18 (k) (2) of 1942-A.

Title & Delivery - Payment for fire/rescue equipment will coincide with delivery of the equipment, along with the necessary title certification to the applicant.

(1) Applicants may not use RD funds to make deposits on equipment not ready for delivery. If a vehicle chassis is purchased from one company and another company completes the development of
the vehicle, RD may release funds to pay for the chassis when title to the vehicle is transferred to the applicant.

(2) Title to the equipment or vehicle must be with the applicant

**Grant Reporting Requirement**

(a) The grantee must provide the annual SF-428, SF-428-A, and SF-428C annually delivery of equipment and receipt of grant funds.

Per 2 CFR 200, the grantee is also required to do a physical inventory every 2 years that reconciles property records.

**Statutory and National Policy Requirements** – As a recipient of Federal funding, you are required to comply with U.S. statutory and public policy requirements, including but not limited to:

a. **Section 504 of the Rehabilitation Act of 1973** – Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance.

b. **Civil Rights Act of 1964** – All borrowers are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and 7 CFR 1901, Subpart E, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by Paragraph 1901.202(e) of this Title.

c. **The Americans with Disabilities Act (ADA) of 1990** – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications.

d. **Age Discrimination Act of 1975** – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

e. **Limited English Proficiency (LEP) under Executive Order 13166** – LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally-assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons. LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. You must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information your organization provides. These protections are pursuant to Executive Order 13166 entitled, “Improving Access to Services by Persons with Limited English Proficiency” and further affirmed in the USDA Departmental Regulation 4330-005, “Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency in Programs and Activities Conducted by USDA.”
Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. You must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor your compliance with these requirements during regular compliance reviews.

**Initial Compliance Review** - The Agency will conduct an initial compliance review of the borrower prior to loan closing or start of construction, whichever occurs first, in accordance with 7 CFR 1901, Subpart E.

The Agency will conduct regular compliance reviews of the borrower and its operation in accordance with 7 CFR Part 1901, Subpart E, and 36 CFR 1191, Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines. Compliance reviews will typically be conducted in conjunction with the security inspections described in this letter. If beneficiaries (users) are required to complete an application or screening for the use of the facility or service that you provide, you must request and collect data by race (American Indian or Alaska Native, Asian, Black or African American, White); ethnicity (Hispanic or Latino, Not Hispanic or Latino); and by sex. The Agency will utilize this data as part of the required compliance review.

**Other Requirements** - All requirements contained in the Agency's closing instructions, as well as any requirements of your bond counsel and/or attorney, must be met prior to loan closing.

1. All documents executed by the applicant will bear the official seal of the applicant.
2. Prior to closing, the docket will be sent to the state office for review and preparation of closing requirements that must be met at the closing.
3. If the conditions set forth in this letter are not met or substantial progress achieved within 180 days from the date hereof, Rural Development reserves the right to discontinue processing of application.

Sincerely,

Jennifer Wahr

Jennifer Wahr
Area Specialist

Attachments
LETTER OF INTENT TO MEET CONDITIONS

Date 04-30-2019

TO: United States Department of Agriculture

RURAL DEVELOPMENT

(Name of USDA Agency)
1501 CASS ST STE A
TRAVVERSE CITY, MI 49684

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 04-30-2019. It is our intent to meet all of them not later than 05-30-2019.

Osecola County

BY ________________________________
Jack Nehmer, Chairman

>Title

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
United States Department of Agriculture  
Rural Housing Service  

COMMUNITY FACILITIES GRANT AGREEMENT

THIS GRANT AGREEMENT (Agreement) dated__________________, is a contract for receipt of grant funds under the Community Facility Grant program (7 C.F.R. part 3570, subpart B). These requirements do not supersede the applicable requirements for receipt of Federal funds stated in 7 C.F.R. parts 3015, “Uniform Federal Assistance Regulations,” 3016 “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” or 3019, “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations, as those regulations have been or may be amended and/or recodified in the Code of Federal Regulations, including but not limited to 2 C.F.R. part 200 et seq.”

BETWEEN OSCEOLA COUNTY  

a public body, nonprofit corporation, or Indian tribe (Grantee) and the United States of America acting through the Rural Housing Service (RHS), Department of Agriculture, (Grantor)

WITNESSETH:

All references herein to "Project" refer to a community facility to serve a rural community generally known as ____________________________ (Grant Funds) which is __________ percent of Project costs.

WHEREAS

Grantee has determined to undertake the acquisition, construction, enlargement, capital improvement, or purchase of equipment for a project with a total estimated cost of $46,000 __________ Grantee is able to finance and has committed $11,500 __________ of Project costs.

The Grantor has agreed to give the Grantee the Grant Funds, subject to the terms and conditions established by the Grantor. Provided, however, that any Grant Funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation.

As a condition of this Agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the Agreement with all applicable laws, regulations, Executive Orders, and other generally applicable requirements, all of which are incorporated into this agreement by reference, and such other statutory provisions as are specifically contained herein.

NOW, THEREFORE, in consideration of said grant;
Grantee agrees that Grantee will:

A. Cause said Project to be constructed within the total sums available to it, including Grant Funds, in accordance with any architectural or engineering reports, and any necessary modifications, prepared by Grantee and approved by Grantor;

B. Provide periodic reports as required by Grantor and permit periodic inspection of the Project by a representative of the Grantor. For grant-only Projects, Form SF-269, "Financial Status Report," and a project performance report will be required on a quarterly basis (due 15 working days after each of each calendar quarter). A final project performance report will be required with the last "Financial Status Report." The final report may serve as the last quarterly report. Grantees shall constantly monitor performance to ensure that time schedules are being met, projected work by time periods is being accomplished, and other performance objectives are being achieved. The project performance reports shall include, but not limited to, the following:

1. A comparison of actual accomplishments to the objectives established for that period;
2. Reasons why established objectives were not met;
3. Problems, delays, or adverse conditions which will affect attainment of overall project objectives, prevent meeting time schedules or objectives, or preclude the attainment of particular project work elements during established time periods. This disclosure shall be accomplished by a statement of the action taken or planned to resolve the situation; and
4. Objectives and timetables established for the next reporting period.

C. Manage, operate, and maintain the facility, including this Project if less than the whole of said facility, continuously in an efficient and economical manner;

D. Not use grant funds to replace any financial support previously provided or assured from any other source. The Grantee agrees that the Grantee's level of expenditure for the Project shall be maintained and not reduced as a result of Federal Funds;

E. Make the public facility or services available to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental disability at reasonable rates, including assessments, taxes, or fees. Grantee may make modifications as long as they are reasonable and nondiscriminatory;

F. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, that agreement applies equally to the grant and another identical agreement need not be executed in connection with this grant;

G. Upon any default under its representations or agreements contained in this instrument, Grantee, at the option and demand of Grantor, will immediately repay to Grantor the Grant Funds with any legally permitted interest from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Agreement may be enforced by Grantor, at its option and without regard to prior waivers of previous defaults by Grantee, by judicial proceedings to require specific performance of the terms of this Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Agreement and the laws and regulations under which this grant is made;
H. Use the real property including land, improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed;

1. Title to real property shall vest in the Grantee subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain Grantor's approval to use the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed, as provided in paragraphs 1 and 2 above, the Grantee shall request disposition instructions from the Grantor. The Grantor will observe the following rules in the disposition instructions:

   (a) The Grantee maybe permitted to retain title after it compensates the Federal government in an amount computed by applying the Federal percentage of participation in the cost of the original Project to the fair market value of the property;

   (b) The Grantee may be directed to sell the property under guidelines provided by the Grantor and pay the Federal government an amount computed by applying the Federal percentage of participation in the cost of the original Project to the proceeds from sale (after deducting actual and reasonable selling and fix-up expenses, if any, from the sales proceeds). When the Grantee is authorized or required to sell the property, proper sale procedures shall be established that provide for competition to the extent practicable and result in the highest possible return;

   (c) The Grantee may be directed to transfer title to the property to the Federal government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or Project to the current fair market value of the property;

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

I. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with Grant Funds. Equipment means tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of $5,000 or more per unit. A Grantee may use its own definition of equipment provided that such definition would at least include all equipment as defined below:

1. Use of equipment.

   (a) The Grantee shall use the equipment in the Project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other federally sponsored activities, if any, in the following order of priority:

      (i) Activities sponsored by the Grantor.

      (ii) Activities sponsored by other Federal agencies.
(b) During the time that equipment is held for use on the project for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the property was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the property as provided in paragraph 1 (a) and (b) above, the equipment may be sold or used for other activities in accordance with the following standards:

(a) Equipment with a current fair market value of less than $5,000. The Grantee may use the property for other activities without reimbursement to the Federal government or sell the property and retain the proceeds.

(b) Equipment with a current fair market value of $5,000 or more. The Grantee may retain the property for other uses provided that compensation is made to the Grantor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project to the current fair market value of the property. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the Grantor.

(c) The Grantor shall determine whether the equipment can be used to meet RHS or its successor agency's requirements. If no such requirements exist, the availability of the property shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor shall issue instructions to the Grantee no later than 120 days after the Grantee's request and the following procedures shall govern:

(i) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share 10 percent of the proceeds or $500, whichever is less, for the Grantee's selling and handling expenses.

(ii) If the Grantee is instructed to ship the property elsewhere, the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant Project or program to the current fair market value of the equipment plus any reasonable shipping or interim storage costs incurred.

(iii) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall include:

(a) Property records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the Project for which the equipment was acquired; location, use, and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.
(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return;

This Grant Agreement covers the following described equipment (use continuation sheets as necessary).

J. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.

2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.

3. Effective control over and accountability for all funds, property, and other assets. Grantees shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes.

4. Accounting records supported by source documentation.

K. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts, and transcripts;

L. Provide either an audit report, annual financial statements, or other documentation prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations, and this Agreement;

M. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or an instrumentality of a State shall not be held accountable for interest earned on Grant Funds pending their disbursement;
N. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item H and I; and

O. Not duplicate other Project purposes for which monies have been received, are committed, or are applied to from other sources (public or private).

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed $__________ which it will advance to Grantee to meet not to exceed__________ percent of the Project development costs in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the Project and coordinating the plan with local official comprehensive plans for essential community facilities and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee’s grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor’s financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds.

IN WITNESS WHEREOF, Grantee has this day authorized and caused this Agreement to be executed

By  
Jack Nehmer, Chairman

and attested with its corporate seal affixed (if applicable) by

________________________

Attest:

By  
Susan M. Wunderl

(Title) Osceola County Coordinator

UNITED STATES OF AMERICA
RURAL HOUSING SERVICE

By

(Name)  (Title)
LETTER OF INTENT TO MEET CONDITIONS

Date 04-30-2019

TO: United States Department of Agriculture

RURAL DEVELOPMENT

(Name of USDA Agency)

1501 CASS ST STE A
TRaverse CITY, MI 49684

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 04-30-2019. It is our intent to meet all of them not later than 05-30-2019.

Oseola County

By Jack Nehmer, Chairman

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
### REQUEST FOR OBLIGATION OF FUNDS

**Form Approved**
OMB No. 0570-0002

#### INSTRUCTIONS
- **TYPE IN CAPITALIZED LETTERS.**
- **TYPE IN SPACES MARKED ( ).**

1. **CASE NUMBER**
   - **ST CO BORROWER ID:** 26-067-4880

2. **BORROWER NAME**
   - Osceola County

3. **NUMBER NAME FIELDS**
   - (1, 2, or 3 from item 2)

4. **STATE NAME**
   - Michigan

5. **COUNTY NAME**
   - Osceola

#### GENERAL BORROWER/LOAN INFORMATION

6. **RACE/ETHNIC CLASSIFICATION**
   - 1. MALE
   - 2. FEMALE
   - 3. OTHER

7. **TYPE OF APPLICANT**
   - 1. INDIVIDUAL
   - 2. PARTNERSHIP
   - 3. CORPORATION
   - 4. PUBLIC BODY
   - 5. ASSOC. OF FARMERS
   - 6. NONPROFIT-FAITH BASED
   - 7. INDIAN TRIBE
   - 8. PUBLIC COLLEGE/UNIVERSITY
   - 9. OTHER

8. **COLLATERAL CODE**
   - 1. REAL ESTATE
   - 2. REAL ESTATE
   - 3. ESTATE ONLY
   - 4. CHATTEL
   - 5. CHATTEL ONLY
   - 6. OTHER

9. **EMPLOYEE RELATIONSHIP CODE**
   - 1. EMPLOYEE
   - 2. MEMBER OF FAMILY
   - 3. CLOSE RELATIVE
   - 4. AFFILIATE

10. **SEX CODE**
    - 1. MALE
    - 2. FEMALE
    - 3. OTHER

11. **MARITAL STATUS**
    - 1. MARRIED
    - 2. UNMARRIED (INCLUDES SINGLE, WIDOWED, DIVORCED)

12. **VETERAN CODE**
    - 1. YES
    - 2. NO

13. **CREDIT REPORT**
    - 1. YES
    - 2. NO

14. **DIRECT PAYMENT**
    - 1. MONTHLY
    - 2. SEMI-ANNUALLY
    - 3. QUARTERLY

15. **TYPE OF PAYMENT**
    - 1. FEES INSPECTION

16. **USE OF FUNDS CODE**
    - (See FMI)

17. **COMMUNITY SIZE**
    - 1. UNDER 50000
    - 2. OVER 100000 (HPO ONLY)

#### COMPLETE FOR OBLIGATION OF FUNDS

18. **TYPE OF ASSISTANCE**
    - (See FMI)

19. **AMOUNT OF LOAN**
    - 34,500

20. **AMOUNT OF GRANT**

21. **DATE OF APPROVAL**
    - MO DAY YR

22. **INTEREST RATE**
    - 0%

23. **REPAYMENT TERMS**

#### COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS

24. **PROFIT TYPE**
    - 1. FULL PROFIT
    - 2. LIMITED PROFIT

#### COMPLETE FOR EM LOANS ONLY

25. **DISASTER DESIGNATION NUMBER**
    - (See FMI)

26. **TYPE OF SALE**
    - 1. ASSUMPTION ONLY
    - 2. CREDIT SALE ONLY

#### COMPLETE FOR CREDIT SALE-ASSUMPTION

27. **OBLIGATION DATE**
    - MO DA YR

28. **BEGINNING FARMER/RANCHER**

---

*If this decision is consistent with this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing.*

*Please see the forms we have included for this purpose.*

<table>
<thead>
<tr>
<th>ORIGINAL</th>
<th>COPY 1</th>
<th>COPY 2</th>
<th>COPY 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borrower's Case Folder</td>
<td>Finance Office</td>
<td>Applicant/Lender</td>
<td>State Office</td>
</tr>
</tbody>
</table>
CERTIFICATION APPROVAL

For All Farmers Programs

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with those provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. YES ___ NO

WARNING: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date _______ 2019

Jack Nehmer, Chairman

(Signature of Applicant)

(Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

(Signature of Approving Official)

Typed or Printed Name: ____________________________

Date Approved: ____________________________ Title: ____________________________

38. TO THE APPLICANT: As of this date ______________, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.
LETTER OF INTENT TO MEET CONDITIONS

TO: United States Department of Agriculture

RURAL DEVELOPMENT

(Name of USDA Agency)

1501 CASS ST STE A
TRAVERSE CITY, MI 49684

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 04-30-2019. It is our intent to meet all of them not later than 05-30-2019.

Oscoda County

BY: Jack Nehmer, Chairman

(Title)

According to the Paperwork Reduction Act of 1995, no agency may conduct or sponsor, and no person is required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
Meeting Called to Order by Chairperson Gregory at 12:44 p.m.

Members Present: Commissioners Mark Gregory, Jack Nehmer and Roger Elkins

Members Absent: None.

Others: Maintenance Working Supervisor Brad Halladay, Emergency Medical Services Director Jeremy Beebe, Sheriff Justin Halladay and County Coordinator Susan Vander Pol

Additions or Deletions: Purchase of a 12+ passenger van was added to the agenda.

Motion by Commissioner Elkins, seconded by Commissioner Nehmer to approve the agenda with the addition. Motion was unanimously supported.

Public Comments - None.

Employee Comments - None.

Motion by Commissioner Nehmer, seconded by Commissioner Elkins to approve the minutes of February 19, 2019. Motion was unanimously supported.

E.M.S. Meeting/Training Room –
Discussion was held on the Request for Proposal that was submitted for the development of blueprints for changes to the office space/storage located next to the Health Department. It was presented to the Board, but not supported. Discussion was held on the possibility of renovating the Annex lower level for an EMS training location. Although there were a few positive things about the Annex space, it was determined there were too many concerns with noise levels, parking and people traffic flow that could create issues at this location. The Committee would desire the project move forward and made the following recommendation:

Recommended by Commissioner Elkins, seconded by Commissioner Nehmer to present the Landmark Design Group, P.C. proposal for the EMS training room renovations to the Board of Commissioners for consideration. Recommendation was unanimously supported.

Court and Building Security Services - Sheriff Halladay updated the committee members on current staffing levels at the Sheriff’s Department for corrections, court and road patrol staffing. There are current vacancies in the positions for court/building security. He would ask the Commissioners to consider contracting for building security with a private company, as some of the counties have done. Susan will contact Wexford County to see if they issued a Request for Proposals when they contracted with the outside firm to do building security. The Committee made the following recommendation:

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory to ask the Board of Commissioners to do a Request for Proposals for a security company to do building security and assist with the Court Bailiff position. Recommendation was unanimously supported.

Security Addition – Brad provided information on the progress for the main courthouse entrance. They are hoping for a break in the weather when they will start assembling the structure.
Brad provided an update on the new installation of the security system in the buildings and offices. All of the buildings have been completed.

Susan provided an update on equipment purchases. She has reached out to Mecosta County for information on the company they used for their metal detector equipment. The white noise boxes will also be purchased.

**Multi-passenger transport** – Justin asked the committee members to consider purchasing a multi-passenger transport vehicle. If MOTA should decide to sell any vehicles or through the State of Michigan Auction, one might be able to be reasonably purchased. The Sheriff’s Department, Commission on Aging and perhaps other county departments could use the vehicle. They have a need for transporting multiple staff and for certain incident responses the vehicle would be of great assistance. Additional discussion will be held on this request.

**Board Comments** – None.

**Extended Public Comments** – None.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory to adjourn at 1:24 p.m.

Respectfully submitted,

\[Signature\]

Osceola County Coordinator
Proposal Submission Form
Osceola County EMS
Architectural and Engineering Services Project

The following proposal is submitted for the Osceola County Emergency Medical Services Design/Build project. The vendor has reviewed the Request for Proposals Specifications and submits the following:

PROPOSAL TOTAL: $5,500.00
(Five Thousand, Five Hundred Dollars)

Proposal total must be on a County form in a sealed envelope and clearly marked "RFP EMS Architectural and Engineering Services" and is due by March 12, 2019. No late proposals will be accepted unless waived by the County Coordinator.

No Vendor may withdraw a Proposal within 90 days of the Proposal Due Date.

Osceola County reserves the right to accept or reject any or all Proposals, in whole or in part, and to waive irregularities in any proposal in the interest of the County.

General and Professional Liability Insurance Certificates must be provided to the County upon award of a project and before commencement of work.

CONTACT PERSON: Bob Van Putten, President
COMPANY NAME: Landmark Design Group, P.C.
ADDRESS: P.O. Box 88296
         Grand Rapids, MI 49588
TELEPHONE: 616.260.9676
DATE: March 12, 2019
SIGNATURE: 
EMAIL ADDRESS: bob@landmark.us.com
March 12, 2019

Osceola County Coordinator’s Office
301 West Upton Avenue
Reed City, MI 49677

RE: Osceola County
    Emergency Medical Services Department
    Meeting/Training Room
    Reed City, MI

Landmark has enjoyed working with Osceola County on the study of renovation options for the Reed City EMS. Our findings were submitted in a December 5, 2018 report and presented to the County Board on December 18, 2018. The County has selected, as the first phase, the conversion of the Health Department Building Suite B into an EMS Training room. The preliminary floor plan, labeled Option Two, was included in the December 5, 2018 report. This proposal is to complete the design and prepare detailed drawings which will be signed and sealed for building permits. As stated in the RFP, the County will provide all services during the contractor bidding and construction phases.

Project Team

Landmark Design Group, P.C – Project Architect

Landmark Design Group, P.C. is a registered Michigan corporation founded in 1973. Robert Van Putten, a licensed Michigan architect, joined the firm in 1982 and became president in 1986. The core strength of Landmark is providing quality architectural and engineering services to Michigan public sector clients. We have completed over 50 Michigan County building projects (three with Osceola County) and over 30 State of Michigan projects. This public sector work experience ranges from courthouses, jails, central dispatch centers, EMS buildings, State police posts and prison projects. We have found our public sector projects require cost effective design and construction, durability and attention to both operational and construction cost.

Landmark Design Group, P.C. is located at P. O Box 888286, Grand Rapids, Michigan 49588, email bob@landmark.us.com.

Key Staff members include:

Bob Van Putten will be the project architect and the primary contact individual from project start to finish. He is a licensed Michigan architect with 37 years of experience. He will be the person responsible to Osceola County for contracting services.
Steve Jara will be the project manager. Mr. Jara has been with Landmark for over 30 years. He has extensive County building work experience. Mr. Jara will be involved in completing the building renovation design and drawings.

Joan Van Putten will be the project interior designer. She has over 30 years of County building design experience. She will review the existing building finishes and specify new durable finishes for the training room.

The Landmark team also includes the engineering firm Morgan Landon, LLC. Morgan will prepare the HVAC, electrical power/data, lighting, plumbing and security design and drawings. The majority of our County projects were completed utilizing this team.

Morgan M. Landon, LLC – Mechanical / Electrical / Security Engineer

The Morgan M. Landon firm was formed in 2005 and is a Michigan corporation. The owner of the firm, Morgan Landon, is a licensed engineer and has over 40 years of engineering experience. Mr. Landon will oversee all aspects of the mechanical and electrical systems. He will inspect the existing building and assess the condition and suitability of the existing building mechanical, electrical and security systems.

The firm is located at 2054 Brandon Drive NW, Grand Rapids, MI 49504. (616) 608-3372. morgan@mlandon.com
Fee Proposal

The fee for our architectural and engineering services for sealed construction plans is a lump sum of $5,500.00 (Five Thousand Five Hundred Dollars). The fee includes all travel, food and long distance communication cost. Reimbursable expenses are limited to printing and mailing cost of plans and specifications. The fee will be invoiced monthly as our work is completed. Please note that, as stated in the Osceola County RFP, contractor bidding and construction administration services will be provided by the County. Landmark is available as needed during these phases and will request an hourly rate of $75.00 per hour.

If this proposal is acceptable, we will prepare a Standard American Institute of Architects (AIA) contract for your review.

Landmark appreciates the opportunity to assist Osceola County with the project. If you have any questions, please do not hesitate to contact me at (616) 260-9676 or email bob@landmark.us.com.

Sincerely,

LANDMARK DESIGN GROUP, P.C.

[Signature]

Robert Van Putten, Architect
President

Attached: Osceola County Proposal Submission Form
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General ( ) 245 Capital ( ) Special Revenue ( )
Debt Service ( ) Other ( )

REVENUE:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>DECREASE</th>
<th>INCREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
</tbody>
</table>

EXPENSES:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingencies</td>
<td>101.295.860000</td>
<td>$(800)</td>
<td>$(800)</td>
</tr>
<tr>
<td>Contingencies Other</td>
<td>101.890.999005</td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(         )</td>
<td>$(         )</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$(800)</td>
<td>$(800)</td>
</tr>
</tbody>
</table>

Department Head Signature

EXPLANATION: Draw Commissioners Conference
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General (V) 245 Capital ( ) Special Revenue ( )
Debt Service ( ) Other ________ ( )

REVENUE:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>DECREASE</th>
<th>INCREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
</tbody>
</table>

EXPENSES:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clerk/Misc</td>
<td>101245727002</td>
<td>$(2,500)</td>
<td>$(_____ )</td>
</tr>
<tr>
<td>Contingency</td>
<td>101890999005</td>
<td>$(_____ )</td>
<td>$(2,500)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$(_____ )</td>
<td>$(_____ )</td>
</tr>
</tbody>
</table>

TOTAL $(2,500) $(2,500)

Department Head Signature
Department

Board of Commissioners/Representative
Recorded ( ) Motion/Resolution No.
Budget Amendment No. __________

5-7-19 Date

EXPLANATION: Storage of Clerk files unsecured
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General ( ) 245 Capital ( ) Special Revenue ( ) Debt Service ( ) Other (X)

REVENUE:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>DECREASE</th>
<th>INCREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transf. In Vested Ben</td>
<td>101.965.695.020</td>
<td>(<strong><strong>,</strong></strong>)</td>
<td>$(6,000)</td>
</tr>
<tr>
<td>Rep. F. &amp; B.</td>
<td>250.000.699.001</td>
<td>(<strong><strong>,</strong></strong>)</td>
<td>$(6,000)</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>(<strong><strong>,</strong></strong>)</td>
<td>$(12,000)</td>
</tr>
</tbody>
</table>

EXPENSES:

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transf. Out</td>
<td>250.000.999.000</td>
<td>$(6,000)</td>
<td>(<strong><strong>,</strong></strong>)</td>
</tr>
<tr>
<td>Vested Benefits</td>
<td>101.861.702.015</td>
<td>$(6,000)</td>
<td>(<strong><strong>,</strong></strong>)</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$(12,000)</td>
<td>(<strong><strong>,</strong></strong>)</td>
</tr>
</tbody>
</table>

EXPLANATION: Erdey employment expense - Stewart
COUNTY OF OSCEOLA

AUTHORIZATION TO TRANSFER FUNDS

The County Treasurer is hereby directed to transfer funds in the following manner:

<table>
<thead>
<tr>
<th>FUND/ACCT</th>
<th>BUDGETED</th>
<th>TRANSFER</th>
<th>REMAINING</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
<td>250</td>
<td>$</td>
<td>$ 6,000</td>
</tr>
<tr>
<td>TO:</td>
<td>101</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

COMMENTS: End of Employment expenses - Barranger

The above transfer has been appropriated by the Board of Commissioners by previous resolution and may be less than the full amount appropriated in the source fund. The appropriating action was by:

( ) Appropriation Act
( ) Budget Resolution
( ) Transfer Resolution

The County Treasurer is to complete the transfer within three business days following the date of this authorization order. A copy of the executed transfer is to be issued to the County Clerk. Should the County Treasurer be unable to complete the transfer, in whole or in part, within the time prescribed, a statement will be sent to the authorizing party within the same time limit, giving reason why the transfer can not be completed.

( ) By direction of the Board
( ) By direction of the Finance Committee

Date: 5-6 2019

Chairman

Finance Chairperson
<table>
<thead>
<tr>
<th>Journal Number</th>
<th>Date</th>
<th>Description</th>
<th>GL Number</th>
<th>CR</th>
<th>DR</th>
</tr>
</thead>
<tbody>
<tr>
<td>10083</td>
<td>04/02/19</td>
<td>PER COMM</td>
<td>245-120-699.001</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>10083</td>
<td>04/02/19</td>
<td>Appropriated Fund Balance</td>
<td>245-902-970.005</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>10105</td>
<td>04/10/19</td>
<td>PER DEPT</td>
<td>260-120-931.001</td>
<td>95.00</td>
<td>95.00</td>
</tr>
<tr>
<td>10105</td>
<td>04/10/19</td>
<td>Reserve Uniforms/Equipment</td>
<td>260-120-885.000</td>
<td>95.00</td>
<td>95.00</td>
</tr>
<tr>
<td>10108</td>
<td>04/16/19</td>
<td>DONATIONS COMING FR VILLAGE &amp; HORSESHOE</td>
<td>792-000-582.000</td>
<td>4,878.00</td>
<td>4,878.00</td>
</tr>
<tr>
<td>10108</td>
<td>04/16/19</td>
<td>Contributions/Prop Clean Up Pro</td>
<td>792-000-818.000</td>
<td>4,878.00</td>
<td>4,878.00</td>
</tr>
<tr>
<td>10109</td>
<td>04/16/19</td>
<td>PURCHASE LASER METER PER COMM</td>
<td>101-257-702.001</td>
<td>3,000.00</td>
<td>449.00</td>
</tr>
<tr>
<td>10109</td>
<td>04/16/19</td>
<td>Payroll Elected/App't Official</td>
<td>101-257-727.000</td>
<td>2,351.00</td>
<td>200.00</td>
</tr>
<tr>
<td>10117</td>
<td>04/18/19</td>
<td>GRANT ADJUSTMENTS FOR 2019 IND DEF</td>
<td>254-000-817.010</td>
<td>89,219.00</td>
<td>89,219.00</td>
</tr>
<tr>
<td>10117</td>
<td>04/18/19</td>
<td>Grant - State Reimburse</td>
<td>254-000-808.000</td>
<td>40,000.00</td>
<td>16,400.00</td>
</tr>
<tr>
<td>10117</td>
<td>04/18/19</td>
<td>Indigent Defense District CT</td>
<td>254-000-817.020</td>
<td>18,734.00</td>
<td>4,085.00</td>
</tr>
<tr>
<td>10123</td>
<td>04/19/19</td>
<td>PER DEPT- INCREASE IN GRANT</td>
<td>101-330-543.000</td>
<td>7,175.00</td>
<td>437.00</td>
</tr>
<tr>
<td>10123</td>
<td>04/19/19</td>
<td>Grant - State Reimburse</td>
<td>101-330-931.000</td>
<td>6,538.00</td>
<td>200.00</td>
</tr>
<tr>
<td>10123</td>
<td>04/19/19</td>
<td>Equipment Maint/Repair</td>
<td>101-330-932.000</td>
<td>7,175.00</td>
<td>7,175.00</td>
</tr>
<tr>
<td>10123</td>
<td>04/19/19</td>
<td>Vehicle Maintenance</td>
<td>101-330-747.000</td>
<td>7,175.00</td>
<td>7,175.00</td>
</tr>
<tr>
<td>10127</td>
<td>04/23/19</td>
<td>PER SHERIFF DEPT</td>
<td>101-301-951.000</td>
<td>1,000.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>10128</td>
<td>04/23/19</td>
<td>STATE MARIHUANA GRANT</td>
<td>101-290-551.000</td>
<td>7,889.00</td>
<td>7,889.00</td>
</tr>
<tr>
<td>10128</td>
<td>04/23/19</td>
<td>Medical MARIHUANA Grant</td>
<td>101-290-822.000</td>
<td>7,889.00</td>
<td>7,889.00</td>
</tr>
<tr>
<td>10134</td>
<td>04/30/19</td>
<td>PER DEPT-COORD</td>
<td>101-682-539.007</td>
<td>632.00</td>
<td></td>
</tr>
<tr>
<td>Journal Number</td>
<td>Date</td>
<td>JNL</td>
<td>Description</td>
<td>GL Number</td>
<td>User</td>
</tr>
<tr>
<td>----------------</td>
<td>------</td>
<td>-----</td>
<td>-------------</td>
<td>-----------</td>
<td>------</td>
</tr>
<tr>
<td>101-682-951.000</td>
<td></td>
<td></td>
<td>TRAINING</td>
<td>632.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>632.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>205,107.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: 205,107.00  205,107.00
May 10, 2019

Concerning complaint 0201-19

Sue –

Please find the attached complaint for livestock loss previously sustained and final approval received on May 10, 2019 from Township Supervisor Martin Blackledge.

It’s been some time since our last claim, and the new form has been utilized. I know in the past – this has gone before the Board for approval and AC Officer time is deducted from the claims for wages, and mileage.

Addresses are as noted in my report, and I would estimate (including travel time to and from the residence), and follow up phone calls and conversations to be an estimated 2 hours.

Although a live-trap had been set for over 3 weeks near the complainant’s address, the dog in question was never captured or viewed by the complainants again. We are currently using a fair market value of apx $7.00 per bird for other losses this year.

Estimated totals before wages and mileage are deducted are as follows:

Kenneth Major $105.00 - (less AC mileage and wages)
Floyd Robert Ankney $182.00 (less AC mileage and wages)

Please let me know if you have any questions and how you wish me to proceed.

Best regards -

Michelle Kuz
Director Osceola County Animal Control
### Complaint Report

OSCEOLA COUNTY ANIMAL CONTROL
502 N. Savidge St., Reed City, MI 49677
Office (231) 832-5790 Emergency (231) 832-3255

**Director:** Michelle Kuz

---

**Log Id:** 0  
**File Number:**  
**Offense:** Livestock loss  
**Name:** MAJOR, KENNETH ARNOLD  
**Address:** [Redacted]  
**Time:** 1:11:48 PM  
**City:** [Redacted]  
**Date:** 3/22/2019  
**Zip:** [Redacted]  
**Phone:** [Redacted]  

---

**Complaint Number:** 0201-19  
**Time:** 1:11:48 PM  
**Date:** 3/22/2019  
**State:** [Redacted]  

---

Received by: DISPATCH  
Investigated by: KUZ  

---

<table>
<thead>
<tr>
<th>Defendant 1</th>
<th>Defendant 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
<td><strong>Name</strong></td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td><strong>Address</strong></td>
</tr>
<tr>
<td><strong>City</strong></td>
<td><strong>City</strong></td>
</tr>
<tr>
<td><strong>State</strong></td>
<td><strong>State</strong></td>
</tr>
<tr>
<td><strong>Zip</strong></td>
<td><strong>Zip</strong></td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td><strong>Phone</strong></td>
</tr>
<tr>
<td><strong>Race</strong></td>
<td><strong>Race</strong></td>
</tr>
<tr>
<td><strong>Sex</strong></td>
<td><strong>Sex</strong></td>
</tr>
<tr>
<td><strong>Date of Birth</strong></td>
<td><strong>Date of Birth</strong></td>
</tr>
<tr>
<td><strong>Drivers License #</strong></td>
<td><strong>Drivers License #</strong></td>
</tr>
</tbody>
</table>

---

Complaint Date Disposition  
Complaint Post Date  
Complaint Unfounded □  
Bite □  
Complaint Closed □  
Complaint Other Dispo □

---

101-138.960-010  
Will need Budget Amendment
Notes

ACO Kuz tx Mr. Martin Blackledge - Marion Township Supervisor at 231-743-2797 to advise of the reported loss and left a message as to the apx time of arrival of R/o to Major residence.

A Second complainant also experienced loss the same evening. Ankney, Floyd Robert address [redacted] - also interviewed by R/O at the Major residence.

Dispatch reports Mr. Major has experienced a loss of his chickens.

3/22/19 - ACO Kuz responded and spoke with Mr. Major who reports on the night of 3/21, 15 chickens were lost. 9 were observed dead, and photographed, the remaining 9 have disappeared. Mr. Major indicated his neighbor Mr. Ankney had communicated to him that he too lost 22 chickens and 4 guinnies. Mr. Ankney stated to R/O that he had observed a dark brown or black pitt running from his yard at the time of his loss. Due to it being dark he is not sure of the exact color. A choke chain was found in his yard and believed to be belonging to the stray dog. Both parties indicated they do not know of anyone in the area that owns a dog matching that description. Mr. Ankney's birds were already disposed of and NOT available to be viewing by R/O - Ankney also did not have any photos of his dead birds. Birds lost were a variety of Rhode Island Reds, Barred Rocks, and Isa Browns, all approximately 1 year of age.

Upon return to OCAC, R/O spoke with Mr. Blackledge and advised of the findings. Mr. Blackledge will also be doing a phone interview of both parties and states this is the first instance he has had a report / investigation of this nature. I advised Mr. Blackledge OCAC has had a livetrap set at the venue of [redacted] for apx 3 weeks trying to capture a reported black dog RAL in the area and have been unsuccessful. Both Ankney and Major have been advised they are within their rights to shoot any dog returning to worry, or destroy their livestock.

R/O will wait apx 2 weeks to give Major and Ankney time to speak with their neighbors to confirm they have no further sightings, prior to finalizing the claim.

Report faxed to Blackledge 3/26/19 - awaiting his signature to proceed.

5/10/19 MR. Major TX OCAC wanting to know status of his claim and was advised AC has still not received confirmation of Blackledge's findings.

5/10/19 ACO Kuz placed call to Blackledge requesting he sign the form previously provided by Kuz, and fax back to AC office. Blackledge wanted to mail form and was requested to fax so this claim could be finalized.

Await fax to proceed. 

need 5-10
STOCK CLAIM
OSCEOLA COUNTY STATE OF MICHIGAN

On the 21 Day of MAR, 2019, on property owned by me, Kenneth Magee, with the address of in the Township of , located within Osceola County, Michigan report the following:

Dog(s) did kill or cause to be killed the following stock or poultry:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Breed</th>
<th>Apx age</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>ISA brown</td>
<td>1 yr</td>
</tr>
<tr>
<td>3</td>
<td>Barred Rock</td>
<td>1 yr</td>
</tr>
<tr>
<td>3</td>
<td>Rhode Island</td>
<td>1 yr</td>
</tr>
<tr>
<td>5</td>
<td>Mix</td>
<td>1 yr</td>
</tr>
</tbody>
</table>

Dog owner: (known) Insert name/address here:  
(unknown) or  
Claim: (just) (unjust)  
Amount of claim: $ 100.00  
Claimant:  
Address if different from above:  
I am not related to the above claimant nor do I have any interest in the above mentioned claim.  
I recommend payment of this claim on this day, Date 5-10-19.  
Investigated by (please print): MARTIN BLACK  
Title: SUPERINTENDENT  
Address and contact number: 19117 6 1/2 Ave, Marion, Mich 49669  
Phone 231-743-2747  
Township Approval:  
Title: SUPERINTENDENT  
Date: 5-10-19  
Osceola County Animal Control representative  

Rec'd 5-10-19 2:30
STOCK CLAIM
OSCEOLA COUNTY STATE OF MICHIGAN

On the 21st day of May 2019, on property owned by me, Floyd Robert Anney with the address of [redacted] in the Township of Marion located within Osceola County, Michigan report the following:

Dog(s) did kill or cause to be killed the following stock or poultry:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Breed</th>
<th>Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>[redacted]</td>
<td>1 yr</td>
</tr>
<tr>
<td>4</td>
<td>[redacted]</td>
<td>1 yr</td>
</tr>
</tbody>
</table>

Dog owner: (known) Insert name/address here: [redacted]

or (unknown)

Claim: (just) [redacted]

Amount of claim: $182.00

Claimant: [redacted]

Address if different from above:

I am not related to the above claimant nor do I have any interest in the above mentioned claim.

I recommend payment of this claim on this day [redacted]

Investigated by (please print): MARTIN BLACKMORE

Title: SUPERVISOR

Address and contact number: 10117 Ave Marion, Mich

Phone 221-749-2797

Township Approval: [redacted]

Title: REPS for [redacted] Date 6-10-19

Osceola County Animal Control representative [redacted] Date 5-10-19
DOG LAW OF 1919 (EXCERPT)
Act 339 of 1919

287.280 Loss or damage to livestock or poultry caused by dogs; complaint; examination; summons; proceedings; killing of dog; liability of owner or keeper.

Sec. 20. If a person sustains any loss or damage to livestock or poultry that is caused by dogs, or if the livestock of a person is necessarily destroyed because of having been bitten by a dog, the person or his or her agent or attorney may complain to the township supervisor or a township officer or other qualified person designated by the township board of the township in which the damage occurred. The complaint shall be in writing, signed by the person making it, and shall state when, where, what, and how much damage was done, and, if known, by whose dog or dogs. The township supervisor or a township officer or other qualified person designated by the township board shall at once examine the place where the alleged damage was sustained and the livestock or poultry injured or killed, if practicable. He or she shall also examine under oath, or affirmation, any witness called. After making diligent inquiry in relation to the claim, the township supervisor or a township officer or other person designated by the township board shall determine whether damage has been sustained and the amount of that damage, and, if possible, who was the owner of the dog or dogs that did the damage. If during the course of the proceedings the owner of the dog causing the loss or damage to the livestock becomes known, the township supervisor or a township officer or other person designated by the township board shall request the district court judge to immediately issue a summons against the owner commanding him or her to appear before the township supervisor or township officer or other person designated by the township board and show cause why the dog should not be killed. The summons may be served anywhere within the county in which the damage occurred, and shall be made returnable not less than 2 nor more than 6 days from the date stated in the summons and shall be served at least 2 days before the time of appearance mentioned in the summons. Upon the return day fixed in the summons the township supervisor or township officer or other person designated by the township board shall proceed to determine whether the loss or damage to the livestock was caused by the dog, and if so he or she shall immediately notify the sheriff or the animal control officer of the county of that fact and upon notification the sheriff or the animal control officer shall kill the dog wherever found. Any owner or keeper of the dog or dogs shall be liable to the county in a civil action for all damages and costs paid by the county on any claim as provided in this section.


Sec. 21. If after making the examination required in section 20, the township supervisor or other person designated by the township board has determined that damage has been sustained by the complainant, the township supervisor or other person designated by the township board, upon payment to him or her of his or her costs up to that time by the complainant, shall deliver a report of the examination and all papers relating to the case to the county board of commissioners of the county in which the loss was sustained. The report shall be filed in the office of the county board of commissioners. If the complainant has not paid the costs, the township supervisor or other person designated by the township board shall state that fact in the report and the amount of the unpaid costs.

287.282 Damage to livestock or poultry by dogs; fees of justice, inclusion in damages.

Sec. 22. Justices of the peace, for the services rendered under this act, shall receive $4.00 for each case, and 10 cents per mile for each mile traveled, to be paid by the claimant in each case. In all cases where damages are awarded, the fees paid by claimants shall be included in the amount of such damages.

DOG LAW OF 1919 (EXCERPT)
Act 339 of 1919

287.283 Payment for amount of loss or damage; costs; investigation.

Sec. 23. (1) When the county board of commissioners of the county receives a report of the township supervisor or other person designated by the township board pursuant to section 21, if it appears from the report that a certain amount of damage has been sustained by the claimant, the county board of commissioners shall immediately draw their order on the treasurer of the county in favor of the claimant for the amount of loss or damage which the claimant has sustained, together with all necessary and proper costs incurred. If the claim filed with the board appears from the report filed to be illegal or unjust, the board may make an investigation of the case and make its award accordingly.

(2) An amount awarded pursuant to this section shall be paid by the county out of its general fund. A payment shall not be made for any item which has already been paid by the owner of the dog or dogs doing the injury. If a payment is made by the county for any livestock or poultry bitten by a dog or dogs, the payment shall not exceed the amount allowed by the county board of commissioners.

Michael Rushford
Government Sales
BABB FORD SALES
Reed City MI 49677
231.832.2206

ATT: DIRECTOR MICHELLE KUZ
OSCEOLA COUNTY ANIMAL CONTROL 231.832.5790 oscaccontrol@gbcglocal.net

2019 F-150 XL 4X4 REG CAB PICKUP W/8FT BED
3.3 V6 ENGINE
6SPD AUTO
3:73 REAR AXLE
141” WB
CLOTH SEAT
TILT STEERING
ABS BRAKES
265/70R 17 TIRES
FRONT TOW HOOKS
SRAY IN LINER
UNDERCOATING
DELIVERED........................................................................................................ $25,146.00
May 1, 2019

To Whom it may concern,

Thank you for the opportunity to quote the 2019 ½ ton pickup for the Osceola County Animal Control. Please contact me with any corrections or changes that need to be made. We at Babb Ford Sales look forward to working with you now and in the future.

Thanks again!

Sincerely,

C. Michael Rushford

Babb Ford Sales

231-832-2206

rushford@babbfordsales.com
Robert K. Alderman  
Government Sales  
GORNO FORD  
Woodhaven, Michigan  
Bus: 734-671-4017

OSCEOLA COUNTY  
ATT: DIRECTOR MICHELLE KUZ  
04-29-19

ANIMAL CONTROL  
BUS: 231-832-5790  
oscacontrol@sbcglobal.net

2019 F-150 XL 4X4 REGCAB PICKUP W/8 FT BED, SPEC# 4WDL-0075A

3.3L V6 ENGINE  
6 SPD AUTO  
3.73 REGULAR REAR AXLE  
141”WB  
CLOTH BENCH INTERIOR  
TILT STEERING WHEEL  
ABS BRAKES  
6390# GVWR  
265 / 70R-17 TIRES  
FRONT TOW HOOKS  
SPRAY IN BEDLINER  
UNDERCOATING

DELIVERED TO REED CITY ................................................................. $ 25,363.00

RECOMMENDED OPTIONS

VERMILLION RED   (DEEPER COLOR OF RED)   $ 750.00  
ELOCK REAR AXLE   $ 570.00  
RUNNING BOARDS   $ 250.00  
SKID PLATE   $ 160.00  
CRUISE CONTROL   $ 225.00  
TRAILER TOW PACKAGE   $ 595.00  
TAILGATE STEP   $ 375.00  
REVERSE SENSING   $ 275.00  
POWER EQUIPMENT GROUP   $ 1,170.00
<table>
<thead>
<tr>
<th>Feature</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime Running Lights</td>
<td>$45.00</td>
</tr>
<tr>
<td>Class IV Trailer Hitch</td>
<td>$195.00</td>
</tr>
<tr>
<td>Remote Start</td>
<td>$395.00</td>
</tr>
<tr>
<td>Floor Mats</td>
<td>$125.00</td>
</tr>
<tr>
<td>Back Up Alarm</td>
<td>$175.00</td>
</tr>
<tr>
<td>Municipal Lighting Package</td>
<td>$1,595.00</td>
</tr>
</tbody>
</table>

18" Mini Amber Light Mounted On Roof / Amber Lights Mounted In The Grill And Tail Light Flashers.
**Osceola County Animal Control Pricing (MiDeal Pricing)**

√ 2020 GMC Sierra 1500 Regular Cab 4x4 Pickup

<table>
<thead>
<tr>
<th>Description</th>
<th>Price ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPEC 75A - 2020 GMC Sierra 1500 Reg Cab 4x4 P-up</td>
<td>$25,095.00</td>
</tr>
<tr>
<td>ZLQ – Pwr Locks/Windows/Htd Mirrors/Keyless Entry</td>
<td>$1,214.85</td>
</tr>
<tr>
<td>H1T – Cloth Seat Trim</td>
<td>$75.00</td>
</tr>
<tr>
<td>ZBT – Ziebart Rustproofing Pkg</td>
<td>$499.00</td>
</tr>
<tr>
<td>SBL – Spray-On Bedliner (Rhino, UTR)</td>
<td>$569.00</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>$26,384.85</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$27,452.85</strong></td>
</tr>
</tbody>
</table>

**Options:**

- L82 – 5.3L Gas V8 w/ 6-Spd Auto Trans + $1,269.45
- RC5 – LT265/70R17C All-Terrain Tires + $359.45
- Z82- HD Trailering Package + $359.45
- G80 – HD Locking Rear Differential + $359.45

Prices Quoted are for a MiDeal Factory Order.

FOB Westland, MI

Delivery Available per MiDeal ($1.00 per mile Roundtrip based on Mapquest)
Wolverine Coach Inc.
56100 S. Main Street
Mattawan, MI 49071-9322

Estimate

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>STANDARD ANIMAL CONTROL BOX WHITE TRAP DOORS</td>
<td>1</td>
<td>3,450.00</td>
</tr>
<tr>
<td>2019 8' BED</td>
<td>2</td>
<td>150.00</td>
</tr>
</tbody>
</table>

Please call if you have any questions 888-668-3794

Total $3,750.00

Signature