COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS'
COMMITTEE OF THE WHOLE
AGENDA
Tuesday, February 5, 2019
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room, 9:30 a.m.

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

1. Meeting Called to Order by Chairperson.
2. Additions or Deletions to the Agenda – Approval of the Agenda.
4. Employee/Board Comments.
6. Consider Payment of Claims.

7. Old Business:
   A. Update from Health, Safety & Grounds Committee – Mark Gregory:
      1. Renovation of Space next to Health Department.
   B. Update on items – Susan Vander Pol:
      1. MIDC Contract Motion from January 15, 2019.
      2. MIDC Administrative Contractor.
   C. Discuss C.O.A. & E.M.S. Review (Closed Session) – William Jetter, Consultant, Strategic Community Partners. Conference Call at 10:30 a.m.
   D. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.

8. New Business:
   C. Discuss Sheriff Jail Administrator/Undersheriff Positions – Justin Halladay.
   D. Discuss Appointment to County Planning Commission – Dan Massy.
   E. Discuss Parks Home Depot Billing and Payment – Carl Baumgras.
   F. Discuss Items – Susan Vander Pol:
      1. West Michigan Regional Sobriety Court Fund Request.
      2. MVAA County Incentive Grant Award.
      3. C.O.A. Cargill Grant.

9. Other Business:
10. Employee/Board Comments.
11. Extended Public Comments (Six Minute Limit).

Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
The Committee meeting was called to order at 9:35 a.m. by Chairman Nehmer.

Present: Commissioners Jack Nehmer, Jill Halladay, Larry Emig, Tim Michell, James Custer, Mark Gregory and Roger Elkins.

Also present: Jeremy Beebe-E.M.S. Director, Shane Helmer-E.M.S. Assistant Director, Jamie Cornelius-E.M.S. Administrative Assistant/Billing Specialist, Rosie McKinstry-Equalization Director, Lori Leudemann-County Treasurer, Sheriff Justin Halladay, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Halladay, to approve the agenda as amended. Motion carried.

Brief Public Comment: Dave Kozminski, Hersey Township, spoke about the C.O.A. operations.

Employee/Board Comment: None.

Moved by Commissioner Elkins, seconded by Commissioner Custer, to approve the minutes of January 2, 2019 as presented. Motion carried.

Recommmended by Commissioner Halladay, seconded by Commissioner Emig, to approve the claims for 2018 in the amount of $35,186.59 and 2019 in the amount of $47,531.98 for the County. Recommendation was unanimously supported.

E.M.S. Zuercher Software Interface with Dispatch
Jeremy Beebe, E.M.S. Director, asked for the Board to approve and sign the presented contract with Zuercher for the Software Interface connection to Central Dispatch. A brief discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Gregory, to approve the E.M.S. Zuercher Software Interface with Dispatch and authorize the Chairman to sign. Recommendation was unanimously supported.

E.M.S. USDA Grant Application
Jeremy Beebe, E.M.S. Director, asked for Board approval to submit a grant application to the USDA to help with the cost of rechassis an ambulance. He explained, if granted, the USDA grant would cover approximately 30% of the cost. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Gregory, to approve an application to the USDA for a grant to rechassis an ambulance and authorize the Chairman to sign. Recommendation was unanimously supported.

Indigent Defense Contract
Susan Vander Pol, County Coordinator, advised Board members that County Counsel has reviewed the proposed Indigent Defense Contract and feels it is ready for approval. It must be submitted by January 31, 2019 in order for the County to be eligible for funding by the State. Discussion was held.

Recommended by Commissioner Custer, seconded by Commissioner Emig, to approve the Indigent Defense Contract and authorize the Chairman to sign. Recommendation was unanimously supported.
Marihuana Grant
Susan Vander Pol, County Coordinator, reported the Marihuana Grant has been submitted and a copy sent to the cannabis nurse. She has not heard anything further at this time.

Remonumentation Grant
Susan Vander Pol, County Coordinator, reported the Remonumentation Grant has been submitted to the State and she is currently completing the 2018 grant report.

E.M.S./C.O.A. Operations & Staff Reviews/Board of Commissioners Roles
Susan Vander Pol, County Coordinator, shared information from the contractor hired to do the reviews of both E.M.S. and C.O.A. operations. The contractor suggests a mini work session by conference call with Board members to understand what County processes have been followed and what the Board’s expectations are of him to review. Discussion was held.

Discuss Motion for Scott Schryer’s Reinstatement Request
Chairman Nehmer spoke regarding a previous motion tabled from the last Board meeting regarding the reinstatement of Scott Schryer as the C.O.A. Director.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to reinstate Scott Schryer as the Commission on Aging Director.

Discussion was held among Board members and Scott Schryer was also allowed to participate in this discussion.

Moved by Commissioner Gregory, seconded by Commissioner Elkins, to call for the question on the reinstatement of Scott Schryer as the Commission on Aging Director. Motion carried with roll call vote of seven (7) yes votes.

Roll call vote taken on the reinstatement of Scott Schryer as the Commission on Aging Director.

Budget Amendments, Cash Transfers and Journal Register Report
Commissioner Halladay reviewed the budget amendments and cash transfers presented.

Recommended by Commissioner Halladay, seconded by Commissioner Custer, to approve the budget amendments and cash transfer and the County Treasurer’s December Journal Report as presented. Recommendation was unanimously supported.

Meceola 911 Authority Board Appointment
Commissioner Gregory asked that since the former Sheriff Crawford served on the 911 Authority Board, he would like to see Sheriff Halladay appointed to fill that vacancy.

Recommended by Commissioner Gregory, supported by Commissioner Elkins, to appoint Sheriff Justin Halladay to the Meceola 911 Authority Board. Recommendation was unanimously supported.

Building Authority Appointment
Susan Vander Pol, County Coordinator, reported the Building Authority has a vacancy needing to be filled. She recommended Dan Massy be appointed to the vacancy. A brief discussion was held.
Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to appoint Dan Massy to the Osceola County Building Authority. Recommendation was unanimously supported.

C.O.A. Advisory Board By-Laws
Richard Karns from the C.O.A. Advisory Board spoke to Commissioners regarding some proposed changes they would recommend being made to the current C.O.A. Advisory Board's By-Laws. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the Commission on Aging Advisory Board revised By-laws as presented. Recommendation was unanimously supported.

Tax Credit for Elderly Resolution
Lori Leudeman, County Treasurer, explained the annual Tax Credit for the elderly to Board members.

Recommended by Commissioner Emig, seconded by Commissioner Halladay, to approve the Tax Deferment for Elderly, Disabled, Etc. as presented. Recommendation was unanimously supported.

Osceola County Investment Policy
Lori Leudeman, County Treasurer, explained the County’s Investment Policy and answered questions from Board members.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to approve the Osceola County Investment Policy as presented. Recommendation was unanimously supported.

Depository Resolution for Osceola County
Lori Leudeman, County Treasurer, asked the Board to approve the Depository Resolution presented for Osceola County. A brief discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Custer, to approve the Depository Resolution for Osceola County as presented. Recommendation was unanimously supported.

Employee/Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 10:53 a.m. Motion carried unanimously.

Karen J. Bluhm, County Clerk
Jack Nehmer, Chairman
Meeting Called to Order by Chairperson Gregory at 12:07 p.m.

Members Present: Commissioners Mark Gregory and Roger Elkins

Members Absent: Commissioner Nehmer

Others: Maintenance Working Supervisor Brad Halladay, Emergency Medical Services Director Jeremy Beebe, Sheriff Justin Halladay and County Coordinator Susan Vander Pol

Additions or Deletions: Update on the Renovations to the space at the Health and Human Services building was added to the agenda.

Motion by Commissioner Elkins, seconded by Commissioner Gregory to approve the agenda. Motion was unanimously supported.

Public Comments - None.

Employee Comments - None.

Motion by Commissioner Elkins, seconded by Commissioner Gregory to approve the minutes of October 30, 2018. Motion was unanimously supported.

Security Addition – Brad provided information on the progress for the main courthouse entrance. The trusses and part of the walls for the front entrance of the main courthouse have been built inside the Maintenance building. This will make the installation go faster when the weather allows.

The entrance at the Commission on Aging was completed. It provides a service window along with security. The door at the end of the main hallway that goes to the north end of the building is being replaced with a door with glass to allow visual observation. The front entrance follows the guidelines used for other security entrances in the county offices. The changes do meet the fire and building code requirements.

Staff Training for Security – Susan and Mark will be getting input from the department heads when it might be possible to hold some staff training meetings. An exercise will be planned after the initial training sessions. Justin provided information on how an exercise runs and the different departments that are involved. A summer exercise with a mock trial going on might be a possible option as volunteers, such as students and other members of the public may be available.

Building Security – Susan will work on getting the quotes for the walk-through security equipment for the courthouse entrance. Discussion was held on the security door locks and utilizing our VoIP telephone system. Additional software and equipment might need to be purchased to implement this type of system. Jive staff or John Gietzen might be able to show what options our system could support or has available, such as paging or announcing codes for emergency situations. Brad is getting a quote from Brooks Security to update the county’s current buttons system. There are existing issues with the old system that needs replacement or updating since the VoIP system was installed.

Potential Renovation of space at the Health and Human Services building for E.M.S.
Discussion was held on the information Landmark Design Group provided for renovations to the area next to the
Health Department and how the renovation could be simplified to reduce costs. Jeremy was asked to check with the Building Official to see what kind of drawings may be required, such as stamped architectural, for a project like this. The information will be provided at the next Health, Safety and Grounds Committee or Committee of the Whole meeting when it is available. Brief discussion was held on the Maintenance Department’s ability to purchase and utilize a basic design software for building projects.

Board Comments – None.

Extended Public Comments – None.

Motion by Commissioner Elkins, seconded by Commissioner Gregory to adjourn at 1:11 p.m.

Respectfully submitted,

Susan M. Underhill
Osceola County Coordinator
Agreement Between
Osceola County
And
Anthony Gagliardo
For
Building Official and Inspection Services

THIS AGREEMENT, made and entered into this 1st day of January 2019, by and between Anthony Gagliardo, an individual (hereinafter referred to as the “Contractor”) and the County of Osceola, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”).

WITNESSETH:

WHEREAS, the County desires Building Official, Inspection and Building Code Enforcement services; and

WHEREAS, the Contractor shall provide a Registered and Certified Code Official with an established and active certification in the Building Inspections Trade in the State of Michigan; and

WHEREAS, the Contractor and the County have agreed to the terms and conditions of this agreement to provide building official and inspection services.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED, as follows:

1. Services to be provided by the Contractor.
The Contractor agrees to provide the following services to the County:

A. Provide timely Building Official, Inspection and Enforcement Services of any and all new construction.

B. As requested by the County, meet with the Construction Board of Appeals on any issue regarding an appeal of action taken on your part.

C. Respond to calls and/or inquiries as soon as practicable or on scheduled work days.

D. Perform Plan Reviews as necessary to be compensated as agreed to within this document.

E. Prepare all reports required by the County and/or the State of Michigan in compliance with any State and/or Local Ordinance or Law.

F. Furnish and maintain a toll free phone or cell phone with voice mail for inspection scheduling and questions from clients.

G. Maintain regular office and inspection hours as mutually agreed upon.

H. In addition to the described services, any further service required by the County including attendance at meetings necessary to enhance the implementation of the County’s Building Official and Inspection Code administration, as requested by the County, which are mutually agreed upon.

I. Provide personal transportation and necessary insurance coverage for vehicles and workers compensation (or exemption) and provide certification of same to the County.

2. Compensation. Payment shall be in bi-monthly installments for services rendered. For permits issued after commencement of this agreement, compensate the Inspector 50% of the gross permit fee for each building permit and building associated services, such as plan reviews and additional inspections.

3. Qualifications of the Contractor. The Contractor agrees that at all times during the term of this Agreement the Building Official and Inspector shall maintain their professional status and shall satisfy applicable licensing requirements of the State of Michigan, which qualifies them to continue service to the County in the designated Registered Code Official or Inspector capacity. The Contractor further agrees to keep current in the disciplinary fields required to maintain their license, to remain in good standing with the State of Michigan in the capacity required to fulfill the terms of this Agreement. It is understood that the failure to comply with these requirements is a material breach of this Agreement and grounds for immediate termination of this Agreement by the County. It is
agreed by both parties that the Inspector is employed on a contract basis to perform services to the County and will at no time be considered an employee of the County.

4. County’s Title to Records, Documents, Papers, Etc. The County shall have the sole and exclusive right, title and interest to any and all records, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All permits, reports and related materials shall be stored on county property.

5. Avoidance of Conflicts of Interest. The Contractor agrees, during the term of this Agreement or any extended term in which this Agreement remains in effect, to avoid both actual and the appearance of conflicts of interest.

6. County Responsibilities. The County agrees to provide the Contractor with the following:

A. The reasonable cooperation of County personnel.

B. Access to existing records to perform duties as depicted in this document.

C. A list of Inspections to be performed the afternoon prior to the days agreed to perform the services.

D. Code Books and necessary inspection forms to complete the Inspections requested including field reports.

E. Approved prints and plans on all projects requiring plan review.

F. Provide reasonable and necessary supplies to perform inspections. All supplies provided by the County shall remain the exclusive property of the County.

G. Provide Errors & Omissions Insurance coverage for the Official/Inspector when that person is acting in an official capacity for Osceola County.

H. Provide Office space as available and file storage space for all inspection reports and notes.

I. Provide secretarial support as needed by the Official/Inspector.

7. Nondiscrimination. The Contractor and the County, as required by law, shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual’s ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this Agreement.

8. Compliance with the Law, Applicable Law and Venue. The Contractor, while engaged in any activity pursuant to this Agreement, shall comply with all applicable Federal, State or local laws, ordinances, rules and regulations. Breach of this covenant shall be regarded as a material breach of this Agreement.

This Agreement shall be construed according to the laws of the State of Michigan. The venue for the bringing of any legal or equitable action under this Agreement shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules.

9. Indemnification and Hold Harmless. The Contractor shall, at its own expense, indemnify, save and hold harmless the County, and its elected and appointed officials/officers, employees and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees, that they may incur as a result of any acts, omissions or negligence which may arise out of this Agreement.

The Contractor’s indemnification responsibilities under this section shall include the sum of damages, costs and expenses which are in excess of the sum paid out on behalf of or reimbursed to the County, its officials/officers, employees and agents by the insurance coverage obtained and/or maintained by the Contractor pursuant to the requirements of this Agreement.

10. Waivers. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

In no event shall the making by the County of any payment due to the Contractor constitute or be construed as a
waiver by the County of any breach of a provision of this Agreement, or any default which may then exist, on the part of the Contractor, and the making of any such payment by the County while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the County in respect to such breach or default.

11. Modification of Agreement. Modifications, amendments or waivers of any provisions of this Agreement may be made only by the written mutual consent of the parties hereto.

12. Agreement Term. The Contractor shall commence performance of the services required under this Agreement on January 1, 2019, and the Agreement shall continue for a period of six months, with automatic extension unless terminated as provided in paragraph 3 or 13; or is otherwise amended by the written authorization of the parties.

13. Termination of Agreement. Either party shall have the right, upon thirty (30) calendar days prior written notice to the other party, to terminate this Agreement. In the event this Agreement is terminated, compensation shall cease at the end of the calendar month during which the termination is effective.

14. Return of County Records and Equipment upon Agreement Termination. Upon termination or completion of this Agreement, the Contractor shall turn over to the County all records, property, and equipment of the County within fifteen (15) days of such termination or completion.

15. Section Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only, and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

16. Complete Agreement. This Agreement contains all of the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

17. Invalid Provisions. If any provision of this Agreement is held to be invalid, it shall be considered to be deleted, and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was declared invalid.

18. Certification of Authority to Sign Agreement. The persons signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this instrument on the day and year first above written.

WITNESSED BY: ___________________________

“CONTRACTOR”

________________________________________
By __________________________

Date

WITNESSED BY: ___________________________

“COUNTY” (COUNTY OF OSCEOLA)

________________________________________
By __________________________

Date
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General ( ) 245 Capital ( ) Special Revenue ( )
      Debt Service ( ) Other ( )

REVENUE:

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Board of Commissioners/Representative
Recorded ( ) Motion/Resolution No. ___
Budget Amendment No. ______

EXPLANATION: Longevity Payment

Building Inspection
Department

Department Head Signature

1-18-19 Date
OSCEOLA COUNTY EMERGENCY MANAGEMENT
Budget Amendment

TO: Osceola County Treasurer and Clerk
DATE: 01/17/2019

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

FUND: General

REVENUE:

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EXPENSES:

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Emergency Management Department

[Signature]

Department Head Signature

Board of Commissioners/Representative

Recorded □ Motion/Resolution: ______

Budget Amendment #: ______
A BioMedical Equipment Maintenance and Management Program

Prepared For
Osceola County EMS
306 North Patterson Road
Reed City, MI 49677
Attn: Jeremy Beebe, EMS Director

“Preventive Maintenance Agreement”

January 17, 2019

Contract #01172019A
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</table>
January 17, 2019

Jeremy Beebe, EMS Director  
Osceola County EMS  
306 North Patterson Road  
Reed City, MI 49677

Dear Jeremy,

BioMedical Solutions, Inc. would like to thank you for your business and your loyalty and we look forward to the opportunity to continue serving you.

Enclosed, please find the 3-year preventive maintenance agreement proposal; Contract #01172019A.

If the enclosed agreement is to your approval, please sign and return the proposal back to us. If you have any questions, please don’t hesitate to contact us at your earliest convenience.

Thank you sincerely for your continued business and support!

Best Regards,

Kevin Blumberg, CEO  
BioMedical Solutions, Inc.  
318 W. Wright Ave.  
Shepherd, MI 48883  
989-560-1595

Enclosure
## BIOMEDICAL SOLUTIONS, INC.
Kevin Blumberg, CEO  
318 W. Wright Ave. Shepherd, MI 48883 · Monday-Friday: 8:30 a.m. – 5:30 p.m.  
989-560-1595 · biomedicalsolutions@yahoo.com · www.biomedicalsolutionsinc.com  
BioMedical Solutions, Inc. has been providing expert biomedical equipment maintenance and management services for more than 17 years.

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
<th>Relationship</th>
</tr>
</thead>
</table>
| 1 | Jason MacDonald             | Vice President of Operations, Mobile Medical Response | 834 S. Washington Ave. Saginaw, MI 48601  
989-773-2100  
jmacdonald@mobilemedical.org                                                  | Equipment Maintenance and Management Provider for Mobile Medical Response for 17 years |
| 2 | Debbie Silkwood-Sherer      | Program Director                              | Central Michigan University  
1280 East Campus Dr. Mt. Pleasant, MI 48858  
989-774-1337  
silkw1d@cmich.edu                                                             | Equipment Maintenance and Management Provider for Central Michigan University: Doctoral Program in Physical Therapy for 17 years |
| 3 | Scott Kiernicky             | Operations Manager                            | Mobile Medical Response  
1808 East US 23 Tawas, MI 48730  
989-329-3815  
skiernicki@mobilemedical.org                                                  | Equipment Maintenance and Management Provider for Mobile Medical Response for 10 years |
| 4 | Lynn Weber                  | Director                                      | Clinton Area Ambulance Service  
1005 S. Oakland St. St. Johns, MI 48879  
989-227-5713  
lcweber@frontier.com                                                           | Equipment Maintenance and Management Provider for Clinton Area Ambulance Service for 10 years |
| 5 | Mark Hauer                  | President                                     | Bio-One, Inc.  
11066 Hi Tech Dr. Whitmore Lake, MI 48189  
731-449-5970  
info@bio-one.us                                                              | Equipment Maintenance and Management Provider for Bio-One, Inc. for 6 years |
INTRODUCTION

BioMedical Solutions appreciates the opportunity to offer our biomedical equipment preventive maintenance and management program for Osceola County EMS.

As per your request, we have designed a customized and comprehensive stand-alone program that will allow you to reach your cost and performance goals as they relate specifically to your biomedical equipment.

The program that we propose to install includes the following program elements:

* All Scheduled Preventive Maintenance Inspections.
* All Electrical Safety Inspections.
* All Preventive Maintenance Parts/Kits.
* All Electrical Safety Repairs and Parts.
* Equipment Procurement Consultation Services.
* Equipment Evaluation/Ranking System.
* Computerized Asset Management System.

SUMMARY OF SERVICES

Covered Equipment

Our proposal includes biomedical equipment maintenance management services along with preventive maintenance and/or electrical safety inspections as described herein for the biomedical equipment contained within or associated with the rescue vehicles owned and/or operated by Osceola County EMS.

Preventive Maintenance and Electrical Safety Inspections

Preventive maintenance inspections, including electrical safety testing, will be performed in accordance with appropriate codes, standards, regulations and manufacturer procedures. Acceptance stickers will be applied to equipment tested. Those units not meeting codes will be tagged as such and the designated customer representative will be notified in writing. Upon completion of an inspection, a summary report will be prepared showing all units tested and their status: Passed, Failed, Out of Service or Unable to Locate. All inspection data will be recorded on individual equipment sheets and filed in the BioMedical Solutions office. These sheets and the inspection summary report, when properly filed, should be adequate to meet applicable regulatory agency requirements.

Inspections will be scheduled in advance with the customer's representative. It will be the customer's responsibility to make all contracted equipment available for the technician at the time the inspection is scheduled. BioMedical Solutions will, within reason, search for equipment but will not be held responsible for locating equipment to be serviced.

Frequency

Preventive Maintenance and Electrical Safety Inspections will be performed annually.

Repairs

Electrical Safety Repairs for the covered equipment are included in this proposal. All other repairs for the covered equipment are not included. BioMedical Solutions will perform any non-covered repair at the preferred labor rate of $105.00 per hour (plus travel) and such repairs will be under separate invoice.

Old/Outdated equipment

We will make every effort to service old & outdated equipment and keep them operating IAW manufacturer specifications. Unfortunately, parts and/or support become no longer available. It will be the customers option to continue to keep in service any piece of equipment that has exceeded its useful life as set out in the current edition of the AHA Estimated Useful Lives of Depreciable Hospital Assets, Catalog# 061106.

Exclusions

Audiometers, Sterilizers, Ventilators, Diagnostic ultrasound units and diagnostic x-ray systems/film processors are excluded from this proposal. Dental (bitewing) x-ray is not excluded. However, BioMedical Solutions will perform an annual electrical safety inspection on all excluded equipment and/or BioMedical Solutions will coordinate the service with an appropriate vendor for this equipment. Equipment Overhauls, Rebuilds, Manufacturer ordered Modifications, Upgrades and Warranty are also not included in our pricing. However, if requested, we will perform the work at our current hourly rates plus the cost of any parts. Note we can only perform this type of repair if authorized by the manufacturer.

Our proposal assumes the equipment described herein has been maintained and is operational in accordance with the manufacturer specifications. Any repairs, repair parts, and manuals required bringing the described equipment to the manufacturers specifications would be invoiced separately at prevailing rates. If the customer does not choose to authorize this service, BioMedical Solutions reserves the right to exclude those units in question from this agreement. BioMedical Solutions will not be responsible for service by any source other than us. Any expense incurred by the customer for service provided by any source other than BioMedical Solutions will be the customer’s sole responsibility.
Equipment Additions or Deletions
Additions or deletions to the covered equipment can be made at any time. The customer should provide a written request and BioMedical Solutions will initiate an addendum. Upon acceptance of the addendum by both the customer and BioMedical Solutions, the changes will be incorporated into the covered equipment list.

Equipment Procurement
BioMedical Solutions will provide consultation services for equipment procurement decisions and purchasing support of current and future capital assets. This includes support for budget preparation, recommendations on priorities and assistance in preparing purchase specifications. BioMedical Solutions will provide assistance in the review of your equipment inventory and furnish equipment repair histories to support capital asset replacement decisions along with warranty recommendations for new equipment purchases.

Computerized Asset Management System
Our program is specifically designed for managing biomedical equipment maintenance. It tracks equipment that has changing maintenance requirements or a series of failures and/or user errors. It signals management to manifest a procedural change. The change process is documented and monitored for effectiveness as a part of our quality improvement program and reported to the appropriate facility committee or officer. Through a series of failure-coded work orders, our program monitors and controls a process for identifying and correcting equipment malfunctions. By tracking failure codes, we can detect trends in equipment repairs that need monitoring. Our computer assisted management program provides immediate screen inquiry or printed reports on an array of maintenance information. The facility can be assured that the equipment complies with the most current standards of the manufacturer and regulatory agencies requirements.

Repair and Preventive Maintenance Parts
Electrical safety repair and preventive maintenance parts/kits are included in our pricing (i.e. power cord, plugs, filters, etc.). All other repair parts, including batteries are not included in our pricing.

Coverage
During normal business hours, Service calls, routine or emergency, can be scheduled by calling the BioMedical Solutions office @ (989) 560-1595. We will return the customer call within 2 hours and respond as soon as possible. Normally, we will be on-site within 24 hours.

Hours of Service
Services as noted herein will be provided on site during normal working hours 9:00 A.M.-5:30 P.M. Monday thru Friday.

Tools and Test equipment
BioMedical Solutions will be responsible for providing any tools & test equipment required to perform the services herein.

Pricing
The annual fees for services described in this proposal are as follows:

Year 1 (annual inspections).......................... $ 3,900.00
Year 2 (annual inspections).......................... $ 3,900.00
Year 3 (annual inspections).......................... $ 3,900.00

Prices are firm for sixty - (60) days from date of proposal. BioMedical Solutions reserves the right to revise its pricing if proposal is not received within the sixty - (60) days.

Term
This proposal provides services for a 36-month period beginning February 1, 2019 and ending January 31, 2022.
Signatures/Acceptance

Osceola County EMS

Authorized Signature

Name

Title

Date

Purchase Order #

Biomédical Solutions, Inc.

318 W. Wright Ave.
Shepherd, MI 48883

Office: (989) 560-1595
biomedicalsolutions@yahoo.com
www.biomedicalsolutionsinc.com

Authorized Signature

Kevin Blumberg

Name

CEO

Title

January 17, 2019

Date

7
Contract #01172019A
01/17/2019
1. **Intent to Service on Schedule:** BioMedical Solutions intent is to ensure that all equipment is serviced during the month that it is scheduled for inspection. We shall not be responsible for delays or charges incurred because of inaccessibility of the equipment. However, efforts will be made to schedule maintenance in advance to avoid conflict.

2. **Excusable Delays:** BioMedical Solutions shall not be responsible for delays in the delivery or performance of services and products or parts due to causes beyond its reasonable control, natural disasters, acts of customer, acts of civil or military authority, governmental priorities, strikes, or other labor disturbances, war, riot, delays in transportation, or inability on account of causes beyond the reasonable control of BioMedical Solutions to obtain necessary materials, components, services or facilities.

3. **Terms Contrary to Agreement:** The sale of any services covered by this Agreement is conditioned upon the terms contained herein. Any contrary terms are specifically rejected. Receipt by customer of the services covered by this Agreement shall comprise acceptance of the terms set forth herein.

4. **Modification:** No representation, promise, modification, waiver, or amendment shall be binding upon either party to this Agreement unless in writing and signed on behalf of party by a duly authorized representative.

5. **Taxes:** The amount (if any) now and hereafter imposed as taxes, for and upon the furnishing of services or materials herein described, or the Agreement for, or the receipts there from, shall be in addition to the price specified herein. Customer shall pay the gross amount of any present or future sales, use, excise, value-added, or other similar tax applicable to the price, sale or delivery of any products or services furnished hereunder, or to their use by BioMedical Solutions, or customer shall furnish BioMedical Solutions with a tax exemption certificate acceptable to the taxing authorities.

6. **Access to Books and Records:** The availability of BioMedical Solutions books, documents and records shall be subject at all times to such criteria and procedures for seeking or obtaining access as may be promulgated by the Secretary of Health and Human Services' regulations, and other applicable laws.

7. **Entire Contract and Interpretations:** Each of the paragraphs in this proposal will apply to the full extent permitted by law. The invalidity, in whole or part, of any paragraph will not affect the remainder of such paragraph or any other paragraph. This proposal (including any specifications or other documents incorporated by reference) constitutes the entire understanding between customer and BioMedical Solutions concerning the subject hereof and supersedes previous agreements and addenda and any representation, promises; source of dealing or trade usage not contained herein will not be binding. No modification, amendment, rescission, waiver, or change to the Agreement or any part thereof shall be binding on BioMedical Solutions unless assented to in writing by BioMedical Solutions authorized representative. The laws of the State of Michigan shall govern the validity, performance and all matters relating to the interpretation and effect of this Agreement and any amendment hereto. If between the acceptance of this service contract and its start date, BioMedical Solutions or its supplier's redesign any product or parts specified in this contract and the redesigned product of parts are of like grade, quality and value and perform the same function as the product or part specified, BioMedical Solutions shall have the right to substitute the redesigned product or parts.

8. **Governing Laws:** This Agreement and any modifications hereof shall be governed by the law of the State of Michigan, irrespective of any principles of choice law.

9. **Insurance:** BioMedical Solutions maintains a minimum of $1,000,000 coverage on its general liability policy.

10. **Indemnity:** BioMedical Solutions agrees to defend, indemnify and hold customer harmless from any and all liability to all persons, because of bodily injuries, including death, and/or damage to all property, arising directly or indirectly from the performance of this service contract, to the extent of the negligence of BioMedical Solutions, but not for consequential or incidental damages including, but not limited to, loss of profit or revenues, loss of use of the product or any associated equipment, down-time costs, cost of substitute equipment, costs of labor, costs due to delays, or claims of account's own customers for such damages. BioMedical Solutions agrees to defend, indemnify and hold customer harmless from any and all liability due to bodily injuries, including death, to employees of BioMedical Solutions or customer arising directly or indirectly from the performance of this service contract, to the extent of the negligence of BioMedical Solutions provided that customer agrees to defend, indemnify and hold BioMedical Solutions harmless from the same to the extent of the negligence of customer.
11. **Termination:** This contract may be terminated by either party by giving a ninety (90) day written notice. BioMedical Solutions reserves the right to terminate this contract for any unpaid balance, which exceeds thirty (30) days. Upon termination, payments will be prorated. Any unused portions will be credited to the customer’s account. Portions due BioMedical Solutions will be billed at the normal hourly rates for time spent.

12. **Authority to Execute:** In executing this Agreement, the parties hereto acknowledge that they have read each of the terms and conditions hereof on behalf of their respective interests, that they know and understand the same, and they have signed this agreement as their own respective free act with the express authority to do so.

13. **Services Not Included:** BioMedical Solutions is not responsible for maintenance, repairs, or replacement parts due to damage caused by windstorm, floods, lightning, earthquake, or other natural disaster, acts of civil or military authority, strikes or other labor disturbances, vandalism, fire, smoke, customer and/or operator negligence, misuse, abuse, or any other cause beyond the reasonable control of BioMedical Solutions.

14. **Payment Terms:** Payment shall be due thirty (30) days prior to the commencement of this contract. Terms of payment: annually, for the 36 months in which this contract is in effect, an annual invoice will be generated.

BioMedical Solutions shall be relieved of any obligation to render services or provide service documentation during the period in which the customer’s account is past due. BioMedical Solutions shall not be obligated to make up or provide reimbursement for services not performed while customer’s account is past due. This will in no way relieve the customer of any payment obligation.

15. **Start Date:** Contract to begin on February 1, 2019.

16. **Warranty:** BioMedical Solutions warrants that the services, products or parts provided hereunder will be free from defects in material and workmanship, under normal use and operation, for a period of 1 year from the date provided. During this period, BioMedical Solutions shall repair such defects at our expense. Parts generally considered as expendable during normal use, such as lamps, fuses, door gaskets, etc., are not covered under warranty.

This warranty is exclusive and in lieu of all warranties, whether written, oral or implied, no warranties of merchantability or fitness for a purpose shall apply.

17. **Assignment:** This agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

18. **Limitation of Claims:** Claims of either party will be presented in writing to the other party within one (1) year of the termination of the contract or they will be forever barred.

19. **Modification: Entire Agreement and Waiver:** This agreement cannot be modified orally, or by course of conduct, but only in writing signed by a duly authorized officer or agent of each party. This agreement contains the entire understanding of the parties with respect to the subject matter. No waiver of any default will be construed to be or constitute a waiver of any subsequent defaults.

20. **Authorized Representative:** Customer agrees to allow BioMedical Solutions to act as its duly authorized representative in performing the duties of this contract such as obtaining service support, parts and/or other technical information from the manufacturer. If BioMedical Solutions notifies customer that BioMedical Solutions cannot obtain a part, support or Information directly from a manufacturer, customer will use its best efforts to obtain such parts, support or Information directly from the manufacturer or assist us in doing so.
Prepared For:
Osceola County EMS
Attn: Jeremy Beebe, EMS Director
306 N Patterson Road
Reed City, MI 49677

Quotation

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Thank you for choosing BioMedical Solutions, Inc.

Total $11,700.00
January 23, 2019

Osceola County Commissioners
301 W. Upton Ave.
Reed City, MI 49677

Honorable Commissioners,

I write in regards to the participation by offenders from Osceola County in the West Michigan Regional DWI Court. This year we again have a shortfall between the amount of our grant award from the State Court Administrative Office and the cost of operation of the program. We have been awarded $100,109 from the Regional DWI Grant program. I am attaching the amended budget which was submitted to the State Court Administrative Office. As you can see on the attached budget, there is a portion of the yearly operating expense for this program which will not be covered by the grant this year. The difference between what was awarded + the program income less the estimated cost of the program is $13,304.00.

I ask that any expenses beyond the grant award be paid as follows, $4271.00 by Mecosta County, $4271.00 by Newaygo County, and $4763.00 by Osceola County. Last year’s requested amounts were based on the average amount of participants sent by each county since regionalization. This year, I looked at what was referred to the program during the grant FY2018 to determine the percentages. In FY 2018 there were 28 individuals accepted to the Sobriety Court, 9 (32.1%) from both Mecosta and Newaygo counties, and 10 (35.8%) from Osceola County.

Since participation in the program began, Osceola County has had 27 referrals admitted to the program with 13 individuals successfully graduating from the program. There are currently 10 participants from Osceola County in the program, 1 individual pending evaluation from the program, 1 was terminated from the program for non-compliance with the program, 2 individuals were terminated for being charged with new charges while in the program, and 1 was terminated for medical reasons. The 13 individuals whom successfully graduated from the program saved Osceola County 4,758 jail bed days which at the rate of $45/day, saved the county $214,110.00.

Of the 70 individuals whom successfully graduated from the program overall, there have been 2 individuals who have reoffended by drinking and driving. The remainder of the participants to the best of our knowledge have no new charges for drinking and driving. I believe that these numbers speak for themselves, and therefore ask you to direct funds to the West Michigan Regional Sobriety Court.

Thank you,

Susan M. Guernsey
West Michigan Regional Sobriety Court Coordinator
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<th>Qty</th>
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SubTotal $4,763.00

TOTAL $4,763.00

Make all checks payable to MECOSTA COUNTY TREASURER. If you have any questions concerning this invoice, contact: County Controller/Administrator Paul Bullock, (231) 796-2505
# FUND 214 - SOBRIETY COURT

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**Total Estimated Revenue:**

118,109.00

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Grant Details

Grant: 14267 - Fiscal Year 2019 Michigan Regional DWI Court Grant Program - 2018

Status: Underway
Program Area: Regional DWI Courts
Grantee Organization: 77th District Court - Mecosta County (D77)
Program Officer: Lee Ann Gaspar
Awarded Amount: $100,109.00

Personnel

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<th>Position</th>
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<th>Local Cash Contribution</th>
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<td>Regional Sobriety Court Coordinator</td>
<td>$26.27/hr * 1950 hrs = $50870.00</td>
<td>$51,221.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$51,221.00</td>
</tr>
<tr>
<td>Andrew Duddles</td>
<td>Field Service Worker</td>
<td>$10.00/hr * 1000 hours = $10000</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$61,221.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$61,221.00</td>
</tr>
</tbody>
</table>

Personnel Justification

Justify personnel (i.e., wages) associated with the proposed project.

The Mecosta County Regional DWI Sobriety Court Coordinator is a full-time position. Works schedule is Monday thru Friday, 8:30 a.m. to 5:00 p.m. Working 37.5 hours a week or 1950 hours for the year. Rate of pay for this position is $26.27/hr (based on a 2.5% increase from 2018 rate) for an annual salary of $51221.00. This is a regional position, not a local position, and will require travel to other courts and coordination of multiple courts. Responsibilities include case management, as well as all grant reporting, training new staff, writing and implementing programmatic changes, works closely with the Sobriety Court Judge, Prosecuting Attorneys, and defense attorneys.

The Field Service Agent is a part time positions with varying work hours, for 20 hours/ week or 1000 hours for the year. Rate of pay for this position is $10.00/hr for an annual wage of $10000.00. This position is filled by a student typically so they have some weeks they can not work the full 20 hours.

Fringe Benefits

<table>
<thead>
<tr>
<th>Row</th>
<th>Percentage</th>
<th>Request</th>
<th>Other Grant Or Funding Sources</th>
<th>Local Cash Contribution</th>
<th>Local In-Kind Contribution</th>
<th>Total</th>
</tr>
</thead>
</table>

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Fringe Benefits Justification

Justify fringe benefit costs associated with the proposed project.

The fringe benefits listed are what Mecosta County currently provides/pays for these particular positions with an estimated increase which will occur. The Sobriety Court Coordinator also contributes for retirement, hospital insurance, vision insurance and dental insurance. The Field Service Agent position would only be included in the FICA and Worker’s Compensation as they are not eligible for any other benefits as part time employees. An increase from FY 2018 rates was estimated.

Contractual

<table>
<thead>
<tr>
<th>Service to be Provided</th>
<th>Contractor(s)</th>
<th>Computation</th>
<th>Request</th>
<th>Other Grant or Funding Sources</th>
<th>Local Cash Contribution</th>
<th>Local In-Kind Contributions</th>
<th>Total</th>
<th>Subrecipient</th>
<th>Contractor/Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal Defense Attorney</td>
<td>Ken Pias, Dennis Duvall</td>
<td>$100/hr. x 6 hrs/ month x 12 months</td>
<td>$7,200.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$7,200.00</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Contractual Justification

Justify contractual costs associated with the proposed project.

We are requesting funding for our defense attorneys that serve on the Sobriety Court Team. Our previous attorneys that had been performing these services pro bono are no longer able to serve on the team. The responsibilities are split between two defense attorneys, with each one covering one of the two review hearings per month. Their responsibilities include: 2-1 hour team meetings, and 4-1 hour review hearings each month for a total of 6 hours.
### Supplies

<table>
<thead>
<tr>
<th>Type of Supply</th>
<th>Computation</th>
<th>Request</th>
<th>Other Grant or Funding Sources</th>
<th>Local Cash Contribution</th>
<th>Local In-Kind Contribution</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Testing Supplies</td>
<td>oral swab $6.36x2000, straws $20x5000, urine cups $5.25/ea x 750</td>
<td>$13,658.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$4,000.00</td>
<td>$17,658.00</td>
</tr>
<tr>
<td>Office Supplies/ Copies</td>
<td>Flat Rate</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$300.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>Telephone</td>
<td>Plate Rate</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Postage</td>
<td>$.465/ ea x 45</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$20.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Incentives</td>
<td>100 pens x $4/ea, 50 calendars x $4.85/ea, 25 graduation plaques x $25/ea</td>
<td>$1,268.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1,268.00</td>
</tr>
<tr>
<td>Graduation Refreshments</td>
<td>$25 x 4</td>
<td>$100.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td>$15,028.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$4,370.00</td>
<td>$19,398.00</td>
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</tbody>
</table>

### Supplies Justification

**Supplies Justification**

Justify supply costs associated with the proposed project.

The 77th District Court/ Sobriety Court will be responsible for all non-allowable expenses related to supplies and operating costs. These costs are to be paid for with In-Kind Contributions.

The Sobriety Court will be requesting funding for our drug testing supplies and alcohol testing supplies. The supplies currently used are 10 panel instant read urine cups which test for marijuana, opiates, methamphetamine, amphetamines, benzodiazepines, cocaine, PCP, barbiturates, methadone, and oxycodone. The oral swab tests are 10 panel, instant read which test for marijuana, opiates, methamphetamine, amphetamines, PCP, methadone, barbiturates, benzodiazepines, methadone and cocaine. We will also purchase PBT tubes for our PBT at the cost of $20/ each. Requested from the grant is 2000 oral swabs at the cost of $6.35 each and 750 urine cups at the cost of $5.25 each. for a total of $17658.00 requested. This is higher than in previous years due to our increased testing frequency, as well as our higher level of number of participants.

Incentives are engraved pens, mugs ($4/each), calendars($4.85/ea.), and graduation plaques($25/ea.). Each participant receives a calendar at the beginning of the new year or when they enter the program. They utilize these calendars to track their appointments in the court. Pens will be given as incentives for completion of Phase II. Mugs will be given at the completion of Phase III. Graduation plaques are personalized and given during graduation session. We are requesting these be paid for out of the grant.

We are requesting the cost of graduation refreshments for 4 graduation ceremonies/ year out of grant funds. We serve some type of refreshment (i.e. cake, cupcakes, soda) at graduations. We are requesting $25/graduation x 4 graduations for $100.00.

**CA01 1-11-2019** Urine cups through public safety resources are $5.75 instead of the requested $5.25, and PBT straws through Lifeloc Technologies are $.14 each instead of the requested $.20 each.

### Travel

<table>
<thead>
<tr>
<th>Type of Travel</th>
<th>Computation</th>
<th>Request</th>
<th>Other Grant or Funding Sources</th>
<th>Local Cash Contribution</th>
<th>Local In-Kind Contribution</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Personnel mileage</td>
<td>$5.45 x 20000</td>
<td>$7,900.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>$10,900.00</td>
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<tr>
<td>2017 MATCP Conference</td>
<td>$305/ea x 2</td>
<td>$610.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td></td>
<td>$8,510.00</td>
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<td>$11,510.00</td>
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</table>

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Travel Justification

Travel Justification*

Justify travel costs associated with the proposed project.

The 77th District Court/ Sobriety Court will be sending (2) team members to the 2019 MATCP conference at a cost of $305 per person, totalling $610.

Personnel mileage will include Field Service Agent Mileage and Coordinator Mileage. Field Service Agents are required to travel to participant’s homes to conduct home searches, as well as testing for drugs and alcohol. We cover a 4 county area. The coordinator is required to travel to the courthouses located in each participating county. This travel would be done in order to conduct in person reports, as well as for intake meetings with individuals in the jails.

CA 01 1/1/2019 Mileage rates increase as of 1/1/2019 to $.58/mile from the previous rate of $.545/mile.

Total Budget

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Request</th>
<th>Other Grant or Funding Sources</th>
<th>Local Cash Contributions</th>
<th>In-Kind Contributions</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>Total</td>
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<td>$30,885.00</td>
<td>$130,994.00</td>
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</table>

http://micourts.dullestech.net/printComponent.do?property(documentPk)=1540576338045... 1/23/2019
January 16, 2019

Susan Vander Pol  
301 West Upton Ave.  
Reed City, MI 49677

RE: County Incentive Grant Award

Dear Ms. Vander Pol

Congratulations! Osceola County has been selected to receive a financial award from the Michigan Veterans Affairs Agency, based on your proposal to enhance its veteran service provision.

The total amount of the award is a one-time payment of $10,000 which will be electronically transferred once our agency receives the following information which needs to be submitted by Friday, May 24, 2019:

• A signed letter from the Chairman of Osceola County’s Board of Commissioners or the County Administrator stating the county is accepting the grant funds for $10,000 for hiring a part time accredited service officer. This letter must also include: Name of County Treasurer (individual responsible to receive the funds), State Vendor ID Number, and the County’s billing address
• The General Counsel’s Accreditation Letter for the new Veterans Service Officer
• Employment contract for the new Veterans Service Officer

If you have questions or need additional information please contact your Regional Coordinator, Brandy Walkington, at 616-606-5718 or by email at walkington@micounties.org.

Sincerely,

Robert Price  
Director of Targeted Outreach  
Michigan Veterans Affairs Agency
DATE: January 21, 2019  
TO: Ms. Tina Wilson  
FROM: Susan M. Vander Pol  
RE: Grant funding for Commission on Aging Senior Nutrition

Osceola County would like to submit information for Cargill to consider as part of your grant funding and community involvement projects. I recently learned you include nutritional programs for consideration.

Osceola County, through its Commission on Aging, currently provides Ensure nutritional supplement drinks in cases for seniors to purchase. The seniors pay $25.00 per case of 24 / 8-ounce servings in recloseable containers with flavors of Chocolate, Strawberry, Vanilla and Butter Pecan. There is a limit of two (2) cases per senior each month. We are currently spending approximately $5,000 per year to purchase 240 cases to provide this option for our seniors. This offers them a cost savings and gives another resource to enhance their nutrition needs.

The County would like to expand the number of seniors we can provide this nutritional option to in the County. There are some seniors who would like to purchase additional cases each month and others that even though the price is reduced versus buying it in a store, it is still not within their budgets to purchase. We are not able to reach all of the seniors in need within the County at the current funding level.

We would ask for Cargill’s consideration of any grant amount you would consider appropriate up to $5,000. The money will be used to purchase additional cases to reach more seniors, as well as further reduce the price per case. With supplies purchased with grant funds, we would be able to expand the quantity allowed per senior per month. With some of our current services, a financial assessment is done for the seniors. We could use this system to allow additional reduced prices per case to $12.50 or based on need and income level as low as $1.00 per case.

We would put a thank you in each of our monthly Commission on Aging Newsletters in recognition of Cargill and the contribution they make in allowing us to provide the Ensure cases for our seniors.

Thank you in advance for your consideration of our grant funding request. We appreciate any amount and assistance you can provide our seniors and the Commission on Aging nutrition programs. Please let me know if you have any questions or need additional information.