COUNTY OF OSCEOLA
BOARD OF COMMISSIONERS' 
COMMITTEE OF THE WHOLE
AGENDA
Tuesday, December 3, 2019
301 West Upton Ave., Reed City, Michigan
2nd Floor, Board of Commissioners' Room, 9:30 a.m.

NOTE: Claims will be available for review from 9:00 – 9:30 a.m.

1. Public Hearing on Election of Osceola County Road Commissioners & Dept. Operations – 9:30 a.m.

2. Meeting Called to Order by Chairperson.

3. Additions or Deletions to the Agenda – Approval of the Agenda.

4. Brief Public Comments (Three Minute Limit).

5. Employee/Board Comments.

6. Consider Approval of the Minutes of November 19, 2019.

7. Consider Payment of Claims.

8. Consider Other Budget Amendments, Cash Transfers, and Journal Register Report from Treasurer.

9. Old Business – Discuss:

10. New Business – Discuss:
   a. MSU Agreement for Extension Services 2020 – Shari Spoelman.
   d. Parks Fishing Dock for Rose Lake – Carl Baumgras.
   e. Commissioner Meeting Dates for 2020 – Therese Bechler.

11. Other Business:

12. Employee/Board Comments.

13. Extended Public Comments (Six Minute Limit).


Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT: The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern.

If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
The Committee meeting was called to order at 10:15 a.m. by Chairman Nehmer.


Also present: Sheriff Ed Williams, Heather Gray-Register of Deeds, Rosie McKinstry-Equalization Director, Dan Massy-Community Developer, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Emig, to approve the agenda as presented. Motion carried.

Brief Public Comment: None.

Employee/Board Comments: None.

Moved by Commissioner Elkins, seconded by Commissioner Custer, to approve the minutes of November 5, 2019 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Michell, to approve the claims of the County in the amount of $103,098.57. Recommendation was unanimously supported.

Budget Amendments and Treasurer’s Journal Register for October
Commissioner Halladay reviewed the budget amendments presented for approval.

Recommended by Commissioner Halladay, seconded by Commissioner Custer, to approve the budget amendments and Treasurer’s Journal Register report for October adjustments as presented. Recommendation was unanimously supported.

Undersheriff Wage/Step
Sheriff Williams spoke to Board members about his recommendation for placement on the salary scale for newly appointed Undersheriff Mark Moore. Sheriff Williams also spoke about the canine assigned to Mark Moore and the stipend paid to the handler. Since the Undersheriff position is a salaried position, he asked a stipend be awarded to the Undersheriff for the remainder of the time the canine serves the department. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the salary classification for the Undersheriff of Level 13, step 7 effective November 17th, with a step increase in February on his anniversary date with review for compliance with the Classification and Transfer policy. Recommendation was unanimously supported.

Recommended by Commissioner Emig, seconded by Commissioner Custer, to approve an annual stipend of $4,500 for canine officer maintenance for the Undersheriff position as long as the current dog is in service. Recommendation was unanimously supported.

MSHDA Home Repair Loan Payoff & Discharge of Mortgage
Dan Massy, Community Developer, asked the Board to approve releasing a lien placed on property now that the MSHDA loan has been paid in full. A brief discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Gregory, to approve the MSHDA Home Repair Loan Payoff and Discharge of Mortgage for Polaskey as presented and authorize the Chairman to sign. Recommendation was unanimously supported.
Chairman Jack Nehmer: Committee Minutes
November 19, 2019

Vendor Gregory’s Repair, Inc.
Commissioner Gregory spoke about providing service to the County through his family’s business, Gregory’s Repair, Inc., and a possible conflict of interest now that he is on the Board of Commissioners. Discussion was held, but no action was taken. This matter will be looked into further.

Board of Canvassers
Karen Bluhm, County Clerk, advised she needs to replace two (2) Democrats to the County Board of Canvassers. One will fill a vacancy, while the other will be a regular four (4) year term. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to approve the appointment of Jodi Gabert for a term ending October 2021 and Julie Seguin with a term ending October 2023 to the Board of Canvassers as Democratic Appointments. Recommendation was unanimously supported.

Election Source Contract
Karen Bluhm, County Clerk, asked for Board consideration in a proposed contract with Election Source for the new election equipment. The County is already obligated to a contracted amount for the last five (5) years of the ten (10) year agreement through the State of Michigan. Election Source, the County’s vendor, is offering to spread that five-year amount beginning now and stretching the payments through 2027 in an effort to help ease cost burdens on local units of government annually. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the contract with Election Source for support services, State of Michigan Contract No. 071B7700117 for $1,948 per year through 2027. Recommendation was unanimously supported.

Letter Regarding Governor’s Cuts in 2020 State Budget
Commissioners discussed sending a letter to the Governor regarding the State’s recent budget cuts.

Recommended by Commissioner Gregory, seconded by Commissioner Custer, to approve the letter to the Governor regarding the State withholding funding. Recommendation was unanimously supported.

Date for Employee Service Recognition
Susan Vander Pol, County Coordinator, asked for direction in setting a date for annual employee service recognition. After discussion, it was decided to hold at the Board’s second meeting in January 2020.

West MI Regional Sobriety Court Funding Request
Susan Vander Pol, County Coordinator, shared correspondence from the West MI Regional Sobriety Court. She wanted the Commissioners to be aware of the funding and discrepancy she reads in their correspondence. A brief discussion was held.

Employee/Board Comments: Commissioner Michell asked if the Board is still considering combination of the Clerk and Register of Deeds position. Discussion was held.

Extended Public Comment: None.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 11:22 a.m. Motion carried unanimously.

Karen J. Bluhm, County Clerk
Jack Nehmer, Chairman
To: County Treasurer

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

<table>
<thead>
<tr>
<th>Fund: General ( )</th>
<th>245 Capital ( )</th>
<th>Special Revenue ( )</th>
<th>Debt Service ( )</th>
<th>Other Parks ( x )</th>
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</thead>
</table>

**Expenses:**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Acct Name</th>
<th>Increase</th>
<th>Decrease</th>
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<tbody>
<tr>
<td>508.000.713.000</td>
<td>Per Diem</td>
<td>$ 600.00</td>
<td>$</td>
</tr>
<tr>
<td>508.000.860.000</td>
<td>Travel Expenses</td>
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<td>$</td>
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<tr>
<td>508.000.723.000</td>
<td>Unemployment</td>
<td>$ 5000.00</td>
<td>$</td>
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<tr>
<td>508.000.921.000</td>
<td>Electric</td>
<td>$ 2200.00</td>
<td>$</td>
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<td>508.000.931.000</td>
<td>Building Maint/Repair</td>
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<td>$</td>
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<td>508.000.979.001</td>
<td>Capital Equipment</td>
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<td>$</td>
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<td>508.000.980.019</td>
<td>Capital Outlay</td>
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<td>Disposal Services</td>
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<tr>
<td>508.000.880.001</td>
<td>Activities</td>
<td>$</td>
<td>$ 800.00</td>
</tr>
</tbody>
</table>

Total= $ 12,300.00 $ 12,300.00

Budget Amendment # 6

Charlene Dagen  
Park Administrator/Bookkeeper

11/26/19  
Date Signed

________________________  
Park Commissioner/Date

________________________  
County Commission Approval/Date
AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on ______________________ by and between Osceola County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation’s land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan’s economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.

3. A county 4-H program. 0.5 FTE 4-H Program Coordination.


5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.

7. Administrative oversight of MSUE office operations.

8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.

2. Office and meeting space meeting the following requirements:
   a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Director.
   b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   d. Access to space for delivering Extension programs.
   e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible

3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

   **1 FTE County employed Clerical Support Staff**

Optional:

4. Funding for additional Extension educators at **0 FTE**

5. Funding for additional 4-H program capacity **0.5 FTE**

6. Funding for additional paraprofessional(s) at **0 FTE**
7. Total Annual Assessment in the amount of $77,024.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary
   A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) $44,340.

   ADDITIONAL PERSONNEL
   B. 0 FTE Clerical Support Staff to be employed by MSU $0.
   C. 0 FTE Educator (Program Area: ) $0.
   D. 0.5 FTE Additional 4-H Program Coordination $32,684.
   E. 0.5 FTE Additional paraprofessional staff $0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2020: $77,024.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2020 the first day of the County budget year 2020 and shall terminate on the last day of such County budget year 2020. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Osceola County Clerk, 301 West Upton Avenue, Reed City, MI 49677, if to the County.

II. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.

2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.

3. Assignment. This agreement is non-assignable and non-transferable.

4. Entire Agreement. This Agreement, with its Appendix “A” is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of
this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.

6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY**

By: ________________________________

Evonne Pedawi
Contract & Grant Administration
Its: ________________________________

Date: ______________________________

**Osceola COUNTY**

By: ________________________________

Print name: _________________________

Its: ________________________________

(title)

Date: ______________________________

Osceola County
Appendix A

Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) https://tech.msu.edu/about/guidelines-policies/aup/.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935, 443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:
CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102
Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.
This is a statement of agreement between Keeping The Memory Alive LLC, and , Osceola County through Its Commission on Aging, Evart, MI.
Elvis Tribute Artist Jake Slater in cooperation with Keeping The Memory Alive LLC will perform on December 11th, 2019. Showtime for this event will be 12:00-2:00 PM. Elvis Tribute Artist Jake Slater will perform a 2 hour, 3 set, tracking backed show of Elvis’ 50’s, 60’s, and 70’s era music.
Performance Location: Evart Fairgrounds, Evart, MI
A clean dressing area will need to be provided.
Keeping The Memory Alive will have Jake Slater merchandise on hand for interested parties.
This will be listed at: www.etajakeslater.com as a “Private Event.”
This performance will take place rain or shine. A rain location may be needed if the event is outdoors. Please make us aware of a rain location if needed:__________________________ Keeping The Memory Alive is not responsible for Acts of God and or Nature. If said event is canceled for any reason within 30 days prior to the agreed upon date the entire fee for this event shall be paid in full to Keeping The Memory Alive LLC within 7 Business Days of cancelation unless an applicable date is decided upon for re-scheduling. (The newly re-scheduled performance date must be within 30 days of the original agreed upon date. Any re-scheduled date shall be decided and agreed upon by both parties within 7 Business Days of cancelation.) If said event is canceled indefinitely by the client within the 30 days prior to said event the Total Event Fee is due to Keeping The Memory Alive LLC within 7 Business Days of cancelation. Failure to do so will bring about legal action.
The breakdown/fee for this event goes as follows:
-Elvis Tribute Performance: $650.00
-Mileage Fee: N/A
-Hotel: N/A
-Total Event Fee: $650.00

Payment for this event will be paid in full on the day of said performance. No Exceptions. (If payment is not received on the day of the performance an additional fee of $250.00 will be added to the original Event Fee and shall be paid to Keeping The Memory Alive LLC in full within 7 business days of said performance. A second fee of $250.00 will be added if payment is delayed more than 7 business days.) By signing this, Keeping The Memory Alive LLC Show Contract, all said parties agree to all of these terms.

Keeping The Memory Alive LLC is an independent contractor and assumes all responsibility for any required tax withholdings. If a W9 is required by the client to allow payment completion it must be mailed promptly to and received by Keeping The Memory Alive LLC along with a signed copy of this Show Contract at least 7 business days prior to the performance date. It will then be promptly filled out and sent to the return address of said institution for filing.
Tax ID# 26-4661151
Signed:
Keeping The Memory Alive LLC.
Elvis Tribute Artist Jake Slater

Received:
*This contact should be signed and returned to: Keeping The Memory Alive LLC.

10781 Finch Creek Rd.
Bellaire, MI 49615

Signed: __________________________
Osceola County - Representative

Date
November 5, 2019

Osceola County EMS

The attached report includes outstanding accounts for August through October 2019. We have exhausted all effort to collect on these accounts. These accounts have been written off as bad debt and have been turned over to our collections company.

Thank you,

Jamie Cornelius
Billing Specialist

Jeremy Beebe
EMS Director
<table>
<thead>
<tr>
<th>MONTH</th>
<th>W/O AMT</th>
<th># OF ACCTS</th>
<th>RECEIVED FROM COLLECTION AGENCY</th>
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<td>Aug</td>
<td>$7816.95</td>
<td>28</td>
<td>$882.46</td>
</tr>
<tr>
<td>Sept</td>
<td>0</td>
<td>0</td>
<td>$617.14</td>
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<td>Oct</td>
<td>0</td>
<td>0</td>
<td>$851.55</td>
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$7816.95 28 $2351.15
Osceola County Parks Commission

Price Quote Summary

Name of Project or Equipment: Fishing Dock

Item Name: 2-5x12/ 6 4x10/Au Supplies

Park: Rose Lake Co. Park

<table>
<thead>
<tr>
<th>Name, Address &amp; Phone Number</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Nucraft Metal Products Roscommon, MI (No Benches)</td>
<td>$4,863.17 + $150.00 freight</td>
</tr>
<tr>
<td>2 Schneider Fabrication Inc. St. Johns, MI</td>
<td>$6,035.00</td>
</tr>
<tr>
<td>3 MADS Outdoor Products Harrison, MI No Benches</td>
<td>$8,425.45</td>
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</table>

Attach supporting documentation

Completed by: [Signature]

Parks Commission Approval: [Signature] 11-12-2019

date: 11-12-19

Approved _______ Denied _______
**Sales Order**  
*Sales Order Number: 20-25972*

*Sales Order Date: Nov 13, 2019*

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**Sold To:**  
CASH-MARINE CUSTOMER

**Ship To:**  
Rose Lake County Park  
17726 Youth Dr.  
LEROY, MI 49655  
616-240-5477

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<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
<td>2.00</td>
<td>MD-D-ST5X10-W</td>
<td>5 X 10 GREY SEE THRU DOCK, 5&quot; STRINGERS</td>
<td>466.91</td>
<td>933.82</td>
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<tr>
<td>6.00</td>
<td>MD-D-ST4X10-G-5&quot;</td>
<td>4 X 10 GRAY SEE THRU DOCK, 5&quot; STRINGERS</td>
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<td>2,681.04</td>
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<td>6.00</td>
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<td>4' NUCRAFT CROSSARM</td>
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<td>8.00</td>
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<td>8.00</td>
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<td>23.00</td>
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<td>2.00</td>
<td>MD-DC</td>
<td>DOCK CLIP, 3 X 3 X .187 ANGLE FOR DOCK</td>
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<td>11.04</td>
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<tr>
<td>2.00</td>
<td>MD-ECA5'</td>
<td>5' AZEK END CAP- SLATE GREY</td>
<td>45.53</td>
<td>91.06</td>
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Subtotal $ 4,863.17

Sales Tax $ 150.00

**TOTAL ORDER AMOUNT** $ 5,013.17
Name / Address

Carl Baumgras

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<th>Qty</th>
<th>Description</th>
<th>Cost</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>6</td>
<td>4' x 10' Captains Choice Lite Series Dock Section w/ Premium Sure Step Decking Includes: 1 cross arm, 2 - 6' Stand Pipe, 2 Mud Pads, and all fasteners</td>
<td>595.00</td>
<td>3,570.00T</td>
</tr>
<tr>
<td>2</td>
<td>6' x 10' Captains Choice Lite Series Dock Platform Section w/ Premium Sure Step Decking Includes: 1 cross arm, 2 - 6' Stand Pipe, 2 Mud Pads, and all fasteners</td>
<td>880.00</td>
<td>1,760.00T</td>
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<td>1</td>
<td>4' Pair of Deluxe Quick Connect Brackets</td>
<td>55.00</td>
<td>55.00T</td>
</tr>
<tr>
<td>1</td>
<td>Full Pipe Assembly Includes: 1 - 6' cross arm, 2 - 6' pipe, 2 mud pads, and all fasteners</td>
<td>140.00</td>
<td>140.00T</td>
</tr>
<tr>
<td>2</td>
<td>4' Bench</td>
<td>255.00</td>
<td>510.00T</td>
</tr>
</tbody>
</table>

Thank you for the opportunity to produce this Estimate for you.

Subtotal $6,035.00

Sales Tax (6.0%) $362.10

Total $6,397.10
**Name / Address**
Osceola County Parks  
301 W. Upton  
Reed City, MI 49677

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 x 10 Sure Step Gray Plastic Grate Elite Frame</td>
<td>6</td>
<td>4,866.00T</td>
</tr>
<tr>
<td>5 x 10 Sure Step Gray Plastic Grate w/ Elite Frame</td>
<td>2</td>
<td>2,524.00T</td>
</tr>
<tr>
<td>Sure Step Quick Latch Connector 4 ft. Gray Grate</td>
<td>5</td>
<td>1,103.00T</td>
</tr>
<tr>
<td>Single Leg Assembly: 6' pole, pad or augur and bracket</td>
<td>4</td>
<td>320.00T</td>
</tr>
<tr>
<td>Single Wall / Dock Latch / Steps</td>
<td>2</td>
<td>52.00T</td>
</tr>
<tr>
<td>Single Leg Assembly: 6' pole, pad or augur and Slide in bracket for docks side by side</td>
<td>1</td>
<td>95.00T</td>
</tr>
<tr>
<td>Dock Side Connector: L and T formations</td>
<td>1</td>
<td>220.00T</td>
</tr>
<tr>
<td>15% off until Oct. 25th (we usually only do 30 day discounts, but we wanted to give you enough time to discuss with the board)</td>
<td></td>
<td>-1,375.55</td>
</tr>
<tr>
<td>Installation Service</td>
<td>1</td>
<td>503.00</td>
</tr>
<tr>
<td>Delivery</td>
<td>1</td>
<td>125.00</td>
</tr>
</tbody>
</table>

**Total** $8,425.45
**2020 COMMITTEE & BOARD MEETING SCHEDULE**

**COMMITTEE MEETING @ 9:30 am**  
**BOARD MEETINGS @ 11:00**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 7, 2020</td>
<td>9:30 a.m.</td>
<td>July 7, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td><strong>January 21???, 2020</strong></td>
<td>9:30 a.m.</td>
<td>July 21, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>February 4, 2020</td>
<td>9:30 a.m.</td>
<td>August 4, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td><strong>February 18???, 2020</strong></td>
<td>9:30 a.m.</td>
<td>August 18, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>March 3, 2020</td>
<td>9:30 a.m.</td>
<td>September 1, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>March 17, 2020</td>
<td>9:30 a.m.</td>
<td>September 15, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>April 7, 2020</td>
<td>9:30 a.m.</td>
<td>October 6, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>April 21, 2020</td>
<td>9:30 a.m.</td>
<td>October 20, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>May 5, 2020</td>
<td>9:30 a.m.</td>
<td>November 3, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>May 19, 2020</td>
<td>9:30 a.m.</td>
<td>November 17, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>June 2, 2020</td>
<td>9:30 a.m.</td>
<td>December 1, 2020</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td>June 16, 2020</td>
<td>9:30 a.m.</td>
<td>December 15, 2020</td>
<td>9:30 a.m.</td>
</tr>
</tbody>
</table>

Board Meetings are scheduled to begin at 11:00 a.m. or immediately following the conclusion of the Committee of the Whole meetings.