BOARD OF COMMISSIONERS’
TENTATIVE AGENDA
October 1, 2019
BOARD ROOM

11:00 a.m.  Call to Order
Roll Call
Prayer
Pledge of Allegiance
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes of September 17, 2019

NEW BUSINESS

COMMITTEE REPORTS
Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT
The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:
At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.
If you wish to address the Board, we ask that you stand, give your name and present your concern.
If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.
If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner’s Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time for arrangements to be made.
The Osceola County Board of Commissioners meeting was called to order at 11:23 a.m. by Chairman Jack Nehmer in the Courthouse.

Roll call: Commissioners Tim Michell, Roger Elkins, Larry Emig, Mark Gregory, Jill Halladay, Jack Nehmer and James Custer were present. Absent: None.

Commissioner Elkins offered a prayer

Chairman Nehmer led everyone in the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee/Board Comment: None.

**MOTION #1: Approve Board Agenda**
Motion by Commissioner Elkins, seconded by Commissioner Custer, to approve the agenda as amended with the additional invoice from Parks. Motion carried with a voice vote.

**MOTION #2: Approve Board Minutes of September 4, 2019**
Motion by Commissioner Michell, seconded by Commissioner Gregory, to approve the Board minutes of September 4, 2019 as amended. Motion carried with voice vote.

**CMHCH Annual Report**
John Obermesik, Executive Director for Community Mental Health, shared highlights from their annual report with Board members. He spoke about their charge and the whole wellness program as well as how services are provided to those in need. The report showed 9,835 individuals were served in 2018. He noted 300 more kids were served last year compared to 2017 and overall, they served a 7% increase in services in Osceola County overall last year.

Catherine Beagle, Program Director for CMHCH, shared a list of their local efforts and collaboration highlighting four (4) local ones.

**MOTION #3: Approval of Consent Agenda**
Motion by Commissioner Elkins, seconded by Commissioner Michell, to accept the following Committee recommendations of September 17, 2019 meeting.

**MOTION #3A: Accounts Payable Invoices**
Approve the accounts payable invoices for claims for the County in the amount of $71,608.41 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

**MOTION #3B: Budget Amendments, Cash Transfers and September Journal Register Report**
Approve the budget amendments and cash transfer as presented.

<table>
<thead>
<tr>
<th>Description</th>
<th>Line Item</th>
<th>Decrease</th>
<th>Increase</th>
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<tr>
<td>Travel Expense</td>
<td>273.194.860.000</td>
<td>$ 1,335</td>
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<tr>
<td>Contracted Services</td>
<td>273.194.808.000</td>
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<td>$ 1,335</td>
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<tr>
<td>Training</td>
<td>273.157.951.000</td>
<td>$ 39</td>
<td></td>
</tr>
<tr>
<td>Training</td>
<td>273.133.951.000</td>
<td></td>
<td>$ 39</td>
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Board Minutes
September 17, 2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Line Item</th>
<th>Decrease</th>
<th>Increase</th>
</tr>
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<tbody>
<tr>
<td>Transfer In</td>
<td>802.000.695.000</td>
<td>$ 2,084</td>
<td>$ 2,084</td>
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<tr>
<td>Contracted Services</td>
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<tr>
<td>Transfer Out</td>
<td>101.965.999.020</td>
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<td></td>
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<tr>
<td>Orient-Fork Drain</td>
<td>802.000.700.004</td>
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<tr>
<td>Employee Benefit-FICA</td>
<td>101.861.719.000</td>
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<td>Employee MERS</td>
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<td>$ 1,650</td>
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<td>Employee Benefits</td>
<td>101.861.702.015</td>
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<tr>
<td>Transfer In</td>
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<td>$ 1,200</td>
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<tr>
<td>Equip. Maint. &amp; Repair</td>
<td>267.000.931.000</td>
<td>$ 1,200</td>
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<tr>
<td>Vehicles-Sheriff</td>
<td>245.905.971.005</td>
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<td></td>
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<tr>
<td>Transfer Out</td>
<td>267.000.999.000</td>
<td></td>
<td>$ 1,200</td>
</tr>
</tbody>
</table>

Transfer of $2,084 from 101 General to 802 Fund
Transfer of $1,200 from 267 Fund to 245 Fund.

**MOTION #3C: Orient-Fork Drain Reimbursement**
Approve payment of $2,083.67 to Mecosta County for work on the Orient-Fork Drain as submitted with partial reimbursement from Orient Township and the Special Assessment District.

**MOTION #3D: Board of Canvassers Appointment**
Approve the appointment to the Board of Canvassers of Pam Prichard (Republican).

**MOTION #3E: Building Department/Amendment to Foundation Requirements**
Approve the amendment to the Building Department foundation requirements for mobile and modular homes that a full reinforced concrete or fiber mesh 6” slab going to 8” outsides be poured if no special instructions, manufacturer specifications or a structural engineered drawing are included with the home effective October 1, 2019.

**MOTION #3F: Building Department/Handicap Ramp Fee**
To set the fee at $50 for a stand-alone ramp with 100 square feet or less landing.

**MOTION #3G: Building Department/Staffing**
Create an irregular part-time clerical Office Manager position in the Building Department.

**MOTION #3H: Building Department/On-Line Fee**
Approve the on-line fee of $2.00 to be added to the Application Fee for building trade permits.

**MOTION #3I: Reliance CCP Agreement/C.O.A.**
Approve the agreement for the Reliance CCP Purchase of Service and Business Association Agreement and the Commission on Aging as submitted and authorize the Chairman to sign.

**MOTION #3J: Big Rapids Professional Office Cleaning Contract**
Approve a one-year extension with Big Rapids Professional Office Cleaning in the amount of $39,936.00 for 2020.

**MOTION #3K: Indigent Defense Program Amendments**
Approve the amendment to allow for expenditure of fiscal year 2019 unexpended funds to continue funding for the Indigent Defense programs and authorize the Chairman to sign, if needed to be filed with the State to continue funding.

Motion to approve the consent agenda recommendations from the Committee of the Whole meeting of September 17, 2019 carried with seven (7) yes votes.
MOTION #4: Audit Services Agreement
Moved by Commissioner Gregory, seconded by Commissioner Custer, to extend the audit services agreement with Anderson, Tackman and Company PLC for the 2019 and 2020 fiscal years for $27,500 each year as presented. Motion carried with six (6) yes votes and one (1) no vote. Voting yes: Commissioners Halladay, Gregory, Nehmer, Elkins, Custer and Emig. Voting no: Commissioner Michell.

MOTION #5: Payment of Claim/Parks
Motion by Commissioner Gregory, seconded by Commissioner Custer, to pay an invoice of $13.98 from Parks. Motion carried with seven (7) yes votes.

Liaison reports shared by Commissioners.

Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 12:35 p.m. Motion carried.

Karen J. Bluhm, County Clerk  
Jack Nehmer, Chairman