BOARD OF COMMISSIONERS’
TENTATIVE AGENDA
November 5, 2019
BOARD ROOM

11:00 a.m. Call to Order
Roll Call
Prayer
Pledge of Allegiance
Communications
Brief Public Comment (3 minute limit)
Employee Comment
Approval of Agenda
Approval of Board minutes of October 16, 2019

NEW BUSINESS

COMMITTEE REPORTS
Consent Agenda
Non-Consent Agenda

Board Comments
Extended Public Comment (6 minute limit)

PUBLIC COMMENT
The Board welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed:
At the beginning and at the end of each board meeting, there is time to receive public comment from the audience.
If you wish to address the Board, we ask that you stand, give your name and present your concern.
If you wish to speak while the Board is addressing a specific issue, you are asked to make arrangements ahead of time with the Board Chairperson. No comments or questions will be taken at any other time.
If you should require special assistance in order to attend the board meeting, please notify the County Clerk at (231) 832-3261 or the Board of Commissioner’s Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time for arrangements to be made.
The Osceola County Board of Commissioners meeting was called to order at 2:04 p.m. by Chairman Jack Nehmer in the Courthouse.

Roll call: Commissioners Tim Michell, Roger Elkins, Larry Emig, Mark Gregory, Jill Halladay, Jack Nehmer and James Custer were present. Absent: None.

Chairman Nehmer led everyone in prayer followed by the Pledge of Allegiance to the United States of America.

Communications: None.

Brief Public Comment: None.

Employee/Board Comment: Susan Vander Pol, County Coordinator, asked for further direction on the budget.

MOTION #1: Approve Board Agenda
Motion by Commissioner Gregory, seconded by Commissioner Custer, to approve the agenda as amended with the additional invoice from Parks. Motion carried with a voice vote.

MOTION #2: Approve Board Minutes of October 1, 2019
Motion by Commissioner Elkins, seconded by Commissioner Custer, to approve the Board minutes of October 1, 2019 as amended. Motion carried with a voice vote.

2019 County Apportionment Report
Rosie McKinstry, Equalization Director, presented the annual County Apportionment Report as required by MCL 211.37. Along with the report, she provided copies of the 2019 millage rates provided by the various units of government. She also asked for the Chairman to sign the 2019 Tax Rate Request Form-L-4029, advising she will be submitting electronically today if approved by the Board. Brief discussion followed.

Commissioner Halladay excused at 2:15 p.m.

MOTION #3: Approval of 2019 Apportionment Report
Moved by Commissioner Gregory, seconded by Commissioner Elkins, to approve the 2019 Apportionment Report as presented by the Equalization Director and authorize the Chairman to sign the L-4029. Motion carried with six (6) yes votes. Commissioner Halladay absent.

MOTION #4: Consent Agenda for October 8, 2019
Motion by Commissioner Emig, seconded by Commissioner Michell, to accept the following Committee recommendations of October 8, 2019.

MOTION #4A: Increase of Fees/Animal Control & Clerk’s Department
Approve the increase of certified copy fees in the Clerk’s office and the 3-day marriage waiver fee beginning January 1, 2020. An increase for Animal Control services of euthanizing, disposing of animals, boarding fees and dog licenses will also be increased.

Motion to approve the consent agenda recommendation from the Committee of the Whole meeting of October 8, 2019 carried with six (6) yes votes. Commissioner Halladay absent.

MOTION #5: Consent Agenda for October 16, 2019
Motion by Commissioner Emig, seconded by Commissioner Michell, to accept the following Committee recommendations of October 16, 2019.
MOTION #5A: Holiday Gathering/General County Offices
Close the general county offices on December 11, 2019 for a holiday gathering from 11:30 a.m. to 1:30 p.m.

MOTION #5B: Account Payable Invoices
Approve the accounts payable invoices for claims for the County in the amount of $96,965.84 and recommend the several amounts scheduled therein be allowed, also that the Clerk of this Board be allowed to draw orders on the County Treasurer for the same.

MOTION #5C: Budget Amendments, Cash Transfers and September Journal Register Report
Approve the budget amendments and cash transfer as presented.

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Transfer of $1,850 from 213 Fund to 101 Fund.
Transfer of $165,000 from 101 Fund to 292 Fund.

MOTION #5D: E.M.S. Remount
Award the E.M.S. Ambulance Remount bid to Emergency Vehicles Plus in the amount of $135,775 with trade in of the current chassis and the County Clerk authorized to sign the title.

MOTION #5E: E.M.S.-Grant Application
Have the E.M.S Department apply for an MMRMA RAP grant and various other grants to assist with funding for the purchase of a manikin.

MOTION #5F: USDA Application-E.M.S.
Allow the E.M.S. Department to apply for USDA funding for remounting another ambulance.
MOTION #5G: DK Security
Approve the recommendations from the Health, Safety and Grounds Committee to approve DK Security for security
services in the main courthouse pending reinstatement of the funding for Secondary Roads or other budget decisions
affecting the Sheriff’s Department for 2020.

MOTION #5H: Irregular Part-Time Building Inspections Office Manager Position
Approve the irregular part-time Building Inspections Office Manager position obtaining a doctor’s verification of a
physical within the past six months and ability to perform the functions of the job position.

MOTION #5I: C.O.A.-2019 Dodge Caravan Purchase
Approve an additional $708 for the 2019 Dodge Caravan that was approved at the October 1, 2019 Board meeting.

MOTION #5J: C.O.A.-Jeep Compass Purchase
Approve the purchase of a Jeep Compass in lieu of the prior approved Ford Escape for the Commission on Aging in
the amount of $20,897.00 due to availability.

RESOLUTION 2019-0008
Osceola County Enforcing Agency for
Soil Erosion and Sedimentation Control

Whereas, Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection
Act, 1994 PA 451, as amended (Part 91), was passed by the State legislature, this law and all rules promulgated
under this law are incorporated by reference in this resolution.

Whereas, Part 91 requires that the County Board of Commissioners designate a county agency, or conservation
district upon the concurrence of the conservation district, as the county enforcing agency responsible for
administering and enforcing Part 91 and the rules promulgated under Part 91.

Now Therefore Be It Resolved that the Osceola County Building Department is hereby designated as the Enforcing
Agency responsible for administering and enforcing Part 91 and the rules promulgated under 91.

Section 9105(2) of Part 91 authority for resolutions to set forth a schedule of fees and to set forth “other matters
relating to the administration and enforcement of the county program.”

1. Fees will be established and periodically reviewed by separate action of the County Board. This language
allows fees to be revised, as necessary, without having to amend the resolution.
2. Permit fees will be doubled if work starts without a permit.

MOTION #5K: E.M.D. Emergency Department 2020 Grant Agreement
Approve the Emergency Management Department 2020 EMPG Activity Report and Grant Agreement as submitted
and authorize any appropriate signatures.

MOTION #5L: Remonumentation Grant Agreement
Approve the Remonumentation grant agreement with the State of Michigan Department of Licensing and Regulatory
Affairs and Osceola County and authorize the appropriate signatures.

MOTION #5M: Spending Freeze-Genera1 Fund
Initiate a spending freeze in the 101 General Fund effective today for all purchases over $100 unless approved by the
County Coordinator or County Treasurer.

MOTION #5N: Fee Increases
Raise the passport picture fee in the Register of Deeds office to $13.00 effective November 1st, Animal Control fees
for boarding and euthanizing effective November 1, 2019 and dog licenses fees October 1, 2020.
MOTION #50:  E.M.S. Millage Rate
Establish the millage rate for Emergency Medical Services for the 2020 budget at 1.0 mill

MOTION #5P:  C.O.A. Social Services Coordinator Position
Make a part-time Social Services Coordinator position full-time at Commission on Aging.

MOTION #5Q:  Assistant Remonumentation Grant Administrator Position
Make the Executive Assistant position an Assistant Remonumentation Grant Administrator and pay a stipend of $300 per year from the Remonumentation grant for the position.

Motion to approve the consent agenda recommendation from the Committee of the Whole meeting of October 16, 2019 carried with six (6) yes votes. Commissioner Halladay absent.

MOTION #6:  Public Hearings on Road Commission Board Members
Moved by Commissioner Elkins, seconded by Commissioner Emig, to approve setting two public hearings regarding the election of the Road Commission Commissioners and department operations the 2nd meeting in November and the 1st meeting in December at 9:30 a.m. Motion carried with five (5) yes votes and one (1) no vote. Voting yes: Commissioners Nehmer, Michell, Elkins, Custer and Emig. Voting no: Commissioner Gregory. Absent: Commissioner Halladay.

MOTION #7:  Non-Union Wage Increase-2020
Moved by Commissioner Elkins, seconded by Commissioner Michell, to set the 2020 wage increase for non-union hourly employees, department heads and elected officials at 1%. Motion carried with four (4) yes votes and two (2) no votes. Voting yes: Commissioners Gregory, Nehmer, Elkins and Emig. Voting no: Commissioners Michell and Custer. Absent: Commissioner Halladay.

Liaison reports shared by Commissioners.

Board Comments: None.

Extended Public Comment: None.

Moved by Commissioner Emig, seconded by Commissioner Gregory, to adjourn at 2:49 p.m. Motion carried.

Karen J. Bluhm, County Clerk
Jack Nehmer, Chairman