The Committee meeting was called to order at 9:32 a.m. by Chairman Nehmer.


Also present: Justin Halladay-C.O.A. Director, Jeremy Beebe-E.M.S. Director, Mark Moore-Undersheriff, Lori Leudeman-County Treasurer, Heather Gray-Register of Deeds, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Gregory, seconded by Commissioner Custer, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee/Board Comments: None.

Moved by Commissioner Emig, seconded by Commissioner Elkins, to approve the minutes of February 4, 2020 as amended. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to approve the claims of the County in the amount of $81,908.25. Motion carried was unanimously supported.

Budget Amendments, Cash Transfers, and Journal Register Report from Treasurer
Commissioner Halladay reviewed the one budget amendment and the Treasurer’s Journal Register Report for January 2020.

Recommended by Commissioner Halladay, seconded by Commissioner Michell, to approve the budget amendment and the County Treasurer’s Journal Register Report for February with the January budget amendments as presented. Recommendation was unanimously supported.

Social Media Policy Update
Tracey Cochran, Payroll & HR Specialist, asked for Board direction regarding the Social Media Policy recently reviewed by County Counsel. Discussion was held, and Susan Vander Pol, County Coordinator, will forward to all Department Heads to review before the Board actually approves the policy.

E.M.S. Training Room Bids & Health Department Storage Needs
Jeremy Beebe, E.M.S. Director, and Susan Vander Pol, County Coordinator, spoke to Board members about the bids received for the remodel project in the Health Department for an E.M.S. training room. Susan reminded Commissioners that the bids expire on March 10, 2020. Board members wanted to know where a possible lease agreement issue with the Health Department stood. Susan advised nothing further has been heard regarding this lease agreement. Discussion was held, including the possible use by E.M.S. for training at the newly purchased C.O.A. building in Reed City. Director Beebe explained the newly acquired property isn’t ADA compliant with State requirements. Further discussion was held.

General Fund Purchases over $100
Susan Vander Pol, County Coordinator, asked the Board to eliminate the $100 spending freeze placed late in 2019 and return to the 2020 Expenditure Policy with a $250 limit already adopted during the Board’s budget process last year. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Gregory, to remove the $100 spending freeze to follow the County’s 2020 Expenditure Policy with the $250 limit. Recommendation was unanimously supported.
Committee Minutes  
February 19, 2020

**Security Update**
Susan Vander Pol, County Coordinator, updated Board members on the new security system. She also has spoken with DK Security about looking at the Annex for possible security recommendations. Discussion was held.

**Sheriff’s Computer Purchase**
Susan Vander Pol, County Coordinator, spoke to the Board about a Sheriff’s Department request for computer equipment not approved in the 2020 245 Public Improvement Budget. She explained what the equipment would be used for, and although the total amount of money was budgeted in the 245 Public Improvement Fund, it was designated for different computer equipment. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Halladay, to approve changing the 245 Capital Fund Request for the Sheriff’s Department computer and monitors purchase to one computer and 8 monitors for up to $1,000 and $1,200 respectively. Recommendation was unanimously supported.

**Potential Millage Proposals**
Susan Vander Pol, County Coordinator, and Karen Bluhm, County Clerk, spoke with the Board about the County millages, two (2) of which expired at the end of 2019. Discussion was held on how to proceed.

Recommended by Commissioner Michell, seconded by Commissioner Gregory, to approve putting the C.O.A. and E.M.S. millages on the ballot for the August primary with language approved at a future Board meeting. Recommendation was unanimously supported.

**Sheriff Sale of Vehicle**
Mark Moore, Undersheriff, asked the Board to approve the sale of a 2011 Dodge Charger the Department no longer can use. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve selling the 2011 Dodge Road Patrol vehicle with sealed bids and a minimum bid of $4,500. Recommendation was unanimously supported.

**C.O.A. United Way Grant FY 2020 Application**
Justin Halladay, C.O.A. Director, asked the Board to approve the annual C.O.A. United Way Grant for FY 2020. The grant is due February 20, 2020. A brief discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Halladay, to approve submission of the United Way Grant FY 2020 Application and authorize the Chairman to sign. Recommendation was unanimously supported.

Employee/Board Comment: None.

Public Comment: Alan Gingrich, Road Commissioner, reported several Townships will be placing their road millage renewals on the upcoming ballot for voter approval.

Moved by Commissioner Gregory, seconded by Commissioner Emig, to adjourn at 10:57 a.m. Motion carried.