The Committee meeting was called to order at 9:32 a.m. by Chairman Nehmer.


Also present: Mike Solomon-Soil & Sedimentation Officer, Mark Watkins-E.M.D. Director, Jeremy Beebe-E.M.S. Director, Justin Halladay-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and members of the public.

Motion by Commissioner Emig, seconded by Commissioner Gregory, to approve the agenda as amended. Motion carried.

Brief Public Comment: None.

Employee Comment: Tracey Cochran, Payroll and Human Resources Specialist, asked if the Board would allow closing the Courthouse from 11:30 a.m. – 1:30 p.m. on December 11, 2019 for the annual general county offices holiday gathering. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to close the general county offices on December 11, 2019 for a holiday gathering from 11:30 a.m. to 1:30 p.m. Recommendation was unanimously supported.

Tracey also advised Commissioners that the Social Media Policy draft is ready for their review. She also spoke with them about which policies they wish her to work on next.

Moved by Commissioner Gregory, seconded by Commissioner Custer, to approve the minutes of October 1st and October 8th, 2019 as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Halladay, seconded by Commissioner Michell, to approve the claims of the County in the amount of $96,965.84. Recommendation was unanimously supported.

Recommended by Commissioner Halladay, seconded by Commissioner Elkins, to approve the budget amendments, cash transfers and October County Treasurer Journal Entries for September adjustments as presented. Recommendation was unanimously supported.

E.M.S. Ambulance Remount Bid Results
Jeremy Beebe, E.M.S. Director, reviewed the four (4) vendor bids for the ambulance remount project. He shared the pros and cons of each, recommending the Board select the $135,775.00 bid submitted from Emergency Vehicles Plus. Discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Elkins, to award the E.M.S. Ambulance Remount bid to Emergency Vehicles Plus in the amount of $135,775 with trade in of the current chassis and the County Clerk authorized to sign the title. Recommendation was unanimously supported.

E.M.S. MMRMA RAP Grant
Jeremy Beebe, E.M.S. Director, asked to apply for an MMRMA RAP grant to help in the purchase on a high fidelity manikin for training purposes. He explained how the device would aid the department. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to have the E.M.S. Department apply for an MMRMA RAP grant and various other grants to assist with funding for the purchase of a manikin. Recommendation was unanimously supported.
E.M.S. -USDA Grant Request
Jeremy Beebe, E.M.S. Director, asked the Board to allow him to start the process of applying for another USDA grant for another ambulance remount in 2020. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to have the E.M.S. Department apply for USDA funding for remounting another ambulance. Recommendation was unanimously supported.

Health, Safety & Grounds Committee Meeting Update
Commissioner Gregory spoke about the recommendation from the Health, Safety & Grounds Committee regarding the staffing of the new security equipment in the building. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the recommendation from the Health, Safety and Grounds Committee to approve DK Security for security services in the main courthouse pending reinstatement of the funding for Secondary Roads or other budget decisions affecting the Sheriff’s Department for 2020. Recommendation was unanimously supported.

Building Inspections Irregular Part-Time Employee
Susan Vander Pol, County Coordinator, spoke about making the irregular part-time employee in the Building Inspector’s office an employee rather than a contracted service. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Elkins, to approve the irregular part-time Building Inspections Office Manager position obtaining a doctor’s verification of a physical within the past six months and ability to perform the functions of the job position. Recommendation was unanimously supported.

Road Commission Update
Commissioner Custer believes the Board should hold the required public hearings so Board members can decide whether to continue with elected Road Commissioners or appointed Road Commissioners.

Recommended by Commissioner Custer, seconded by Commissioner Michell, to approve setting two public hearings regarding the election of the Road Commission Commissioners and department operations the 2\textsuperscript{nd} meeting in November and the 1\textsuperscript{st} meeting in December at 9:30 a.m. Recommendation was supported with Commissioner Gregory voting no.

Road Commission Operations
Alan Gingrich, Road Commissioner, addressed the Board considering returning to appointed Road Commissioners opposed to elected Road Commissioners. He shared how complaints are handled at the Road Commission and how their crews operate. He reminded the Board if complaints are not given to the Road Commission they cannot be addressed. Discussion was held.

C.O.A. Dodge Caravan Purchase
Justin Halladay, C.O.A. Director, explained that his previous request to purchase a 2019 Dodge Caravan is no longer an option. The dealer was able to find another Caravan for an additional $708 within the MiDeal program. He also noted the previously approved Ford Escape is no longer an option, but he has located a Jeep Compass in the same price range. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve an additional $708 for the 2019 Dodge Caravan that was approved at the October 1, 2019 Board meeting. Recommendation was unanimously supported.
Recommended by Commissioner Michell, seconded by Commissioner Elkins, to approve the purchase of a Jeep Compass in lieu of the prior approved Ford Escape for the Commission on Aging in the amount of $20,897, due to availability. Recommendation was unanimously supported.

**C.O.A. Director MERS Contributions**
Justin Halladay, C.O.A. Director, spoke about working with MERS with his transfer of years from the Sheriff's Department and moving to Commission on Aging. MERS is working to help us resolve the issue, and will hopefully have a recommendation soon.

**Soil Erosion & Sedimentation Control**
Mike Solomon, Soil Erosion & Sedimentation Officer, asked the Board to approve the resolution he has provided regarding the appointment of an enforcing agency for Part 91.

Recommended by Commissioner Gregory, seconded by Commissioner Custer, to approve the Resolution to Appoint the Osceola County Enforcing Agency for Soil Erosion and Sedimentation Control as presented. Recommendation was unanimously supported.

**E.M.D. 2020 EMPG Activity Report**
Mark Watkins, E.M.D. Director, explained the 2020 EMPG Activity report which is a state and federal coordination work agreement. A brief discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Halladay, to approve the Emergency Management Department 2020 EMPG Activity Report and Grant Agreement as submitted and authorize any appropriate signatures. Recommendation was unanimously supported.

**Remonumentation Agreement**
Susan Vander Pol, County Coordinator, asked the Board to approve the 2020 Remonumentation Agreement in the amount of $41,150.00.

Recommended by Commissioner Emig, seconded by Commissioner Gregory, to approve the Remonumentation grant agreement with the State of Michigan Department of Licensing and Regulatory Affairs and Osceola County and authorize the appropriate signatures. Recommendation was unanimously supported.

**County 2020 Budget**
Susan Vander Pol, County Coordinator, along with Lori Leudeman, County Treasurer, and Tonia Hartline, Chief Deputy Treasurer, spoke about the budget presented today. After additional reductions were made, they still need to use $872,000 of the fund balance in the General Fund for a balanced budget. They asked the Board for direction on how to proceed. A lengthy discussion was held.

Recommended by Commissioner Emig, seconded by Commissioner Elkins, to initiate a spending freeze in the 101 General Fund effective today for all purchases over $100 unless approved by the County Coordinator or County Treasurer. Recommendation was unanimously supported.

Recommended by Commissioner Emig, seconded by Commissioner Gregory, to raise the passport picture fee in the Register of Deeds office to $13.00 effective November 1st, Animal Control fees for boarding and euthanizing effective November 1st and dog licenses fees October 1, 2020. Recommendation was unanimously supported.

Recommended by Commissioner Gregory, seconded by Commissioner Emig, to establish the millage rate for Emergency Medical Services for the 2020 budget at 1.0 mill. Recommendation was unanimously supported.
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Recommended by Commissioner Emig, seconded by Commissioner Gregory, to set the 2020 wage increase for non-union hourly employees, department heads and elected officials at 1%. Recommendation was supported with Commissioners Custer, Halladay and Michell opposed.

Recommended by Commissioner Emig, seconded by Commissioner Elkins, to make one part-time Social Services Coordinator position full-time at Commission on Aging. Recommendation was unanimously supported.

Recommended by Commissioner Elkins, seconded by Commissioner Emig, to make the Executive Assistant position an Assistant Remonumentation Grant Administrator and pay a stipend of $300 per year from the Remonumentation grant for the position. Recommendation was unanimously supported.

Employee/Board Comments: Jeremy Beebe, E.M.S. Director, asked if the spending freeze affected special funds and was advised they do not. He briefly spoke about a weekend incident and how well our Medical Examiner handled the situation.

Heather Gray, Register of Deeds, spoke about previous discussion by the Board about possibly combining the Clerk and Register of Deeds. She explained why she felt it would not be good for the County.

Extended Public Comment: Alan Gingrich, Road Commissioner, commented on Road Commission operations, as well as the County’s budget concerns.

Moved by Commissioner Gregory, seconded by Commissioner Emig, to adjourn at 1:34 p.m.

Karen J. Bluhm, County Clerk
Jack Nehmer, Chairman