The Committee meeting was called to order at 9:36 a.m. by Chairman Nehmer.

Present: Commissioners Jack Nehmer, Tim Michell, James Custer, Larry Emig, Mark Gregory, Roger Elkins and Jill Halladay

Also, present: Susan Vander Pol-County Coordinator, Justin Halladay-C.O.A. Director, Tracey Cochran-Payroll / Human Resource Specialist, Lori Leudeman-County Treasurer, Jeremy Beebe-E.M.S. Director, Kaye Frederick-Probate Court Administrator, Anthony Badovinac-Prosecuting Attorney, and several members of the public.

Motion by Commissioner Elkins, seconded by Commissioner Custer, to approve the agenda as amended. Motion carried.

Brief Public Comment: None

Employee/Board Comment: None

Moved by Commissioner Emig, seconded by Commissioner Halladay, to approve the minutes of September 17, 2019. Motion carried.

Recommended by Commissioner Halladay, seconded by Commissioner Gregory, to approve the claims in the amount of $58,328.56 for the County. Recommendation was unanimously supported.

Health, Safety & Grounds Committee Meeting Update
Commissioner Gregory spoke about Judge Scott Hill-Kennedy’s recommendation for the establishment of the Court Security Committee and its membership. Commissioner Gregory also discussed the north parking lot at the main courthouse to be designated for public use only. Discussion was held

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to support and concur with Judge Scott Hill-Kennedy’s recommendation for the establishment of the Court Security Committee and its membership. Recommendation was unanimously supported.

Recommended by Commissioner Gregory, seconded by Commissioner Custer to designate the parking along the north front of the main courthouse on Upton Avenue as reserved for the public with no employee parking allowed during business hours. Recommendation was unanimously supported.

Road Commission Meeting Update
Commissioner Michell and Commissioner Custer provided an update on a recent informal meeting with members of the Road Commission and 6 township supervisors regarding the concerns that have been brought forward from the townships. Discussion was held.

Policy Discussion
Tracey Cochran, Payroll / Human Resource Specialist, presented revisions of Personnel Policy 1024 Personal Appearance and Personnel Policy 1025 Personal Conduct & Code of Ethics Policy. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Custer to approve the policy 1024 Personal Appearance with the amendment to move the reference to jeans to the last paragraph. Recommendation was unanimously supported.
Recommended by Commissioner Michell, seconded by Commissioner Gregory to approve the policy 1025 Personal Conduct & Code of Ethics Policy with amendment. Recommendation was unanimously supported.

Prosecutor Crime Victim Rights Grant Approval
Anthony Badovinac, Prosecuting Attorney, asked the Board to consider approving the Prosecutor’s Crime Victim Rights Grant.

Recommended by Commissioner Michell, seconded by Commissioner Custer to approve the Prosecutor’s Crime Victim Rights Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

MERS Retirement Plan Options
Tracey Cochran, Payroll / Human Resource Specialist, asked the Board for some direction on the suggestions from MERS. She presented various cost saving MERS retirement options for future consideration. Discussion was held.

Appointment to 911 Authority Board
Susan Vander Pol, County Coordinator, spoke about her recent conversations with the City of Evart and the City of Reed City to inquire who may have an interest in the current Meceola 911 Authority Board vacancy. A recommendation was to consider Brian Koschmider from the City of Reed City or John Beam Jr. from the City of Evart. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Custer to approve the appointment of Evart’s Chief of Police (John Beam Jr.) to the Meceola 911 Authority Board as the city representative. Recommendation was unanimously supported.

County 2020 Budget
Susan Vander Pol, County Coordinator, provided everyone with a flash drive that contained the current unbalanced budget for 2020. She asked the Board to schedule a special work session to work toward a balanced budget so that the Public Hearing could be held October 16, 2019 or November 5, 2019. The Board agreed to schedule the special work session for Tuesday, October 8, 2019 at 1:00 pm and to schedule the Public Hearing on November 5, 2019 at 9:15 am. Discussion was held.

Probate/ Family Court Child Care Fund Additional Funding Request
Kaye Frederick, Probate Court Administrator, spoke to the Board to request additional funds through the end of the year for the child care budget in the amount of $165,000. She provided historical information and current information on what her office is experiencing as it relates to the child care fund. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Emig to approve the increase and transfer up to $165,000 from the 101 General Fund Appropriated Fund Balance to the 292 Child Care Fund. Recommendation was unanimously supported.

Soil & Sedimentation Audit
Mike Solomon, Soil Erosion and Sedimentation Officer, reviewed the current Soil Erosion Audit and provided areas where a deficiency was noted. He also provided the Soil Erosion and Sedimentation Control Resolution that he would like approved as written. He will bring the audit to the next Board meeting for the board to review.
MSU Extension Osceola 4-H Update
Jacob Stieg, MSU 4-H Coordinator, provided a breakdown of sales from the local fairs and the 4-H programs. He also provided information about the 4-H camp that included participants surrounding counties, Project Red, Skill-A-Thon, 4-H Round Up and the 4-H program with the local schools.

Closed Session
Moved by Commissioner Gregory, seconded by Commissioner Halladay, to approve going into Closed Session to discuss GELC Letter of Agreement by Jason Owen. Motion Carried with seven (7) yes votes.

Open Session Resumes
Moved by Commissioner Gregory, seconded by Commissioner Emig, to close the Closed Session as presented. Motion carried with seven (7) yes votes.

Return to Open Session
Moved by Commissioner Gregory, seconded by Commissioner Emig, to go back into Open Session.

Approve Closed Session Minutes
Moved by Commissioner Gregory, seconded by Commissioner Emig, to approve the minutes from the Closed Session as presented. Motion carried with unanimous voice vote.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins to approve the Letter of Agreement with the GELC Union regarding the schedule to replace Appendix B that will expire on December 31, 2020. Recommendation was supported with Commissioner Custer voting no.

Sheriff Cell Phone Plans
Ed Williams, Sheriff, spoke to the Board about the current cell phone agreement that is being used for the Sheriff’s Department which is not sufficient for what his staff currently needs. He is looking at both AT&T and Verizon systems. Discussion was held.

Recommended by Commissioner Michell, seconded by Commissioner Elkins to approve the Sheriff reviewing both the AT&T and Verizon cell phone systems with the State of Michigan MiDeal bids and negotiate the best contracts for the Sheriff’s Department operations with contracts presented to the Board for approval. Recommendation was unanimously supported.

State of MI Wex Fuel Program
Ed Williams, Sheriff, spoke to the Board about the current Fuelman program and its limitations on where the employees can use the Fuelman credit card. He would like to start using the State of Michigan Wex Fuel Program. Susan Vander Pol, County Coordinator, stated there are additional concerns with using Fuelman adding programs to accounts and the difficulty in trying to remove those programs. Discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Custer to approve changing fuel systems to the State of Michigan Wex Fuel Program and authorize signatures on any needed contracts or agreements. Recommendation was unanimously supported.

LCM Surveying & Engineering, Inc Agreement
Susan Vander Pol, County Coordinator, asked the Board to approved the 2019 contract with LCM Surveying and Engineering, Inc for remuneration.
Recommended by Commissioner Custer, seconded by Commissioner Elkins to approve the 2019 agreement for Remonumentation with LCM Surveying & Engineering, Inc. Recommendation was unanimously supported.

C.O.A. Items
Justin Halladay, Commission on Aging Director, spoke regarding a variety of items he would like to purchase for Commission on Aging. He spoke about current vehicles and replacement of those vehicles, purchasing a storage shed, blood pressure cuffs, AEDs, a double oven and a walk-in cooler. Justin also asked for permission to send RFPs for a generator for the Tustin building. He explained where the funds will come from within his budget that have not been utilized. Discussion was held.

Recommended by Commissioner Elkins, seconded by Commissioner Custer to approve the AAAWM Older Americans Act Contract FY 2020-2022. Recommendation was unanimously supported.

Recommended by Commissioner Custer, seconded by Commissioner Emig to approve the Commission on Aging having a Facebook business page. Recommendation was unanimously supported.

Recommended by Commissioner Michell, seconded by Commissioner Elkins to purchase three vehicles for the Commission on Aging Department, utilizing unused wages and benefits from the Director’s position, with those vehicles being a Dodge Caravan, Chevrolet Express and a Ford Escape SE 4x4 as presented. Recommendation was unanimously supported.

Recommended by Commissioner Michell, seconded by Commissioner Emig to purchase a 12’ x 16’ prebuilt delivered/set up storage building from Mid-Michigan Barns in the amount of $3,768.50 to be paid from Commission on Aging capital funds. Recommendation was unanimously supported.

Recommended by Commissioner Emig, seconded by Commissioner Elkins to purchase four AED’s and trade in an inoperable unit from BioMedical Solutions with wall mounts for a total of $3,740 (plus any shipping if applicable.) Recommendation was unanimously supported.

Recommended by Commissioner Michell, seconded by Commissioner Halladay to purchase a walk-in cooler from Central HVAC Supply for $8,630.50 plus shipping as presented. Recommendation was unanimously supported.

Recommended by Commissioner Elkins, seconded by Commissioner Emig to purchase the Vulcan VC44GD from Webstaurant for $7,770 plus shipping for Commission on Aging. Recommendation was unanimously supported.

Recommended by Commissioner Gregory, seconded by Commissioner Custer, to do a Request for Proposal for a generator for the Tustin building for Commission on Aging. Recommendation was unanimously supported.
Committee Minutes
October 1, 2019

Employee/Board Comment: None

Extended Public Comment: Alan Gingrich, Osceola County Road Commission, stated the next Road Commission meeting will be Thursday, October 10, 2019 at 7:00 p.m. in Hersey.

Moved by Commissioner Gregory, seconded by Commissioner Emig, to adjourn at 1:27 p.m. Motion carried unanimously.

Tracey Cochran, Deputy County Clerk  
Jack Nehmer, Chairman