1. Meeting Called to Order by Chairperson.

2. Additions or Deletions to the Agenda – Approval of the Agenda.


4. Employee/Board Comments.

5. Consider Approval of the Minutes of March 6, 2018.

6. Consider Payment of Claims.

7. Old Business:
   A. Presentation from Michigan Association of Counties – Steve Currie.
   B. Discuss Items – Susan Vander Pol:
      1. Appointment of Medical Examiner
      2. Contract for Services with WMED
   C. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.

8. New Business:
   A. Discuss C.O.A. Items – Scott Schryer:
      1. MMAP Agreement for Application Assistance
      2. Bid Results for Wheelchair Van
   B. Discuss Appointment to Osceola County Parks Board – Susan Vander Pol.

9. Other Business:

10. Employee/Board Comments.

11. Extended Public Comments (Six Minute Limit).


Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
MARCH 6, 2018

The Committee meeting was called to order at 9:33 a.m. by Chairman Emig.

Present: Commissioners Pam Wayne, Jill Halladay, Larry Emig, Roger Elkins, Jack Nehmer, Alan Tiedt and Mark Gregory.

Also present: Scott Schryer-C.O.A. Director, Lisa Kaspriak-Medical Examiner Assistant, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the agenda as presented. Motion carried.

Brief Public Comment: Sally Momany, from Richmond Township, read a statement to the Board regarding advocacy on behalf of others and what she believes to be the responsibilities of the Board.

Employee/Board Comment: Commissioner Elkins advised other Board members he would need to leave early today.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the minutes from February 20, 2018. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the claims of the County in the amount of $44,174.21. Recommendation was unanimously supported.

Mid Michigan ME Group
Lisa Kaspriak, Medical Examiner Assistant, spoke to the Board regarding lack of payment made to the Mid Michigan ME Group in 2018 due to the County’s request for proof of insurance from their Group. She asked for the Board to re-consider releasing this payment, and future payments, until this matter can be resolved. She also noted that Osceola County is the only County they provide service for that is requiring this type of insurance. Susan Vander Pol, County Coordinator, explained the need for the insurance coverage and the possibility of liability on the County. Susan also noted that she, along with several other County Administrators, will be discussing this liability issue later in the week with MMRMA representatives. Discussion was held.

Discussion then turned to the payment being held by the County for an MEI that has not provided required liability insurance for services performed.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve payment to Sally Momany for previously provided Medical Examiner Investigator services. Recommendation was supported with Commissioner Wayne voting no.

Board discussion was held on how the Board wished to proceed with releasing payments to Mid Michigan ME Group once the required insurance certificates were received.

Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to make payments to Mid Michigan Medical Examiner Group at the first of each quarter as a prepaid. Recommendation carried with six (6) Commissioners voting yes and Commissioner Wayne voting no.

The Board discussed the 1st quarter payment to Mid Michigan ME Group when no proof of insurance has been provided as of this date.
Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to release the payment to Mid Michigan Medical Examiner Group for the first quarter of 2018 while the general liability insurance issue is being addressed. Recommendation was supported with Commissioners Wayne and Tiedt voting no.

**Budget Amendments, Cash Transfers, and Journal Register Report**
Commissioner Tiedt reported no cash transfers or budget amendments were received. The Treasurer’s monthly journal register report was not received.

**Emergency Medical Services**
Commissioner Gregory suggested the County pursue having a third party come in and do an unbiased evaluation and review of our E.M.S. Department in order to determine the truth about many allegations being received. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve having a review of our EMS Department and operations from an outside service. Recommendation was unanimously supported.

**C.O.A. United Way 2018 Grant Funding Application**
Scott Schryer, C.O.A. Director, explained his $25,000 grant application being presented to the United Way and asked for Board approval.

Recommended by Commissioner Elkins, seconded by Commissioner Tiedt, to approve the Commission on Aging application to the United Way for the 2018 Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

**C.O.A. Update**
Scott Schryer, C.O.A. Director, updated the Board on progress in obtaining insurance coverage through MMRMA that would allow an outside group, like the Wood Carvers in Tustin, to use their building.

**Veterans MVAA County Training Grant**
Susan Vander Pol, County Coordinator, explained the grant money available for continued training for county veteran counselors and asked for the Board to approve the application.

Recommended by Commissioner Wayne, seconded by Commissioner Tiedt, to approve the Veterans MVAA County Training Grant and authorize the Chairman to sign. Recommendation was unanimously supported.

**Other Business**
Board members discussed the letter of resignation from Mid Michigan ME Group and Doctor Wagner, Medical Examiner, given to Commissioners today as Lisa Kaspriak left the meeting earlier today. Susan Vander Pol, County Coordinator, was given direction to proceed with RFP’s for a replacement. Discussion was held.

**Employee/Board Comment:** Susan Vander Pol, County Coordinator, gave an update to Board members from a recent Morgue Authority meeting she attended.
Scott Schryer, C.O.A. Director, commented on the issues the County is having with the Medical Examiner and Mid Michigan ME Group.

**Extended Public Comment:** None.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:07 a.m. Motion carried.

Karen J. Bluhm, Osceola County Clerk

Larry Emig, Chairman
COUNTY MEDICAL EXAMINERS
Act 181 of 1953

AN ACT relative to investigations in certain instances of the causes of death within this state due to violence, negligence or other act or omission of a criminal nature or to protect public health; to provide for the taking of statements from injured persons under certain circumstances; to abolish the office of coroner and to create the office of county medical examiner in certain counties; to prescribe the powers and duties of county medical examiners; to prescribe penalties for violations of the provisions of this act; and to prescribe a referendum thereon.


The People of the State of Michigan enact:

52.201 Coroner; abolition of office; county medical examiner; appointment; terms; vacancies; civil service; qualifications; agreement among counties.

Sec. 1. (1) The board of commissioners of each county of this state shall by resolution abolish the office of coroner and appoint a county medical examiner to hold office for a period of 4 years. If the office of county medical examiner becomes vacant before the expiration of the term of office, the board of commissioners may appoint a successor to complete the term of office. In counties with a civil service system, the appointment and tenure of the medical examiner shall be made in accordance with the provisions of that civil service system.

(2) County medical examiners shall be physicians licensed to practice within this state or, if the county does not have an accredited hospital, licensed in another state that borders the county.

(3) Two or more counties, by resolution of the respective boards of commissioners, may enter into an agreement to employ the same person to act as medical examiner for all of the counties.


52.201a Deputy county medical examiner and medical examiner investigators; appointment; qualifications; approval; duties of investigator.

Sec. 1a. (1) The county board of commissioners may appoint as a deputy county medical examiner any person meeting the qualifications as required by this section and approved by the county medical examiner. Deputy county medical examiners shall be physicians licensed to practice within this state.

(2) The county medical examiner may appoint medical examiner investigators to assist the county medical examiner in carrying out the duties required by this act. The county medical examiner shall determine the qualifications of the medical examiner investigators, taking into consideration the person's education, training, or experience, and shall be solely responsible for determining the duties assigned to the medical examiner investigator.


Compiler's note: The repealed section pertained to residency requirements for deputy county medical examiners.

52.201c County medical examiner; powers and duties; establishment of elderly and vulnerable adult death review team.

Sec. 1c. (1) The county medical examiner is in charge of the office of the county medical examiner and may promulgate rules relative to the conduct of that office. The county medical examiner may delegate any functions of that office to a duly appointed deputy county medical examiner if the deputy county medical examiner is a licensed physician. If the deputy county medical examiner is not a licensed physician, his or her functions are limited as provided by law.

(2) The county medical examiner may establish an elderly and vulnerable adult death review team. The county medical examiner may develop protocols to be used by the elderly and vulnerable adult death review team in conducting a review of the matter. If established, the county medical examiner or deputy county medical examiner, physicians and other health care professionals specializing in geriatric medicine, physicians and other health care professionals employed by long-term care facilities, members of relevant state and local law enforcement agencies, the county prosecutor's office, and members representing the department of human services who are involved with issues regarding adult protective services, adult foster care homes, and homes for the aged shall be allowed to participate on the elderly and vulnerable adult death review team.
review team. The elderly and vulnerable adult death review team may allow participation by others as designated by the team, including, but not limited to, members representing the long-term care ombudsman program, community mental health, and the department of licensing and regulatory affairs who are involved with the licensing and regulation of long-term care facilities.


52.201d Deputy county medical examiners; appointment in counties under civil service.
Sec. 1d. In counties having a civil service system the county medical examiner shall appoint the deputy medical examiners.


52.201e County medical examiner and deputies; compensation and expenses.
Sec. 1e. The compensation of the county medical examiners and deputy county medical examiners shall be such as is appropriated by the county board of supervisors. The county medical examiner and deputy county medical examiners shall receive, in addition to compensation, their actual and necessary traveling and other expenses, within the appropriation made therefor by the county board of supervisors.


52.201f County medical examiner and deputies; removal.
Sec. 1f. The county board of supervisors shall remove from office any county medical examiner or upon request of the county medical examiner any deputy county medical examiner, after hearing, who fails to discharge properly the duties of his office. In counties having a civil service system, the removal of the county medical examiner shall be made in accordance with the provisions of the civil service system.


52.202 Investigation by county medical examiner as to cause and manner of death; prisoners; medical records, papers, or documents; exemption from disclosure; definitions.
Sec. 2. (1) A county medical examiner or deputy county medical examiner shall investigate the cause and manner of death of an individual under each of the following circumstances:
(a) The individual dies by violence.
(b) The individual's death is unexpected.
(c) The individual dies without medical attendance by a physician, or the individual dies while under home hospice care without medical attendance by a physician or a registered nurse, during the 48 hours immediately preceding the time of death, unless the attending physician, if any, is able to determine accurately the cause of death.
(d) The individual dies as the result of an abortion, whether self-induced or otherwise.
(2) If a prisoner in a county or city jail dies while imprisoned, the county medical examiner or deputy county medical examiner, upon being notified of the death of the prisoner, shall examine the body of the deceased prisoner.
(3) In conducting an investigation under subsection (1) or (2), a county medical examiner or deputy county medical examiner may request the circuit court to issue a subpoena to produce medical records, books, papers, documents, or other items related to the death being investigated. The circuit court may punish failure to obey a subpoena issued under this section as contempt of court.
(4) Medical records, books, papers, documents, or other items that a county medical examiner or deputy county medical examiner obtains in conducting an investigation under this act, whether in response to a subpoena or otherwise, are exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.
(5) As used in this act:
(a) "Home hospice care" means a program of planned and continuous hospice care provided by a hospice or a hospice residence that consists of a coordinated set of services rendered to an individual at his or her home on a continuous basis for a disease or condition with a terminal prognosis.
(b) "Physician" means an individual licensed as a physician under part 170 or part 175 of the public health code, 1978 PA 368, MCL 333.17001 to 333.17084 and 333.17501 to 333.17556.
(c) "Registered nurse" means an individual licensed as a registered professional nurse under part 172 of the public health code, 1978 PA 368, MCL 333.17201 to 333.17242.

52.203 Notice to county medical examiner by physician or individual with knowledge of certain deaths; knowledge that 2 or more individuals involved were same age, sex, height, weight, hair color, eye color, and race; notice not required; review by elderly and vulnerable adult death review team; disclosure.

Sec. 3. (1) Except as otherwise provided in this section, a physician, an individual in charge of any hospital or institution, or any other individual who has first knowledge of any of the following shall immediately notify the county medical examiner or deputy county medical examiner of that fact:

(a) An individual who died suddenly, unexpectedly, accidentally, violently, or as the result of any suspicious circumstances.

(b) An individual who died without medical attendance during the 48 hours prior to the hour of death unless the attending physician, if any, is able to determine accurately the cause of death.

(c) An individual who died as the result of what is commonly known as an abortion, whether self-induced or otherwise.

(2) If the physician, individual in charge of any hospital or institution, or other individual who has first knowledge of the death of an individual as described under subsection (1) has knowledge that there were 2 or more individuals involved in the same incident who were approximately the same age, sex, height, weight, hair color, eye color, and race, then he or she shall make the county medical examiner or deputy county medical examiner aware of that fact and whether or not any of those individuals survived that incident when notifying the county medical examiner or deputy county medical examiner of the death as required under subsection (1). If any of those individuals survived, the county medical examiner or deputy county medical examiner shall also be informed which hospital or institution those individuals were taken to and the hospital or institution shall also be made aware that the incident involved 2 or more individuals with similar attributes.

(3) If a physician, an individual in charge of any hospital or institution, or other individual with knowledge of the death of an individual as described under subsection (1) has knowledge that the death has already been reported to the county medical examiner or deputy county medical examiner under subsection (1), the physician, individual in charge of any hospital or institution, or other individual is not required to notify the county medical examiner or deputy county medical examiner of the death under subsection (1).

(4) If an elderly and vulnerable adult death review team is established under section 1c, a county medical examiner or deputy county medical examiner who receives notice of a death of an elderly or vulnerable adult who died unexpectedly or under suspicious circumstances may refer the case to the elderly and vulnerable adult death review team. Upon receipt of a referral under this subsection, the elderly and vulnerable adult death review team shall conduct a review of this matter. Information obtained under this subsection by an elderly and vulnerable adult death review team established under section 1c is confidential and may be disclosed by the elderly and vulnerable adult death review team only to the county medical examiner, the county prosecutor's office, local law enforcement, or another elder death review team, as appropriate. The information obtained under this subsection by an elderly and vulnerable adult death review team established under section 1c is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.


52.204 Violent, unexpected or medically unattended deaths; removal of body, notice; violation of section, penalty.

Sec. 4. It shall be unlawful for any funeral director, embalmer or other person to remove the body from the place where death occurred, or to prepare the body for burial or shipment, when such funeral director, embalmer or other person knows or upon reasonable investigation should know that death may have occurred in a manner as indicated in section 3, without first notifying the county medical examiner or his deputy and receiving permission to remove, prepare for burial or ship such body. Any person who violates the provisions of this section is guilty of a misdemeanor and may be imprisoned not exceeding 1 year, or fined not exceeding $500.00, or both.


52.205 Notice of body; manner of death; removal of body to morgue; investigation; designation and duties of medical examiner investigator; list of investigators and qualifications; autopsy; ascertaining identity of decedent and notifying next of kin; impossible identification or knowledge that 2 individuals share same attributes; records; disposition of body; retention of portion of body.
Sec. 5. (1) If a county medical examiner has notice that the body of an individual who may have died in a manner described in section 3 has been found within the county medical examiner's county, the county medical examiner shall take charge of the body. If after examining the body and investigating the cause and manner of the death the county medical examiner considers a further examination necessary, he or she may cause the body to be removed to the public morgue. If the investigation is solely for the reason that the decedent had no medical attendance during the 48 hours immediately preceding the hour of death, and if the decedent had chosen not to have medical attendance because of his or her bona fide held religious convictions, removal is not required unless there is evidence of other conditions described in section 3. If there is no public morgue, the body may be removed to a private morgue designated by the county medical examiner.

(2) The county medical examiner may designate a medical examiner investigator appointed under section 1a(2) to take charge of the body, make pertinent inquiry, note the circumstances surrounding the death, and, if considered necessary, cause the body to be transported to the morgue for examination by the county medical examiner. The county medical examiner shall maintain a list of medical examiner investigators appointed under section 1a(2) and their qualifications and shall file the list with the local law enforcement agencies. A medical examiner investigator appointed under section 1a(2) shall not be an agent or employee of a person or funeral establishment licensed under article 18 of the occupational code, 1980 PA 299, MCL 339.1801 to 339.1812, receive, directly or indirectly, remuneration in connection with the disposition of the body, or make funeral or burial arrangements without approval of the next of kin, if known, or the individual responsible for the funeral expenses.

(3) The county medical examiner may perform or direct to be performed an autopsy and shall carefully reduce or cause to be reduced to writing each fact and circumstance tending to show the condition of the body and the cause and manner of death, and shall include in that writing the name and address of each individual present at the autopsy. The individual performing the autopsy shall subscribe the writing described in this subsection.

(4) Except as otherwise provided in this subsection, the county medical examiner shall ascertain the identity of the decedent and immediately and as compassionately as possible notify the next of kin of the decedent's death and the location of the body. The notification described in this subsection is not required if a person from the state police, a county sheriff department, a township police department, or a municipal police department states to the county medical examiner that the notification has already occurred.

(5) If visual identification of a decedent is impossible as a result of burns, decomposition, or other disfiguring injuries or if the county medical examiner is aware that the death is the result of an accident that involved 2 or more individuals who were approximately the same age, sex, height, weight, hair color, eye color, and race, then the county medical examiner shall verify the identity of the decedent through fingerprints, dental records, DNA, or other definitive identification procedures and, if the accident resulted in the survival of any individuals with the same attributes, shall notify the respective hospital or institution of his or her findings. The county medical examiner may conduct an autopsy under subsection (3) if he or she determines that an autopsy reasonably appears to be required pursuant to law. After the county medical examiner, a deputy, a person from the state police, a county sheriff department, a township police department, or a municipal police department has made diligent effort to locate and notify the next of kin, the county medical examiner may order and conduct the autopsy with or without the consent of the next of kin of the decedent. The county medical examiner or a deputy shall keep a written record of the efforts to locate and notify the next of kin for a period of 1 year from the date of the autopsy.

(6) Except as otherwise provided in this subsection, the county medical examiner shall promptly deliver or return the body or any portion of the body to relatives or representatives of the decedent after an examination or autopsy is performed under this section. If there are no relatives or representatives of the decedent known to the county medical examiner, he or she may cause the body to be buried pursuant to law. A county medical examiner may retain any portion of the body that he or she considers necessary to establish the cause of death, the conditions contributing to death, or the manner of death, or as evidence of any crime. Except as otherwise provided in this subsection, if a portion of the body retained is an entire organ or limb of the decedent, the county medical examiner shall attempt to verbally or in writing notify the relatives or representatives of the decedent of that retention and offer an opportunity for the relative or representative to request the return of that organ or limb. If notification is verbally made under this subsection, the county medical examiner shall follow up with written notification. The county medical examiner or a deputy shall keep a written record of the efforts to notify the relatives or representatives of the decedent under this subsection for a period of 1 year from the date of the notification or attempt to notify. This subsection does not apply to anatomical gifts made under part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123. Upon determination that retention of the portions of the body is no longer necessary under this subsection, the county medical
examiner shall do all of the following, as applicable:

(a) If requested in writing under this subsection, promptly deliver or return the retained organ or limb to the relatives or representatives of the decedent.

(b) Dispose of any remaining retained body portions in the manner prescribed for medical waste under part 138 of the public health code, 1978 PA 368, MCL 333.13801 to 333.13831.

(7) A county medical examiner or any person acting under the authority of the county medical examiner who performs the medical examiner duties for the retention of body parts, as added by the amendatory act that added this subsection, shall not be liable in a civil action as a result of an act or omission by the person arising out of and in the course of the person's good faith performance of those medical examiner duties unless that person's act or omission was the result of that person's negligence.


52.205a Sudden death, cause unknown, of child under age of 2 years; report; request for autopsy; notice of results; costs; rules.

Sec. 5a. (1) When a child under the age of 2 years dies within this state under circumstances of sudden death, cause unknown, or found dead, cause unknown, that death shall be immediately reported to the county medical examiner or deputy county medical examiner of the county where the body is located. The county medical examiner or deputy county medical examiner shall inform the parents or legal guardians of the child that they may request an autopsy to be performed on the child. The state shall cover the costs of an autopsy requested under this section. The county medical examiner or the deputy county medical examiner shall arrange the autopsy requested under this section and shall promptly notify the parents or legal guardians of the results of that autopsy. The county medical examiner or the deputy county medical examiner shall report the costs of the autopsy performed under this section to the director of the department of community health. If the director determines the claim to be reasonable and proper, he or she shall reimburse the person for the costs incurred under this section out of funds appropriated for this purpose by the legislature. Nothing in this section shall be construed to interfere with the duties and responsibilities of the county medical examiner or deputy county medical examiner as provided in this act.

(2) The department of community health shall promulgate rules and regulations under this act to promote consistency and accuracy among county medical examiners and deputy county medical examiners in determining the cause of death under this section. The department may adopt, by reference in its rules, all or any part of the “State of Michigan Protocols to Determine Cause and Manner of Sudden and Unexplained Child Deaths” published by the Michigan child death review program.


52.206 Private morgue; compensation.

Sec. 6. If the body of a deceased person has been removed to a private morgue for examination under the order of the medical examiner, the keeper of such morgue shall be allowed compensation for his services as the county medical examiner deems reasonable. Compensation is to be paid out of the county treasury on the order of the examiner. Any expense incurred under the provisions of this act shall be within the appropriations made therefor by the county board of supervisors.


52.207 Violent, unexpected or medically unattended deaths; investigation by county medical examiner; inquest.

Sec. 7. Upon the written order of the prosecuting attorney or the attorney general or upon the filing of a petition signed by 6 electors of a county, the county medical examiner or deputy shall conduct an investigation, as provided in section 5, of the circumstances surrounding any death believed to have occurred in the county. Upon determination of the prosecuting attorney or upon the determination of the examiner an inquest shall be held by a district court judge or a municipal court judge.


52.208 Violent, unexpected or medically unattended deaths; personality found on deceased’s person, possession, inventory, disposition, use as evidence.

Sec. 8. In all cases arising under the provisions of this act, in the absence of next of kin of the deceased person, the senior police officer being concerned with the matter, and in the absence of police, the county
medical examiner or his deputy, shall take possession of all property of value found upon the person of the deceased, make an exact inventory report thereof and shall deliver the property, unless required as evidence, to the person entitled to the custody or possession of the body. If the personal property of value is not claimed by the person entitled to the custody or possession of the body of the decedent within 60 days, the property shall be turned over to an administrator or other personal representatives of the decedent's estate to be disposed of according to law; or, if required as evidence, the property within 60 days after the termination of any proceeding or appeal period therefrom permitted by law shall be turned over to the person entitled to the custody or possession of the body, or to an administrator or other personal representative of the decedent's estate. Nothing in this section shall affect the powers and duties of a public administrator.


52.209 Body determined suitable for donation; agreement; release of information; conduct of examination within certain time period; section to be known as "Kyle Ray Horning's law."

Sec. 9. (1) If a county medical examiner or his or her designee receives notification from a person other than a representative of a hospital of a death that requires an investigation by the county medical examiner's office pursuant to this act, the county medical examiner or his or her designee shall take charge of the body. If, upon viewing the body and personally inquiring into the cause and manner of the death, the county medical examiner or his or her designee determines that the body, subject to part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123, and according to criteria established by Michigan's federally designated organ procurement organization, may be suitable for donation or for the donation of body parts, the county medical examiner or his or her designee shall, in a timely manner as prescribed under subsection (2), contact Michigan's federally designated organ procurement organization or its successor organization as defined in section 10102 of the public health code, 1978 PA 368, MCL 333.10102. If contacted by the federally designated organ procurement organization or other procurement organization, or both, the county medical examiner shall enter into an agreement with the federally designated organ procurement organization and other procurement organization that coordinates the recovery and allocation of anatomical donations in that county. The agreement shall outline the procedures and protocols of each party to assure that transplantable organs, tissues, and eyes are obtained from potential donors and shall meet the requirements of part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123. The agreement shall provide that if any extraordinary medical examinations are necessary prior to the removal of organs, tissues, or eyes, the procurement organization shall cover those costs. The county medical examiner or his or her designee may release any information to the federally designated organ procurement organization or other procurement organization that is necessary to identify potential organ, tissue, or eye donors and seek consent for such donations in accordance with part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123. A county medical examiner or his or her designee shall not discuss the option of organ donation with any individual with the authority to make a gift under part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123.

(2) If an investigation of the cause and manner of death, regardless of whether the death occurred in a hospital or not, is required under this act and the county medical examiner or his or her designee has notice that the individual is a donor or that a gift of all or a part of that individual's body has been made pursuant to part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123, the county medical examiner or his or her designee shall conduct the examination of the dead body within a time period that permits organs, tissues, and eyes to remain viable for transplant. If the county medical examiner or his or her designee is unable to conduct the investigation within that period of time, a health professional or technician who is authorized to remove an anatomical gift from a donor under part 101 of the public health code, 1978 PA 368, MCL 333.10101 to 333.10123, may remove the donated tissues or organs, or both, in order to preserve the viability of the donated tissues or organs for transplant upon notifying the county medical examiner or his or her designee. If the county medical examiner or his or her designee determines that an organ may be related to the cause of death, the county medical examiner or his or her designee may do 1 or more of the following:

(a) Request to be present during the removal of the donated organs.
(b) Request a biopsy of the donated organs.

(3) This section shall be known and may be cited as "Kyle Ray Horning's law."


Compiler's note: Former MCL 52.509, which pertained to penalty for failure by medical examiner to deliver personal property of deceased person, was repealed by Act 92 of 1969, Imd. Eff. July 24, 1969.

52.210 Removal of body to crematory; permit from county medical examiner; violation of section, penalty.
Sec. 10. No funeral director, embalmer or any other person shall remove the body of any deceased person to a crematory or remove for the purpose of cremation such dead body from the county in which death occurred without the signed permit of the medical examiner for such county or his deputy. Any person who violates the provisions of this section is guilty of a misdemeanor and shall be imprisoned not more than 1 year, or fined not more than $500.00, or both.


52.211 County medical examiner; records.
Sec. 11. Medical examiners shall keep a record of all views of bodies found dead, together with their view and autopsy reports.


52.212 County medical examiner and deputies; testimony, expenses.
Sec. 12. Any and all medical examiners or their deputies may be required to testify in behalf of the state in any matter arising as the result of any investigation required under this act, and shall testify in behalf of the state and shall receive such actual and necessary expenses as the court shall allow.


52.213 Coroner; transfer of powers and duties to county medical examiner, abolition of office; transfer of proceedings and records.
Sec. 13. In counties having a medical examiner under the provisions of this act, the powers and duties vested by law in the office of coroner are hereby transferred to and vested in the county medical examiners and their deputies. In such counties immediately upon the taking effect of this act, the office of coroner shall be abolished, and whenever reference thereto is made in any law of this state, reference shall be deemed to be intended to be made to the medical examiners created by this act, insofar as consistent with the provisions of this act. Any hearing or other proceeding pending before any coroner shall not be abated but shall be deemed to be transferred to the medical examiner of the proper county and shall be conducted and determined by such examiner in accordance with the provisions of law.

All records, files and other papers belonging to any coroner in any such county shall be turned over to the county medical examiner of the proper county and shall be continued as a part of the records and files of said county medical examiner.


52.213a Coroner; transfer of powers and duties to county medical examiner, abolition of office; transfer of proceedings.
Sec. 13a. The powers and duties vested by law in the office of coroner are transferred to and vested in the county medical examiners and their deputies as provided herein. The office of coroner, as provided for in sections 86 and 87 of chapter 14 of the revised statutes of 1846, as amended, being sections 52.86 and 52.87 of the Compiled Laws of 1948, shall be abolished, and whenever reference thereto is made in any law of this state, reference shall be deemed to be intended to be made to the medical examiners created by this act, insofar as consistent with the provisions of this act. Any hearing or other proceeding pending before any coroner shall not be abated but shall be deemed to be transferred to the medical examiner of the proper county and shall be conducted and determined by such examiner in accordance with the provisions of law.


52.213b Coroner; transfer of records.
Sec. 13b. All records, files and other papers belonging to any coroner in any such county shall be turned over to the county medical examiner of the proper county and shall be continued as a part of the records and files of the county medical examiner.


52.213c County health officer; designation as county medical examiner.
Sec. 13c. Any county having a county health officer appointed under the provisions of Act No. 306 of the Public Acts of 1927, as amended, being sections 327.201 to 327.208a of the Compiled Laws of 1948, may designate the county health officer as medical examiner.


Compiler's note: The repealed sections fixed effective date and referendum for abolition of office of coroner and creation of office of medical examiner.

52.216 Coroners; completion of term after effective date of act.
Sec. 16. In all counties a coroner upon the effective date of this amendatory act, the coroner may complete the term for which he was elected.

MEDICAL EXAMINER SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of April, 2018, by and between the COUNTY OF OSCEOLA, a municipal corporation and political subdivision of the State of Michigan, located at 301 W. Upton Ave, Reed City, MI 49677, (hereinafter referred to as the "County") and WESTERN MICHIGAN UNIVERSITY HOMER STRYKER M.D. SCHOOL OF MEDICINE, located at 1000 Oakland Drive, Kalamazoo, Michigan 49008-8052 (hereinafter referred to as the "Contractor"), referred to individually as "Party" and collectively, from time-to-time as "Parties".

RECITALS:

WHEREAS, the Osceola County Board of Commissioners will appoint Dr. Joyce deJong, (Contractor's employee) as Medical Examiner for 91 days, from April 1, 2018 – June 30, 2018 pursuant to Section I of Act No. 181 of Public Acts of 1953, as amended (MCL 52.201 et seq), subject to the terms and conditions of this Agreement; and

WHEREAS, the Contractor will accept such appointment on behalf of Dr. Joyce deJong subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED, by and between the parties as follows:

1. General Scope of Services. The Contractor, as the County's Medical Examiner, shall provide the County with the following services:

   A. The provision of all necessary forensic pathology and forensic anthropology as needed to investigate deaths reported using standards established by the National Association of Medical Examiners. (Forensic toxicology and other forensic consultants may be subcontracted to other agencies or individuals whose qualifications meet the requirements of NAME Accreditation.)

   B. Provide necessary communications and be available to respond to the inquiries of prosecuting attorneys, criminal defense attorneys, law enforcement agencies, funeral directors, health care institutions and their professional staffs, and involved citizens and families regarding particular death investigations and general procedures.

   C. Make recommendations for appointment as needed, validate the qualifications, assure the special and continuing education, and direct the official activities of all persons (deputy medical examiners, forensic pathologists, etc.) providing professional services to the County's Medical Examiner's Office.
D. Supervise and direct investigations provided by Osceola County of all reported deaths pursuant to the requirements of the laws of the State of Michigan for county medical examiners and according to professionally accepted criteria.

2. Appointment of Medical Examiners

The County and the Contractor hereby appoint Joyce deJong, DO as the County's Medical Examiner; Joseph Prahow, MD, Rudolph Castellani, MD, Elizabeth Douglas MD, Amanda Fisher-Hubbard MD, and Brandy Shattuck MD, as the County's Deputy Medical Examiners, subject to the approval of the County's Board of Commissioners.

A. The Medical Examiner is licensed to practice medicine in the State of Michigan, board certified by the American Board of Pathology in Forensic Pathology, and has at least two years of forensic pathology work experience beyond forensic pathology residency/fellowship training.

B. The Deputy Medical Examiners responsible for postmortem examinations and autopsies are licensed to practice medicine in the State of Michigan and board certified by the American Board of Pathology in Forensic Pathology, (or, in the event a new DME is hired, will achieve board certification within 24 months of appointment as a DME)

C. At least one DME with qualifications similar to those of the Medical Examiner is available when the Medical Examiner is not available.

3. Postmortem Examinations, Death Certifications, and Cremation Permits

A. The ME or a DME will complete all postmortem examinations and death certifications.

B. A physician with the qualifications of a DME who is awaiting appointment as a DME by the Osceola County Board of Commissioners, following a formal request for such appointment by the ME to the Osceola County Health Officer, may perform postmortem examinations under the supervision of the ME or DME.

C. The ME or DME will conduct postmortem examinations of all bodies pursuant to the requirements of the State of Michigan and according to professional standards established by the National Association of Medical Examiners.

D. Cremation permits are completed twice/weekday on a schedule that will be provided to the funeral homes before April 1. The funeral home is responsible for providing a completed and signed death certificate to the ME office by "fax" for review and authorization.
4. **Medical Examiner Investigators**

The County shall ensure that:

A. A sufficient number of Medical Examiner Investigators (MEIs), are available to respond to death scenes in a timely manner (within 1 hour of being contacted by Central Dispatch for at least 90% of the deaths reported).

B. The MEIs will conduct their investigations based on national guidelines as published by the Department of Justice.

C. The MEIs will contact the on-call Medical Examiner before releasing any decedent from the scene and will contact the Chief Medical Examiner Investigator, or their designee, before sending any decedent for a postmortem examination.

D. The MEIs will enter all information into MDILog in a timely fashion to allow for prompt referral to the Organ Procurement Organization and to allow for evaluation by the on-call Medical Examiner/Deputy Medical Examiner.

5. **Autopsy Reports**

The contractor shall ensure that:

A. Ninety percent (90%) of autopsies and external examinations are performed within 48 hours from the time the decedent is released from the death scene with the possible exception of Sundays and holidays. (Holidays include Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas and New Year's Day.)

B. Ninety percent (90%) of the final postmortem examination reports will be available within 60 calendar days from the time of autopsy.

7. **Case Records**

The Contractor shall ensure that Medical Examiner case records originating during the term of this agreement shall be maintained in its offices in professional acceptable content and format. The County shall have the sole and exclusive right to all records pertaining to the services rendered by the Contractor pursuant to this Agreement. The Contractor shall have use of appropriate records when such access is required for the performance of the services to be provided under this Agreement and for any of its quality, compliance or any other reviews Contractor deems necessary. Upon the completion or termination of this Agreement, all records pertaining to services provided hereunder in the Contractor's possession shall be turned over to the County; provided,
however that Contractor shall have access to the records upon its written reasonable request.

8. **Compensation**

The County shall compensate the Contractor for services performed under this Agreement as follows:

A. Compensation.

i. Except as otherwise provided in this Agreement, the County shall compensate the Contractor for:
   a. Office administration, including completion of death certificates, cremation permits, ME/DME on-call 24/7/365, administration of the office, training MEIs, administrative assistant support and indirect expenses with a monthly rate of $300.
   b. MDILog – online medical examiner database at an annual cost of $1,170.
   c. Autopsies–
      1. Cost
         a) $2500 per autopsy + $255 per transport (Total of $2755)
         b) Limited, external examination, identification - $500 per examination + $255 per transport (Total of $755)

2. **Autopsies** are ordered based on the current National Association of Medical Examiners Autopsy Performance Standards. The standards are occasionally updated by the National Association of Medical Examiners. The current standard requires an autopsy be performed when: the death is known or suspected to have been caused by apparent criminal violence, the death is unexpected and unexplained in an infant or child, the death is associated with police action, the death is apparently non-natural and in custody of a local, state, or federal institution, the death is due to acute workplace injury*, the death is caused by apparent electrocution, *the death is by apparent intoxication by alcohol, drugs, or poison, unless a significant interval has passed, and the medical findings and absence of trauma are well documented, the death is caused by unwitnessed or suspected drowning*, the body is unidentified and the autopsy may aid in identification, the body is skeletonized, the body is charred, the deceased is involved in a motor vehicle incident and an autopsy is necessary to document injuries and/or determine the cause of death; and when the forensic pathologist deems a forensic autopsy is necessary to determine cause or manner of death, or document injuries/disease, or collect evidence.
*unless sufficient antemortem medical evaluation has adequately documented findings and issues of concern that would otherwise have required autopsy performance.

In many cases, an external examination of the body is required to determine if a complete autopsy is needed.

ii. For unclaimed body investigations, in excess of three (3) per year, where the body is unclaimed for more than 48 hours, the County shall compensate the Contractor an additional $150/unclaimed body management. Any expenses related to cremation or burial of the unclaimed body, after application to the State of Michigan for reimbursement, are the responsibility of the County.

B. The Contractor shall invoice the County for the services on a monthly basis. The invoices shall be sent to: Osceola County Emergency Medical Services, 306 N. Patterson, Reed City, MI 49677. Payments shall be made by County to Contractor within 30 days from date of invoice, and should be sent to the following address:

Western Michigan University Homer Stryker M.D. School of Medicine
Attn: Accounting Department
P.O. Box 50391
Kalamazoo, MI 49005-0391

C. All transports from Osceola County (or a location designated by Osceola County) to Western Michigan University School of Medicine will be provided by a transportation service of the Contractor's choice. Such transport(s) will be directly billed to the County by the service provider. The transporter will meet all transport standards as defined by the National Association of Medical Examiners.

D. Use of County Facilities:
The County will allow at no charge:

i. If needed, use of a conference room or office in Osceola County, for meetings with family and next-of-kin to address questions about the results of a death investigation.

ii. Use of space within Osceola County for storage of body bags, tags, and personal protection equipment.

9. Independent Contractor

It is expressly understood and agreed that the Contractor is an independent contractor. The Contractor shall in no way be deemed as employees of the County. The Medical Examiner and Deputy Medical Examiners, as agents of the County, are entitled to protection and privileges
provided by law, including without limitation governmental immunity. The Contractor's employees and agents and those of any subcontractors shall not be entitled to any fringe benefits which the County affords its employees, such as, but not limited to, health and accident insurance, life insurance, paid vacation or sick leave or longevity. The Contractor shall be responsible for withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, State and local governments, in connection with services rendered pursuant to this Agreement.

10. **Required Insurance by Contractor**

   The Contractor shall procure and maintain during the life of this Agreement, the following insurance coverage, and upon request, shall provide Osceola County with evidence that such coverage is in force:
   
   A. Workers' Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
   
   B. General Liability Insurance on an "Claims Made" basis with limits of liability not less than $1,000,000 per occurrence and aggregate for Personal Injury, Bodily Injury, and Property Damage.
   
   C. Motor Vehicle Liability, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
   
   D. Professional Liability Insurance with minimum limits of liability of $1,000,000 per occurrence, $3,000,000.00 aggregate for the professional activities being carried out pursuant to the terms of this agreement.
   
   E. Performance and Payment Bonds - not applicable

11. **Liability**

   All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy or procedural direction, to be carried out by the County shall be the responsibility of the County, and not the responsibility of the Contractor, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the County, its officers, employees, or agents, or the Medical Examiner and Deputy Medical Examiners acting within the scope of their duties, provided that nothing herein shall be construed as a waiver of any immunity that has been provided to the County, its officers, employees, or agents by statute or court decisions.

   All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, of the Contractor in the performance of its responsibilities under this Agreement shall be the responsibility of the Contractor and not the responsibility of the County if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Contractor, its officers, employees, including but not limited to the persons serving as Medical Examiner and Deputy Medical Examiners, or agents,
provided that nothing herein shall be construed as a waiver of any immunity the Contractor, its officers, employees or agents may have by statute or court decision, and except that liability for the Medical Examiner or Deputy Medical Examiner shall be limited to negligent actions or failure to act or willful misconduct. In the event of liability to third parties, loss or damage arises as a result of activities conducted jointly by the County and the Contractor in fulfillment of their responsibilities under this Agreement, such liability, loss or damage shall be borne by the County and the Contractor in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any immunity by the County, the Contractor, or their officers, employees, or agents respectively, may have as provided by statute or court decisions.

12. Compliance with Laws

The Contractor will comply with all federal, state and local laws, including, but not limited to, all applicable OSHA/MIOSHA requirements, copyright and patent laws, and the Americans with Disabilities Act. The Contractor agrees to protect, defend and indemnify the County against liability for loss, cost or damage resulting from actual or alleged violations of law by the Contractor if that loss, cost or damage occurred as a result of Contractor's gross negligence or willful misconduct.

13. Confidentiality

The Contractor acknowledges that during the performance of services under this Agreement, it or its personnel may become aware of or receive confidential information relating to or kept by the County, and therefore the Contractor agrees that all such information will be kept confidential and will not be disclosed without the written authorization of the County.

14. License Requirements

The Contractor shall meet all Federal, State and local license and/or authorization requirements to practice medicine. Failure to obtain and/or maintain any license and authorization requirements to practice medicine and/or loss of the same shall result in the immediate automatic termination of this Agreement.

15. Nondiscrimination

The Contractor will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. The Contractor, as required by law, will not discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor legally prohibited by applicable law.
16. **Waivers**

No provision of this Agreement will be deemed waived and no breach excused, unless such waiver or consent will be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach of the other party, whether express or implied, will not constitute consent to, waiver of, or excuse for any different or subsequent breach.

17. **Amendment of the Agreement**

No provision of this Agreement may be modified except by a written document signed by duly authorized representatives of both parties.

18. **Subcontracting or Assignments**

The Contractor will provide all services covered by this Agreement and will not subcontract, assign or delegate any of the services without written authorization from the County with the following exceptions:

A. Forensic toxicology services may be subcontracted to a forensic toxicology laboratory that meets all requirements established by the National Association of Medical Examiners for accreditation.

B. Consultation for specialized examinations such as cardiovascular pathology to a board-certified anatomic pathologist with specialization in cardiovascular pathology, providing the pathologist meets all practice requirements established by the National Association of Medical Examiners.

C. Testing of blood samples for DNA for the purposes of identification of human remains to Michigan State University Forensic Biology Laboratory, provided the laboratory meets all requirements established by the National Association of Medical Examiners for accreditation.

D. Transportation of decedents from a designated location to WMed is subcontracted.

19. **Disregarding Titles**

These titles of the sections set forth in this Agreement are inserted for the convenience of reference only and will be disregarded when construing or interpreting any of the provisions of this Agreement.
20. **Complete Agreement**

This Agreement and the attached Attachment A contain all the terms and conditions agreed upon by the County and Contractor, and no other agreement, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind either the County or the Contractor.

21. **Arbitration**

Any dispute or disagreement between the parties hereto regarding any provision of this Agreement or the performance of obligations hereunder shall be finally settled by binding arbitration. The arbitration shall be conducted under the Rules of the American Arbitration Association. In the event of any conflict between the Rules and this clause, the provision of this clause shall govern. The site of arbitration, unless the parties agree otherwise in writing, shall be Kalamazoo County, Michigan. The award rendered by the arbitrators shall apportion the cost of arbitration, as the arbitrators deem appropriate. Judgment thereon may be entered in a court having jurisdiction thereof or having jurisdiction over any court from the decision of the arbitrators. In addition, no party shall have any right to commence or maintain any suit or legal proceeding concerning a dispute hereunder until the dispute has been determined in accordance with the arbitration provisions of this section and then only for enforcement of the award rendered in such arbitration.

Each party shall enter into an agreement with the arbitrators which shall (a) prohibit any ex parte contacts with the arbitrators without the prior written consent of the other party, unless such contacts are initiated by an arbitrator, and (b) require the arbitrators to treat any information conveyed to him or her as confidential and prohibit disclosure of any confidential or trade information.

22. **Agreement Period and Termination**

This Agreement shall become effective and performance thereon shall commence on the 1st day of April, 2018, and shall continue through the 30th day of June 2018. Notwithstanding any other provision in this Agreement to the contrary, this Agreement may be terminated by the Contractor upon ninety (90) days prior written notice to the County. Notwithstanding any other provision in this Agreement to the contrary, this Agreement may be terminated by the County upon ninety (90) days prior written notice to the Contractor. The County may terminate this Agreement effective immediately after the Osceola Board of Commissioners' removal of Joyce deJong, DO as Compiled Laws (MCL 52.201f) after notice to Dr. deJong and a hearing providing her with an opportunity to be heard, for failure to discharge properly the duties of Osceola County Medical Examiner.
23. **Attorney Fees**

In the event of any arbitration or litigation arising out of or related to this Agreement, each party is responsible for their own attorney fees and expenses, including fees and expenses related to an appeal.

24. **Taxes**

County shall not be responsible for paying any taxes on Contractor's behalf, and should County be required to do so by State, Federal, or local taxing agencies, Contractor agrees to reimburse County promptly for full value of such paid taxes plus interest and penalty, if any. These taxes shall include, without limitation the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and worker's compensation insurance.

25. **Successors and Assigns**

All representations, covenants, and warranties set forth in the Agreement by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

26. **No Third-Party Beneficiary**

No person dealing with the County or Contractor shall be, nor shall any of them be deemed to be, third-party beneficiaries of this Agreement. This Agreement is not intended to, nor shall it be interpreted to create a special relationship between the County or the Contractor and any staff: visitors, residents, or other individuals who may have business through the County.

27. **Applicable Law**

The laws of the State of Michigan shall govern this Agreement.

28. **Invalid/Unenforceable Provisions**

If any section, clause, or provision of this agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling of any tribunal of competent jurisdiction, that section, clause, or provision shall be null and void and shall be considered to be deleted and the remainder of the agreement shall not be affected thereby. Where the deletion of the invalid or unenforceable section, clause, or provision would result in the illegality and/or unenforceability of this agreement, this agreement shall be considered to have terminated as of the date in which the provision was rendered invalid.
29. **Certification of Authority to Sign Agreement**

The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

This Agreement contains all the terms and conditions agreed upon by the parties, and no other negotiations, representations, understandings or agreements, written, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind the parties in any way.

OSCEOLA COUNTY

__________________________________________ Date: __________________________

By: Larry Emig, 
Its: Chair, Osceola County Board of Commissioners

WESTERN MICHIGAN UNIVERSITY SCHOOL OF MEDICINE

__________________________________________ Date: __________________________

By: Lori Straube 
Its: Associate Dean for Administration and Finance
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MIPPA Beneficiary Outreach and Assistance Purchase of Service Agreement between MMAP, Inc. and Osceola Co Commission on Aging (EIN 38-6004880)

The Medicare Improvement for Patients and Providers Act (MIPPA) has provided an opportunity for partnership. The primary purpose of this partnership is to work together to provide information, counseling, and assistance that will help Medicare beneficiaries understand and apply for Medicare Low-Income Subsidy (LIS) or Medicare Savings Program (MSP) benefits through outreach and counseling assistance service.

This is an agreement between MMAP, Inc. located at 6105 W St Joseph Hwy, Suite 204, Lansing, MI 48917 and Osceola Co Commission on Aging located at P.O. Box 594 Evart, MI 49631 (Partner Agency) to provide information, one-on-one counseling, and assistance that will help Medicare beneficiaries understand and enroll in LIS or MSP.

MMAP, Inc. has formed a Purchase of Service Pool (Pool) for the purpose of reimbursing its MIPPA partners for their work to help Medicare beneficiaries enroll in LIS or MSP.

The federal funding provided to Partner Agency, by MMAP, Inc. will be paid at $100.00 per LIS enrollment application and $150.00 per MSP enrollment application. The Catalog of Federal Domestic Assistance (CFDA) number is 93.071 and the CFDA Title is Medicare Improvements for Patients and Providers Act: Medicare Savings Program, Low Income Subsidy & Prescription Drug Enrollment Assistance Outreach and Assistance: Priority Area 1 SHIPS and Priority Area 2 AAAs. The federal agency is the Department of Health and Human Services-Administration for Community Living and the federal grant award numbers are 1701MIMISH and 1701MIMIAA. The grant period is September 30, 2017 through September 29, 2018.

This contract begins October 1, 2017 and continues as long as Pool funds remain available, but no later than September 29, 2018. This is a pay for performance agreement. Agency Partners will be paid on a first come, first served basis until Pool funds have been depleted.

MMAP, Inc. will pay for application assistance with the appropriate documentation at the rate of:
- $100.00 for each LIS Application
- $150.00 for each MSP Application

Payments will be based on and processed once documentation for the LIS or MSP application has been received and reviewed by MMAP, Inc. Review of documentation for the LIS or MSP shall occur in order of documentation received.
Partner Agency will only be reimbursed for application assistance provided October 1, 2017 through September 29, 2018 or until Pool funds have been deleted, whichever occurs first. MMAP, Inc. shall provide Partner Agency with written notice in advance, any time it has determined that funds may run out prior to September 29, 2018.

Partner Agency Responsibilities:

1. Screen beneficiary for Low-Income Subsidy (LIS) eligibility
   a. Ensure that good faith effort is made to obtain correct personal, income, and asset information in order to minimize application rejection
   b. Complete SSA on-line application for LIS
   c. Submit to MMAP, Inc. on a weekly basis copies of MIPPA Reimbursement Requests as verification of provided service

2. Screen beneficiary for Medicare Savings Program (MSP) eligibility
   a. Ensure that good faith effort is made to obtain correct personal, income, and asset information in order to minimize application rejection
   b. Complete Assistance Application DCH-1426 form or on-line MIBridges application for MSP benefit:
      i. Mail completed paper applications to the appropriate MDHHS office or
      ii. Complete and submit electronically on-line MIBridges applications
   c. Submit to MMAP, Inc. on a weekly basis copies of MIPPA Reimbursement Requests as verification of provided service

3. Maintain in a locked, fireproof storage system, for seven years from the close of the 2017-18 MIPPA Grant, hard copy documentation that supports MIPPA services provided by the Partner Agency as reported on MIPPA Reimbursement Requests submitted to MMAP, Inc. Examples of supporting documentation include:
   a. LIS: Successful Submission page for on-line LIS application or other documentation from the Social Security Administration acknowledging the beneficiary’s application
   b. MSP: application pages that include beneficiary information, request for health care coverage assistance, and beneficiary signature. Such information should be included on:
      i. MIBridges application or recertification
      ii. DHS-1426 Application for Health Coverage & Help Paying Costs
      iii. DHS-1010 MSP Redetermination
   c. Alternative documentation should only be retained with prior approval from MMAP, Inc.

4. Ensure that staff and counselors providing MIPPA Beneficiary Outreach and
Assistance services have no conflict of interest when providing health benefit information, counseling, and assistance.

5. Ensure that staff and counselors providing MIPPA Beneficiary Outreach and Assistance services safeguard confidential beneficiary information and the beneficiary information will be stored in a secure location, such as a locked, fireproof filing cabinet.

6. Ensure that Partner Agency staff who are certified MMAP counselors enter all MIPPA Beneficiary Outreach and Assistance “client counseling” activities into the on-line SHIP data reporting system, SHIPTools/NPR, and submit Public and Media Event forms documenting community outreach and education activities as specified by the counselors’ MMAP regional coordinator.

7. Submit to MMAP, Inc. progress reports or other similar reports as requested by MMAP, Inc. the Michigan Aging and Adult Services Agency, The Administration for Community Living, or the National Center for Benefits Outreach and Enrollment or similar organization.

MMAP, Inc. Responsibilities:

1. Train Partner Agency staff and volunteers on LIS and MSP eligibility requirements, application procedures for LIS and MSP, and all MIPPA Beneficiary Outreach and Assistance reporting and reimbursement procedures which comply with all applicable state and federal laws and regulations. MIPPA Beneficiary Outreach and Assistance training may be held in collaboration with the Area Agencies on Aging (AAA). MMAP, Inc. will also offer MIPPA Partner Agency staff and volunteers the opportunity to become MMAP certified counselors.

2. Make available to Partner Agency revised LIS and MSP education materials and Medicare wellness and prevention education materials.

3. Schedule conference calls, as needed, with MIPPA Partners to review any changes to LIS or MSP benefits or application process, discuss MIPPA related issues or concerns, and report on best practices in reaching or serving beneficiaries.

4. Pay the Partner Agency $100.00 for each completed and successfully submitted LIS and pay the Partner Agency $150.00 for each completed and successfully submitted MSP applications, including redetermination applications. The Michigan Aging and Adult Services Agency (AASA) has established a similar Purchase of Service Pool for community agencies associated with regional Adult and Disability Resource Collaboratives (ADRC). MMAP, Inc. will not reimburse its MIPPA Partner Agencies for LIS or MSP applications that have been previously submitted to the AASA Purchase of Service Pool for reimbursement.

5. Upon reasonable request of Partner Agency, provide reports detailing the status of
reimbursement requests received from Partner Agency.

6. Provide the Partner Agency with regular reports detailing the number of MIPPA enrollments in the Pool available for reimbursement. Complete MIPPA Reimbursement Requests submitted and received in the MMAP, Inc. office by noon on Thursdays will be subtracted from the Pool and the reduced total available enrollments will be indicated in the report.

7. Secure and maintain the confidentiality and security of beneficiary information and all documents submitted by Partner Agency in accordance with the requirements defined herein and shall maintain information submitted by Partner Agency using commercially reasonable measures to ensure confidential beneficiary information unless specifically otherwise to meet the requirement of state or federal laws, whichever is more protective of the beneficiary.

This Agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind any of the parties.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the responsible governing board or official.

Signature of Authorized Representative

Jo Murphy, Executive Director
MMAP, Inc.

Date

October 19, 2017
Date
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<tr>
<th>Bidder</th>
<th>City</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Mobility Group</td>
<td>Madison Heights, MI</td>
<td>$43,790.00 2018</td>
</tr>
<tr>
<td>Midwest Transit Equip.</td>
<td>Marshall, MI</td>
<td>$36,898.00 2017</td>
</tr>
<tr>
<td>Transit Works</td>
<td>Akron, OH</td>
<td>$35,495.00 2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bidder</th>
<th>City</th>
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<tbody>
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</tr>
</tbody>
</table>

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Signature of Bid Opener: [Signature]

Witness Signature: [Signature]
BID SUBMISSION FORM
Wheelchair Van

The following Bid is submitted to the Osceola County Coordinator's Office for the Osceola County New Model Wheelchair Van purchase. The vendor has reviewed the vehicle specifications and submits the following Bid:

VEHICLE YEAR, MAKE, MODEL: 2018 Dodge Grand Caravan SE

VEHICLE COST: 43,595.00

PREPARATION COST (if any): 180.00

DELIVERY COST (if any): 0.00

FEES: 15.00 (title fee)

**BID TOTAL:** 43,790.00  (Note: County is Tax Exempt)

Vehicle shall be delivered within 30 days of Bid Award. Failure to meet this deadline will result in a penalty of $35 per day for non-performance, which shall be deducted from the final price of the vehicle.

No Vendor may withdraw a Bid within 60 days of the Bid Due Date.

The Owner reserves the right to accept or reject any or all Bids, in whole or in part, and to waive irregularities in any Bid in the interest of the Owner.

**CONTACT PERSON:**
Thomas Stowers

**COMPANY NAME:**
The Creative Mobility Group, Inc.

**ADDRESS:**
32217 Stephenson Highway
Madison Heights, MI 48071

**TELEPHONE #:**
Main: 248-577-5430  Direct: 616-583-8029

**E-MAIL ADDRESS:**
tstowers2@creativemobilitygroup.com

**AUTHORIZED SIGNATURE:**

**DATE:** 3/13/18
BID SUBMISSION FORM
Wheelchair Van

The following Bid is submitted to the Osceola County Coordinator’s Office for the Osceola County New Model Wheelchair Van purchase. The vendor has reviewed the vehicle specifications and submits the following Bid:

VEHICLE YEAR, MAKE, MODEL  2017 Dodge Caravan SE
VEHICLE COST  $36,898.
PREPARATION COST (if any)  —
DELIVERY COST (if any)  —
FEES  —

**BID TOTAL:**  $36,898. (Note: County is Tax Exempt)

*Please note below*

Vehicle shall be delivered within 30 days of Bid Award. Failure to meet this deadline will result in a penalty of $35 per day for non-performance, which shall be deducted from the final price of the vehicle.

No Vendor may withdraw a Bid within 60 days of the Bid Due Date.

The Owner reserves the right to accept or reject any or all Bids, in whole or in part, and to waiver irregularities in any Bid in the interest of the Owner.

**CONTACT PERSON:**  Scott Gibson
**COMPANY NAME:**  Midwest Transit Equipment
**ADDRESS:**  15580 US 27 North
Marshall, MI. 49068
**TELEPHONE #:**  708-269-1894
**E-MAIL ADDRESS:**  Scott.Gibson@MidwestTransit.Com
**AUTHORIZED SIGNATURE:**  [Signature]
**DATE:**  3-12-2018

* Note: An additional $1000.00 will be sent to you from Dodge once purchase is complete and forms filled out and sent in. - I will assist in this process
To whom this concerns:
Thank you, Ms. Vander Pol for this opportunity to partner with Osceola County. Midwest Transit Equipment has put a proposal together for you to consider. Please take note of a few differences between our vehicles equipment and the equipment requested from the bid sheet.

Exceptions to the Specification:

The chassis will not have remote start or a power driver seat.
This conversion will not have a power rear ramp
Lowered Floor Length Braun conversion 96.5" (long cut)
Lowered Floor width Braun conversion 33.25"
Overall ramp length Braun conversion 58"
Door height Braun conversion 56"
2nd row flip seats are included

Please see the example Window Sticker for vehicle equipment and options.
If there are any questions about equipment and/or options, please call

Respectfully
Scott Gibson
708.269.1894
Midwest Transit Equipment
2017 DODGE GRAND CARAVAN SE

Base Price: $25,955

DODGE GRAND CARAVAN SE
Exterior Color: White Knit
Interior Color: Black / Light Graystone

OPTIONAL EQUIPMENT
- Power Heated Exterior Mirrors with Manual Fold-Away
- Tilted Glass Windows
- Customer Preferred Package 295
  - Radio 421
  - 6.5-inch Touchscreen Display
  - 60 GB Hard Drive with 23 GB Available
  - Audio Jack Input for Mobile Devices
  - ParkView® Rear Back-Up Camera
  - Power Window Group
  - Power Front One-Touch Windows
  - Power Third-Rear Ventilated Windows
  - Rear Air Conditioning with Heater
  - Light Graystone Seats
  - Uconnect® Voice Command with Bluetooth®

Transmission: 6-Speed Automatic Manual

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)
- Advanced Multifunctional Front Airbags
- Supplemental Side-Curtain Airbags in All Rows
- Driver Inflatable Knee-Solloster Airbag
- LATCH Ready Child Seat Anchor System
- Daytime Running Lamps
- Anti-Lock 4-Wheel Heavy Duty Disc Brakes
- Electronic Stability Control
- Tire Pressure Monitoring Sensor
- Speed Control
- Keyless Entry with Immobilizer
- Sliding Door Alert Warning
- Power Door Locks
- 20-Gallon Fuel Tank
- Fuel Economy
- Trailer Sway Damping
- Tire Inflator Kit (No Compact Spare)

INTERIOR FEATURES
- 2nd-Row Bench & 3rd Row 60/40 Stow 'N Go® Bench
- Steering Wheel Mounted Audio Controls
- Tilt / Telescoping Steering Column
- Radio 130
- 12-Volt DC Front and Rear Power Outlets
- 12-Volt Auxiliary Power Outlet
- Power Windows with Driver’s One-Touch Down Feature
- Dual Glove Boxes
- Overhead Console
- Lower Instrument Panel Storage Bin
- Rear View Day / Night Mirror
- A-Piller Passenger Assist Handle
- Second-Row Overhead Interior Assist Handles
- Second-Row B-Piller Assist Handles
- Headlamps with Turn-Off Time Delay
- Driver-Side Sun Visor with Mirror
- Rear Dome Lamp
- Front Courtesy / Map Lamps
- Rear Opaque Day Holes

EXTERIOR FEATURES
- 17-Inch x 6.5-Inch Steel Wheels
- 225/65R17 BW Touring Tires
- Power Heated Exterior Mirrors with Manual Fold-Away
- Tilted Glass Windows

WARRANTY COVERAGE
5-Year / 60,000-Mile Powertrain Limited Warranty.

5-Year / 60,000-Mile Limited Warranty.

Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

TOTAL PRICE: $27,380

EPA DOT Fuel Economy and Environment

Fuel Economy

These estimates reflect new EPA methods beginning with 2017 models.

- Minimum range from 15.0 to 52.0 MPG
- The best vehicle rates 135.0 MPG.
- Values are based on gasoline and do not reflect performance and ratings based on E85.

Annual fuel COST

The vehicle on sale. 10-yr. average: $2,250

In fuel costs over 5 years compared to the average new vehicle.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score
Based on the combined ratings of frontal, side, and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Driver Passenger
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Front seat Rear seat
Based on the risk of injury in a side impact.

Rollover
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (*****) with 5 being the highest.

FCA US LLC

For more information visit: www.dodge.com or call 1-800-4ADODGE

fuel economy.gov

Calculate personalized estimates and compare vehicles.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 70%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO: 18%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT: WINSTON, ONTARIO, CANADA
COUNTRY OF ORIGIN: ENGINE: UNITED STATES TRANSMISSION: UNITED STATES

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.
BID SUBMISSION FORM
Wheelchair Van

The following Bid is submitted to the Osceola County Coordinator's Office for the Osceola County New Model Wheelchair Van purchase. The vendor has reviewed the vehicle specifications and submits the following Bid:

VEHICLE YEAR, MAKE, MODEL  2018 Dodge Grand Caravan

VEHICLE COST  $35,295.00

PREPARATION COST (if any)  1WC

DELIVERY COST (if any)  1WC

FEES  $200

BID TOTAL:  $35,495.00 (Note: County is Tax Exempt)

Vehicle shall be delivered within 30 days of Bid Award. Failure to meet this deadline will result in a penalty of $35 per day for non-performance, which shall be deducted from the final price of the vehicle.

No Vendor may withdraw a Bid within 60 days of the Bid Due Date.

The Owner reserves the right to accept or reject any or all Bids, in whole or in part, and to waiver irregularities in any Bid in the interest of the Owner.

CONTACT PERSON: Ken Richards

COMPANY NAME: Transit Works

ADDRESS: 1090 W. Wilbeth

Akron, OH 44314

844-872-6799

TELEPHONE #:

E-MAIL ADDRESS: Ken.Richards@transit-works.com

AUTHORIZED SIGNATURE: Ken Richards

DATE: 3-15-18

RECEIVE  MAR 14 2018
**VEHICLE and EQUIPMENT DESCRIPTION**

TransitWorks Commercial Series, ADA-Compliant, *Short-Cut* Rear-Entry Wheelchair Accessible Conversion

<table>
<thead>
<tr>
<th>Description</th>
<th>Specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowered floor rear-ramp mobility conversion</td>
<td></td>
</tr>
<tr>
<td>Includes manual rear ramp, 1 wheelchair position</td>
<td></td>
</tr>
<tr>
<td>3 passenger bench in 2nd row makes the standard package seat 5 ambulatory</td>
<td></td>
</tr>
<tr>
<td>including driver plus 1 wheelchair. (1) Sure-Lok retractable securement</td>
<td></td>
</tr>
<tr>
<td>system. Specifications listed below:</td>
<td></td>
</tr>
<tr>
<td>Lowered floor length</td>
<td>60&quot;</td>
</tr>
<tr>
<td>Ramp length</td>
<td>61&quot;</td>
</tr>
<tr>
<td>Ramp width</td>
<td>34&quot;</td>
</tr>
<tr>
<td>Lowered floor width at rear</td>
<td>35&quot;</td>
</tr>
<tr>
<td>Ground clearance at rear</td>
<td>7-1/2&quot;</td>
</tr>
<tr>
<td>Interior height in center</td>
<td>59&quot;</td>
</tr>
<tr>
<td>Entrance height</td>
<td>56&quot;</td>
</tr>
<tr>
<td>Rear door width</td>
<td>50&quot;</td>
</tr>
<tr>
<td>Rear door open height</td>
<td>84&quot;</td>
</tr>
<tr>
<td>Vehicle length</td>
<td>24-1/2&quot;</td>
</tr>
<tr>
<td>Floor pan depth</td>
<td>8-1/2&quot;</td>
</tr>
<tr>
<td>• Available on 2008 and newer Dodge &amp; Chrysler minivans</td>
<td></td>
</tr>
<tr>
<td>• Fully ADA and FMVSS compliant</td>
<td></td>
</tr>
<tr>
<td>• Successfully crash tested</td>
<td></td>
</tr>
<tr>
<td>• Holds one wheelchair passenger</td>
<td></td>
</tr>
<tr>
<td>• Industry leading ramp capacity of 1,000 lbs</td>
<td></td>
</tr>
<tr>
<td>• Comes standard with 3-passenger 2nd row bench</td>
<td></td>
</tr>
<tr>
<td>• Exclusive Flex-Flat ramp system available - ramp folds flat into the floor</td>
<td></td>
</tr>
<tr>
<td>to create a flat deck</td>
<td></td>
</tr>
</tbody>
</table>

**Upgrades & Additional Items**

**Chassis Description**

1 Dodge Grand Caravan SE 25 H Package

**MUST HAVE STOW-N-GO SEATS IN 2nd ROW.**

(Not able to modify 2nd row factory bench seat.)

Additional keys

1 DELIVERY INCLUDED

<table>
<thead>
<tr>
<th>Package Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total vehicle package</td>
<td>$35,295.00</td>
</tr>
<tr>
<td>Dealer document fee / temp tag</td>
<td>$200.00</td>
</tr>
<tr>
<td>Total vehicle package (after applicable rebates &amp;</td>
<td></td>
</tr>
<tr>
<td>discounts) *</td>
<td>$35,495.00</td>
</tr>
<tr>
<td>Plus tax and title fee if applicable</td>
<td></td>
</tr>
</tbody>
</table>

*Manufacturer's discounts and rebates are subject to change.

**QUOTE APPROVAL**

Authorized Signature:

A non-refundable deposit of $1,000.00 is required on all special order units.
Business Background and Management

TransitWorks parent company, WMK, LLC primarily does business as MobilityWorks, MobilityWorks Commercial, and TransitWorks, LLC.

MobilityWorks is the largest mobility dealer of consumer purchased accessible vans in the United States, currently with 71 showroom and service center locations in 24 states. MobilityWorks Commercial is a sales division of MobilityWorks that serves businesses in all 50 states, primarily with wheelchair accessible vehicles built to commercial specifications and ADA requirements. The MobilityWorks service centers also provide maintenance and repair on commercial wheelchair lifts and equipment.

TransitWorks manufactures, modifies, assembles and sells vehicles primarily designed for transporting people. The transportation of physically challenged individuals is the core of our business, however, demand for non-accessible transporters and niche specialty vans are now commonplace and being produced by the company.

TransitWorks modifies vehicles to be used as paratransit vans, shuttles, taxis, medical equipment haulers and various other transporters. Our facilities modify full-size van chassis such as the Ford Transit, Ram ProMaster and Mercedes Sprinter – as well as wheelchair accessible, rear-entry minivans. These models include the Toyota Sienna, Dodge Grand Caravan, Chrysler Pacifica, and the Ford Transit Connect. More recently, TransitWorks has added the Mercedes-Benz Metris as part of its offering.

TransitWorks has three manufacturing facilities. They are located in Akron OH; Kansas City KS; and Charleston SC, which will be the latest plant to go online beginning in January 2018. The Kansas City location is a Ford ship-through facility, while the new Charleston operation is a Mercedes-Benz ship-through location. Our centralized Parts Department is located in the Akron, OH facility – with direct access to all major adaptive equipment suppliers.

Our vehicles are sold through a group of experienced OEM Dealers, Mobility Dealers, and Specialty Vehicle Dealers located throughout the country as part of our 'TransitWorks Master Dealers' program. Master Dealers must adhere to certain criteria in order to become and remain in the program.

As a group, we are, by far, the largest company serving the needs of people in wheelchairs. We stretch from coast to coast, and from the northern border to the southern. We provide sales and service in most major cities, including: Atlanta; Baltimore; Boston; Charlotte; Chicago; Cincinnati; Cleveland; Dallas; Detroit; Nashville; New York; Oakland; Los Angeles; Miami; Philadelphia; Pittsburgh; San Antonio; San Diego; San Francisco; San Jose; and Washington DC.
History, Certifications and Awards

WMK, LLC was originally founded in January, 1986 as New Era Transportation, and purchased by the current owners in 1997. The owners of WMK, LLC (MobilityWorks and TransitWorks, LLC) are William Koebritz and Taylor Clark. Collectively, they have over 65 years of business experience with over 40 years of experience in the automotive industry.

Employees that assemble, install and service adaptive equipment are trained and certified by the manufacturers in their respective areas according to stringent guidelines held by the National Mobility Equipment Dealers Association (NMEDA) and their Quality Assurance Program (QAP). QAP requires our service locations to undergo an annual inspection and audit process by an independent audit firm to ensure compliance with QAP Rules, NMEDA Guidelines, certain aspects of the Americans with Disabilities Act (ADA), the National Highway Traffic Safety Administration's (NHTSA), and Federal Motor Vehicle Safety Standards (FMVSS).

The Company has received numerous awards, including:

- Ford Authorized Mobility Pool Account – #1 in Volume (since 2002)
- Ford Mobility Qualified Vehicle Modifier (since 2002)
- Mercedes-Benz Master Upfitter (since 2015)
- Mercedes-Benz Master Solutions Upfitter (since 2016)
- INC 500|5000 List of Fastest-Growing Companies (2007-2016)
- INC 500 List at #360 (2005)
- INC Fastest Growing Inner-City 100 Businesses in the Nation
- Weatherhead 100 Company (since 2000)
- Weatherhead 100 Centurion (since 2013)
- Business Magazine, Top Performing Companies in Northeast Ohio
- NMEDA, QAP Approved Manufacturer
- NMEDA, QAP Approved Service
- GSA Contract Holder
- NTEA verified MVP
- NHTSA Manufacturer

and many additional awards.

TransitWorks, LLC Dunn & Bradstreet number is 14-571-0401.
WMKs’ Dunn & Bradstreet number is 14-747-8531.

For additional information, please contact biz@transit-works.com.
ADA CERTIFICATION

TransitWorks hereby certifies that the conversions being proposed (delivered) will comply with all applicable specifications of the Americans with Disabilities Act.

Signed: [Signature]

Kenneth H. Richards

Title: Business Manager

Date: 1/11/2018
FEDERAL MOTOR VEHICLE SAFETY STANDARDS

TransitWorks hereby certifies that the conversions being proposed (delivered) will meet or exceed all applicable Federal Motor Vehicle Safety Standards (FMVSS).

Signed: [Signature]

Kenneth H. Richards

Title: Business Manager

Date: 1/11/2018
OSCEOLA COUNTY
BOARDS AND COMMISSIONS APPOINTMENT APPLICATION

Please Print Clearly:

Name: [Redacted]
Address: [Redacted]
City: [Redacted]
Zip Code: [Redacted]

Township: Sheaman
Contact Phone Number(s): [Redacted]

Circle One:
Home  Work  Cell

Occupation: Retired
Place of Employment: [Redacted]

Education:
High School: [Redacted]
Years Completed: 10th
College: [Redacted]
Degree: [Redacted]

Community Involvement: Justin Fire Dept

Check the Boards and/or Commissions desiring to serve on:
- [ ] Area Agency on Aging
- [ ] Land Bank Authority
- [ ] Building Authority
- [ ] Meceola Central Dispatch Board of Authority
- [ ] Building Board of Appeals
- [ ] Mecosta Osceola Transit Authority
- [ ] Brownfield Redevelopment Authority
- [x] Parks Commission
- [ ] Commission on Aging Advisory Council
- [ ] Planning Commission
- [ ] Community Mental Health of Central MI
- [ ] West MI Regional Planning Commission
- [ ] Department of Health and Human Services
- [ ] Other: [Redacted]

Why do you wish to serve? Community Service - Previous Experience 8 Years
(Additional information i.e. Resume, may be attached if desired)

Signature: [Redacted]
Date: 8/4/17

Submit Application To:
Osceola County Coordinator's Office, 301 West Upton Avenue, Reed City, MI 49677.

Form will be kept on file with the County Board of Commissioners for a period of one (1) year.

FOR OFFICE USE ONLY

Date Received: [Redacted]

RECEIVED
AUG 31 2017
Updated 5-12-15

BY:
OSCEOLA COUNTY
BOARDs AND COMMISSIONS APPOINTMENT APPLICATION

Please Print Clearly:

Name: Larry K. Culp
Address: [Redacted]
City: [Redacted]
Zip Code: [Redacted]

Township: [Redacted]

Contact Phone Number(s): [Redacted]

Currently unemployed

Occupation: [Redacted]
Place of Employment: [Redacted]

Education: Reed City High School, Reed City, 1967, Graduated H. S.

High School: [Redacted]
Years Completed: [Redacted]

College: [Redacted]
Degree: [Redacted]

Community Involvement: Volunteer at Reed City Hospital

Check the Boards and/or Commissions desiring to serve on:

☐ Area Agency on Aging
☐ Building Authority
☐ Building Board of Appeals
☐ Brownfield Redevelopment Authority
☐ Commission on Aging Advisory Council
☐ Community Mental Health of Central MI
☐ Department of Health and Human Services

Why do you wish to serve? I've always wanted to be in active in community service and though I have more time to do so.

(Additional information i.e. Resume, may be attached if desired)

Signature: Larry K. Culp
Date: February 1, 2018

Submit Application To:
Osceola County Coordinator's Office, 301 West Upton Avenue, Reed City, MI 49677.

Form will be kept on file with the County Board of Commissioners for a period of one (1) year.

FOR OFFICE USE ONLY
Date Received: FEB-2 2018

Way I can to help solve their problems -
And I count it a privilege to be able to do that in the great

(3)