1. Meeting Called to Order by Chairperson.

2. Additions or Deletions to the Agenda – Approval of the Agenda.


4. Employee/Board Comments.

5. Consider Approval of the Minutes of July 17, 2018.

6. Consider Payment of Claims.

7. Old Business:
   A. Discuss MSU Extension Separate Internet Connections/Firewall – Shari Spoelman and Jon-Thomas Burgess.
   B. Consider Other Budget Amendments, Cash Transfers, and Journal Register Reports from Treasurer.
   C. Discuss 2019 County Budget – Susan Vander Pol.

8. New Business:
   A. Discuss Human Trafficking Stop Sign Stickers – Dee VanHorn.
   B. Discuss Items – Dan Massy:
   C. Discuss Items – Susan Vander Pol:
      1. Veterans Harry A. Boughner Scholarship for Training & Accreditation.
      2. 44North TPA Fees.
      3. 2018 Bulk Purchase of Copy Paper.

9. Other Business:

10. Employee/Board Comments.

11. Extended Public Comments (Six Minute Limit).


Note: A quorum of the Board of Commissioners may be present at the Committee meetings.

PUBLIC COMMENT
The Committee welcomes public comment. We appreciate your attendance and look forward to hearing any concerns you may have. We request that the following rules of procedure be followed: At the beginning and at the end of each Committee meeting, there is time to receive public comment from the audience. If you wish to address the Committee, we ask that you stand, give your name and present your concern. If you wish to speak while the Committee is addressing a specific issue, you are asked to make arrangements ahead of time with the Committee Chairperson. No comments or questions will be taken at any other time.

If you should require special assistance in order to attend the meeting, please notify the County Coordinator at (231) 832-6196, twenty-four (24) hours before the posted meeting time, for arrangements to be made.
OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
July 17, 2018

The Committee meeting was called to order at 9:37 a.m. by Chairman Emig.

Present: Commissioners Jack Nehmer, Jill Halladay, Larry Emig, Alan Tiedt, Pam Wayne and Mark Gregory.

Also present: Jeremy Beebe-E.M.S. Director, Heather Streicher-Juvenile Probation Officer, Jon-Thomas Burgess-Technology Coordinator, Scott Schryer-C.O.A. Director, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk and several members of the public.

Motion by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the agenda as presented. Motion carried.


Alan Gingrich, Road Commissioner, advised Commissioners that several local jurisdictions have placed road millages on the August ballot.

Employee/Board Comment: None.

Moved by Commissioner Nehmer, seconded by Commissioner Halladay, to approve the minutes of July 3, 2018, as presented. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the claims of the County in the amount of $50,386.01. Recommendation was unanimously supported.

E.M.S. Ambulance Remount Bids
Jeremy Beebe, E.M.S. Director, reviewed the bids received for the ambulance remount project. He spoke about each of the three (3) bids received and asked that he be allowed the option as to whether or not a Ford or Chevy chassis is purchased for the remount. Jeremy also reminded Commissioners $50,000 of this project will be funded with a USDA Grant. Jeremy explained why he was recommending the bid from Emergency Vehicles Plus. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to award the ambulance bid to Emergency Vehicles Plus in the amount of $180,146.20 with either a Ford or Chevy Chassis; trade in the 2009 International Chassis and authorize the County Clerk to sign the title. Recommendation was unanimously supported.

E.M.S.-Bad Debt 2018 Qtr. 2 Report
Jeremy Beebe, E.M.S. Director, asked for the Board to approve the E.M.S. 2nd Quarter bad debt reported.

Recommended by Commissioner Tiedt, seconded by Commissioner Gregory, to approve the E.M.S. Department quarterly write-offs in the amount of $33,135.48. Recommendation was unanimously supported.

Child Care Fund
Heather Streicher, Juvenile Probation Officer, presented the proposed Child Care budget application to Board members for the upcoming fiscal year. She reported it remained basically the same as the past few years. A brief discussion was held.
Recommended by Commissioner Nehmer, seconded by Commissioner Gregory, to approve the Child Care Fund budget application in the amount of $733,367.50 and authorize the Chairman to sign. Recommendation was unanimously supported.

**MSU Extension Separate Internet Connections/Firewall**
Shari Spoelman, MSU Extension District 6 Coordinator, spoke to the Board for their request for a separate internet connection with their own firewall. She explained the reasoning behind their need. Jon-Thomas Burgess, Technology Coordinator, addressed some overage concerns with our current internet coverage. Susan Vander Pol, County Coordinator, addressed concerns about the contract currently in place with MSU as to what the County provides for that department. A lengthy discussion followed. Topic will be placed on the next agenda for further consideration.

**Commission on Aging-Liability Waiver**
Scott Schryer, C.O.A. Director, asked for approval from the Board of the Liability Waiver and Hold Harmless Agreement form presented. He explained when this type of agreement will be put into place and its purpose. Discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the Liability Waiver and Hold Harmless Agreement form for use at Commission on Aging building sites. Recommendation was unanimously supported.

**Commission on Aging-A.A.A.W.M. Funding**
Scott Schryer, C.O.A. Director, reported that A.A.A W.M. has given us another $10,000 in funding for the congregate meals and other in-home services. This is extra money received within our region that has not been needed by others, so this is similar to a redistribution of funds. A brief discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Wayne, to approve the receipt of additional funds from Area Agency on Aging of Western Michigan for in-home and congregate meals programs for Commission on Aging and authorize the Chairman to sign. Recommendation was unanimously supported.

**A.A.A.W.M. Multi-Year Implementation Plan FY 2019**
Scott Schryer, C.O.A. Director, asked for the proposed A.A.A.W.M. Annual Plan for fiscal year 2019 be approved by the Board. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the Area Agency on Aging of Western Michigan’s Annual Implementation Plan for fiscal year 2019. Recommendation was unanimously supported.

**Marion Hotel and 202 E. Main Street Demolition**
Dan Massy, Community Developer, and Lori Leudeman, County Treasurer, explained to Board members the proposal asking the County to purchase a piece of property recently forfeited for property taxes. They explained the first offer, by law, was made to the local jurisdictions, who have declined the opportunity. Lori explained that once the County owns the parcel they are requesting the County turn over possession to the Osceola County Land Bank Authority. Discussion was held. Discussion on demolition of the old structure was also held.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to exercise the county’s option under MCL 211.78(1) to purchase the property at 202 E. Main Street, Village of Marion, for a total bid of $5,149.41 and transfer this property to the Osceola County Land Bank Authority, with funding coming from the Delinquent Tax Property Proceeds fund. Recommendation was unanimously supported.
Victim Rights Grant 2018-2019 Application
Tony Badovinac, Prosecutor, along with Dani Taylor, Victim Rights Advocate, asked the Board to approve the application for the Victim Rights Grant for fiscal year 2018-2019. A brief discussion was held.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to authorize the Victim Rights Grant 2018-2019 Application and authorize the Chairman to sign. Recommendation was unanimously supported.

Health, Safety & Grounds Committee
Commissioner Gregory reviewed the recent committee minutes and offered a recommendation from the committee. He asked that the driveway repair at the Annex Building be done by Quality Concrete Constructions and explained how this will help the current problem at that facility. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Tiedt, to waive the county’s purchasing policy requiring sealed bids for the northeast driveway entrance repair at the Annex Building and award the bid to include concrete and drainage to Quality Concrete Construction for $12,800.00 to be paid with money transferred from the appropriation in the 245 Fund, 901 department from the air conditioning allocation. Recommendation was unanimously supported.

Commissioner Gregory then spoke about continuing committee discussion on security options for Courthouse Buildings.

Budget Amendments, Cash Transfers & Journal Register Report
Commissioner Tiedt reviewed the budget amendments, cash transfer and the Journal Register Report presented and asked for approval.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the budget amendments, cash transfer and July Journal Register for Osceola County from the County Treasurer for June adjustments as presented. Recommendation was unanimously supported.

2019 County Budget
Susan Vander Pol, County Coordinator, advised Board members that budget packets will be going to County departments soon and asked for direction on possible salary increases for non-union employees, department heads and elected officials. A discussion was held. Board members advised her to have wages estimated with a 2% increase for 2019 but will make a final determination on that number before finalizing the budget.

Mid-State Health Network SUDOPB
Susan Vander Pol, County Coordinator, advised Board members the appointment of Larry Emig to the Mid-State Health Network SUDOPB will soon expire and an appointment needs to be considered by Board members.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to appoint Larry Emig to the Mid-State Health Network-Substance Use Disorder Oversight Policy Board for a three-year term ending on 08/31/2021. Recommendation was unanimously supported.

Meeting Notification to Board of Commissioners
Commissioner Halladay previously asked this topic be placed on next agenda. She is concerned with how contact is made with Commissioners when special meetings are called and meeting start times are changed. A discussion was held.

Board of Canvassers Appointment
Karen Bluhm, County Clerk, asked that an appointment be made to fill the vacancy on the Board of Canvassers due to the resignation of Carolyn Curtin. A brief discussion was held.
Recommended by Commissioner Wayne, seconded by Commissioner Gregory, to appoint Kathy Gondick to the Osceola County Canvassing Board. Recommendation was unanimously supported.

Extended Public Comment: Alan Gingrich, Road Commissioner, spoke about Representative Hoitenga’s movement on the Broadband project.

Motion to adjourn by Commissioner Nehmer, seconded by Commissioner Wayne, at 11:29 a.m. Motion carried.

Karen J. Bluhm, County Clerk

Larry Emig, Chairman
Hi Jon-Thomas,

$324.00 more per year, There is a one-time admin change charge of $250.00.

Let me know if you need anything else.

Thank You,
John

-----Original Message-----
From: Jon-Thomas Burgess [mailto:oscit@osceolacountymi.com]
Sent: Tuesday, July 17, 2018 10:43 AM
To: 'John Winfrey' <johnwin@merit.edu>
Cc: 'Susan Vander Pol' <oscadmin@osceolacountymi.com>
Subject: Up our bandwidth to 25MB

John,

I would like to know what costs are involved with upping our services.
Please let me know our Board is asking the exact cost and considering the change.

Thank you,
JT

Jon-Thomas
Technology Coordinator
Osceola County
231-832-5572
County of Osceola

BUDGET AMENDMENT

TO: County Treasurer and County Clerk

As provided in the Uniform Budgeting and Accounting Act of 1978, as amended, and as approved by the direction of the Board of Commissioners or as established by policy, it is hereby authorized to record the following adjustments to the budget:

**FUND:**
- General ( )
- 245 Capital ( )
- Special Revenue ( )
- Debt Service ( )
- Other ( )

**REVENUE:**

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>DECREASE</th>
<th>INCREASE</th>
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<tbody>
<tr>
<td>Electrical Permits</td>
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<td>$( 18,000)</td>
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<tr>
<td></td>
<td></td>
<td>$( , , )</td>
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**EXPENSES:**

<table>
<thead>
<tr>
<th>ACCT. NAME</th>
<th>ACCOUNT NUMBER</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>Contracted Service</td>
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<td>$( 18,000)</td>
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<td></td>
<td></td>
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<td>$( , , )</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$( 18,000)</td>
<td>$( 18,000)</td>
</tr>
</tbody>
</table>

Building Inspections
Department

[Signature]

Board of Commissioners/Representative

[Signature]

Department Head Signature

7.24.18 Date

**EXPLANATION:** Electrical Services contracted payments
COUNTY OF OSCEOLA

BUDGET AMENDMENT

TO: COUNTY TREASURER AND COUNTY CLERK

AS PROVIDED IN THE UNIFORM BUDGETING AND ACCOUNTING ACT OF 1978, AS AMENDED, AND AS APPROVED BY THE DIRECTION OF THE BOARD OF COMMISSIONERS OR AS ESTABLISHED BY POLICY, IT IS HEREBY AUTHORIZED TO RECORD THE FOLLOWING ADJUSTMENTS TO THE BUDGET:

FUND: GENERAL ( ) 245 CAPITAL ( ) SPECIAL REVENUE ( ) DEBT SERVICE ( ) OTHER ________ ( )

REVENUE:

<table>
<thead>
<tr>
<th>ACCT NAME</th>
<th>ACCT NUMBER</th>
<th>DECREASE</th>
<th>INCREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRANSFER IN</td>
<td>245120695000</td>
<td>(<em>,</em>,_)</td>
<td>(_,2,510)</td>
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<tr>
<td>_______________</td>
<td>________________</td>
<td>(<em>,</em>,_)</td>
<td>(<em>,</em>,_)</td>
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<td>(<em>,</em>,_)</td>
<td>(<em>,</em>,_)</td>
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EXPENSES:

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<tr>
<th>ACCT NAME</th>
<th>ACCT NUMBER</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
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<td>(<em>,</em>,_)</td>
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<td>PATROL VEHICLES</td>
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<td>(<em>,</em>,_)</td>
</tr>
<tr>
<td>VEHICLE MAINT</td>
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<td>(<em>,</em>,_)</td>
<td>(_,2,510)</td>
</tr>
<tr>
<td>_______________</td>
<td>________________</td>
<td>(<em>,</em>,_)</td>
<td>(<em>,</em>,_)</td>
</tr>
<tr>
<td>_______________</td>
<td>________________</td>
<td>(<em>,</em>,_)</td>
<td>(<em>,</em>,_)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$(-5,020)</td>
<td>$(-5,020)</td>
<td></td>
</tr>
</tbody>
</table>

SHERIFF
DEPARTMENT

DEPARTMENT HEAD SIGNATURE
DATE 7.20.18

BOARD OF COMMISSIONERS/REPRESENTATIVE

RECORDED ( ) MOTION/RESOLUTION NO ___
BUDGET AMENDMENT NO. ______________

EXPLANATION:
COUNTY OF OSCEOLA

AUTHORIZATION TO TRANSFER FUNDS

The County Treasurer is hereby directed to transfer funds in the following manner:

<table>
<thead>
<tr>
<th>FUND/ACCT</th>
<th>BUDGETED</th>
<th>TRANSFER</th>
<th>REMAINING</th>
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</thead>
<tbody>
<tr>
<td>FROM: 101</td>
<td>$</td>
<td>$2510.00</td>
<td>$</td>
</tr>
<tr>
<td>TO: 245</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

COMMENTS:

TO COVER NEW CAR SET UP

The above transfer has been appropriated by the Board of Commissioners by previous resolution and may be less than the full amount appropriated in the source fund. The appropriating action was by:

( ) Appropriation Act
( ) Budget Resolution
(✓) Transfer Resolution

The County Treasurer is to complete the transfer within three business days following the date of this authorization order. A copy of the executed transfer is to be issued to the County Clerk. Should the County Treasurer be unable to complete the transfer, in whole or in part, within the time prescribed, a statement will be sent to the authorizing party within the same time limit, giving reason why the transfer can not be completed.

(✓) By direction of the Board
( ) By direction of the Finance Committee

Date: July 20, 2018

Chairman

Finance Chairperson
Rest Room Label Program Permission Form for Private Business and Government Organizations

The Rest Room Label program is intended to reach out to victims of human trafficking (modern day slavery) and those who know something about a trafficking situation. The national human trafficking hotline number is placed into public restrooms where victims or witnesses of trafficking can use the hotline phone number and call for help or give information.

The label (in the shape of a stop sign) is removable and leaves no residue when an edge is peeled off. There are eight perforated tear-off edges on the stop sign label. The label is placed on the inside of the bathroom door. The victim or witness can take an edge with vital information on a small area. This can then be placed in a discreet location and used to call or text for help when safe to do so.

By signing this permission form you are indicating that you are authorized to grant permission for a Meceola Human Trafficking Task Force representative to place the removable labels at agreed upon locations.

Name of Business or Organization:

__________________________________________________________

Address: ________________________________________________

City: __________ State: ______________ Zip Code: _____________

Authorized Signature: ___________________________ Date: ______________

Label program promoted by the Meceola Human Trafficking Task Force
Contact information – Phone: 231-972-5737
Email: mhttf2015@gmail.com

(Operated by Livingston County Abolitionist Project (LCAP))
POLICY SUBJECT: SIGNAGE IN COUNTY BUILDINGS

STATEMENT OF POLICY

Per Board of Commissioners Motion # 6 of September 21, 2007, only materials relating to official county business and functions will be authorized to be posted and/or advertised in and on County property.

Other than departmental designations signs, there shall be no departmental signs displayed on corridor walls. Temporary directional signs may be displayed as approved by the Board of Commissioners.

Federal or State required postings will be posted on bulletin boards located in each building and in employee break rooms when appropriate.

At no time shall unauthorized solicitation materials be displayed, posted or adhered to any County offices, corridors, doors, walls, common areas, etc. The only exception will be that materials of this sort may temporarily be posted or disseminated in approved employee break rooms in county facilities or on "public posting" bulletins in the buildings where available. Governmental literature available to assist the public may be made available at designed sites.

Non-county function signs may not be displayed outside on county property or on county buildings unless specifically approved by the Board of Commissioners.
1. 118 Timber Trail

RECOMMENDATION: Accept payment of $13,750 and approve the Discharge of Mortgage for the property at 118 Timber Trail, LeRoy.

2. 831 N. Hemlock St.

BACKGROUND: This IS NOT the typical mortgage discharge that I bring to the Board. See the letter from Members First Credit Union (MFCU).

FACTS:

- MFCU has already suffered a $1,911 loss on the property. They were owed $20,911 at foreclosure and recovered $19,000 from the sale (10/13).

- The fact that their title work did not show a lien (ref. para. 1 of MFCU letter) is not the County’s fault. The lien was filed with the Register of Deeds (9/01).

- Osceola County Housing Program Guidelines, approved by the Michigan State Housing Development Authority state… “The Osceola County Board of Commissioners may forgive a portion, or the entire balance, of a loan at the required time of payoff. Forgiving the loan or a portion of a loan will only be done if repayment will cause undue hardship or if it is the best interest of the County. An example of a hardship situation would be if at the time of sale the proceeds are insufficient to payoff the loan and prior liens. In this case the entire loan or a portion of it may be forgiven.”

- The County has established a precedence for forgiving a portion of a loan. On the several occasions when individuals did not receive a payoff sufficient to payoff both the lien and loan (hardship) the County forgave the amount of the lien not covered by the payoff.

OPTIONS

- Require MFCU to repay the entire $24,911.

- Require MFCU to repay a portion of the $24,911.

- Forgive the entire $24,911.
DISCHARGE OF MORTGAGE

Know all Men by these Presents, that the Board of Commissioners of the County of Osceola and State of Michigan,

Do Hereby Certify, that a certain Indenture of Mortgage, bearing the date of May 28, 2008, made and executed by Charlotte A. Stokely, an unmarried woman, 118 Timber Trail, LeRoy, MI 49655

of the first part, to Osceola County, a Municipal Corporation, 301 W. Upton Ave. Reed City, MI 49677 of the second part, and

recorded in the Register’s Office for the County of Osceola and State of Michigan, in Liber 869, Page 18, dated January 5, 2009, concerning the following described property located in Osceola County:

Lots 4 and 5, Northwest Rose Lake Forest, part of the East ½ of Section 5, T19N, R9W, Rose Lake Township, Osceola County, Michigan, as recorded in Liber 5, pages 21, 22, and 23 of plats, Osceola County Records

Subject to all reservations, easements and restrictions or record, if any.

Said mortgage is fully paid, satisfied and discharged.

Larry Emig, Chairperson
Osceola County Board of Commissioners

STATE OF MICHIGAN)
COUNTY OF Osceola) ss.

The foregoing instrument was acknowledged before me on ___________________________2018, by Larry Emig, as Chairperson of Osceola County Board of Commissioners, Osceola County, Michigan.

DRAFTED BY
Dan Massy
After Recording Return To:
Dan Massy
301 W. Upton
Reed City, MI 49677

Notary Pubic, Osceola County
My Commission Expires: ___________________________
July 8th, 2018

RE: 831 N. Hemlock St.

To Whom It May Concern:

We have a property that we foreclosed upon with the above address. We sold the property on a land contract to Brandon M. Ryster for $19,000.00. At the time of the land contract purchase the title work did not show any lien to Osceola County, therefore Osceola County was never contacted. I am requesting a waiver of the mortgage grant that you hold, to put us in first lien position on the home.

The reason for the foreclosure was that Richard Lee had passed away in December of 2011, and Debra his wife moved to Detroit with her son. When we started our proceedings no one was living in the home, the payments just stopped coming. Debra [redacted] we were told by her son; I do not know if she is still living or not.

I am requesting this hardship waiver due to the appraised amount of $30,000.00 and the land contract has ballooned. We would like to do a conventional mortgage for Mr. Ryster as soon as possible. Please let me know as soon as possible if you would be willing to waive the repayment of the grant and discharge your mortgage, if you are not willing to discharge without repayment would you consider a reduced amount since the value of the home is only $30,000.00.

My contact information is Pamela Ayers, VP of Lending, Members First Credit Union, PO Box 2165, Midland MI 48641-2165, 989-633-1254 and email is payers@mfcu.net.

Sincerely,

Pamela Ayers
VP of Lending
NAME: WAYNE STEVENS

BUSINESS ADDRESS: 240 E. CHURCH ST

COUNTY: OSCEOLA

CITY: REED CITY  STATE: MI  ZIP: 49677

TELEPHONE #: 231-791-7082  E-MAIL: VETERANSSERVICES@OSCEOLACOUNTYMI.COM

ARE YOU A MACVC MEMBER?: Yes  HOW LONG: 2 YEARS

TRAINING EVENT YOU PLAN TO ATTEND: NACVSO CONTRACT TRAINING

CITY, STATE: PEORIA, ILLINOIS

HAVE YOU EVER BEEN ACCREDITED?: No

WILL YOUR COUNTY COVER THIS TRAINING?: No

HAVE YOU APPLIED FOR A NACVSO SCHOLARSHIP?: No

You are encouraged to complete the Financial Information requested on Page 2 of this application.

I, the undersigned applicant, swear that the information provided on this application is true and accurate, and I hereby authorize the MACVC Executive Committee to obtain any information needed with the understanding that said information will be used only in determining my eligibility to a Scholarship grant. I understand that I may revoke this authorization at any time except to the extent action has already been taken in reliance thereon.

Wayne Stevens  7/20/18
Applicant Signature  Date

Susan M. Vanderlop  July 19, 2018
APPLICANT'S NAME: WAYNE STEVENS

FINANCIAL
What is your total anticipated cost for training? $1800.00

Of the above amount, please indicate below the percentage of funds coming from each category.

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Yourself</td>
<td>$</td>
</tr>
<tr>
<td>County</td>
<td>$900.00 (50%)</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$</td>
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<td>Scholarships</td>
<td>$</td>
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<tr>
<td>Scholarships</td>
<td>$</td>
</tr>
<tr>
<td>Grants</td>
<td>$</td>
</tr>
<tr>
<td>Loans</td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$900.00 (50%)</td>
</tr>
</tbody>
</table>

Please list the name of other scholarships that you might be receiving along with any comments on this financial section.

_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
July 19, 2018

Oakland County Veterans Services
HAB Scholarship
1151 Crooks Rd, Ent B
Troy MI 48084-7135

Hello,

This letter is to provide support for the application of Wayne Stevens for the Harry A. Boughner Scholarship for Training and Accreditation. Wayne would very much like to attend the training coming up for the 2018 Veterans Service Officer program in East Peoria, Illinois. He is a very dedicated employee and obtaining the VSO certifications is important to him. He continues to strive and develop ways to support our local veterans and help them obtain the assistance and benefits they are eligible for.

Obtaining a scholarship to assist in being able to attending the training would be beneficial as the current 2018 Veteran’s Department budget amount appropriated for travel and training would be exceeded with the costs of travel, lodging and registration for the Illinois conference.

Thank you for your consideration of awarding a scholarship for Wayne.

Sincerely,

Susan M. Vander Pol
Susan M. Vander Pol
Osceola County Coordinator

Cc: W. Stevens
HARRY A BOUGHNER SCHOLARSHIP FUND

History

Harry A Boughner was a Korean War veteran who, upon returning from the war, dedicated his career to serving fellow veterans. He worked from the Otsego County MI offices.

Harry recognized the need for ongoing training and development in the veterans’ benefits field. In 1963 he called the first meeting of fellow County Veterans’ Counselors in Michigan and founded the MACVC.

It is in his memory that the Harry A Boughner Scholarship Fund was established for the purpose of providing educational financial aid to individuals sponsored by MACVC members. Historically this has been provided to college students. As the organization and claims work has evolved it has become important for the actual MACVC members to become accredited with the DVA. Recognizing the need for this accreditation, the membership voted on September 23, 2011 to change to focus of this scholarship to provide monies for members to become accredited and/or for the ongoing training needs of members.

Purpose

The purpose of this scholarship is now for non DVA accredited members to become NACVSO accredited. When all members are accredited it is to provide those in need with training to maintain their accreditation.

Selection

Selection for scholarship(s) will be conducted annually by the MACVC board of Trustees with final approval by the Executive Board.

Award

Up to one thousand dollars will be paid annually. Announcement of recipients will be made no later than January 31. Scholarship(s), when awarded, will be paid to the individual four weeks prior to the event.

Criteria of Eligibility

Priority will be given in the following order:

1. For NACVSO accreditation training. If there are one or less applicant(s) for accreditation training then requests for MACVC training will be considered.
2. Preference given to non-recipients.
3. Members whose counties cannot cover expenses.

12 October 2015
4. Applicant’s length of membership in MACVC.

Rules For Applicants

Applicants for this scholarship must:
1. Be a MACVC member in good standing as verified by the MACVC treasurer,
2. Not be accredited or need training to maintain accreditation,
3. Apply for a NACVSO scholarship (if training is not being provided within the State of Michigan),
4. Have a letter of support from a county official in their county and/or their veterans’ committee,
5. Complete an application and submit with the supporting documents by the annual deadline.

Deadline
August 31. Please send to: HAB Scholarship; OCVS; HAB Scholarship; 1151 Crooks Rd, Ent B; Troy MI 48084-7135.

12 October 2015
From: Jennifer Martin <jmartin@44n.com>
Sent: Wednesday, July 11, 2018 3:35 PM
To: Osceola Clerk <osclerk1@osceolacountymi.com>
Cc: Tracy Cochran (tcochran@co.osceola.mi.us) <tcochran@co.osceola.mi.us>; Cherokee Nelson <cnelson@44n.com>; Mandy Hamilton <mhamilton@44n.com>
Subject: TPA Fees

Karen,

As I am going through your renewal, I noticed that we are still below our standard fees. Currently, we are charging $28.45 PEPM and I need to take it to $29.45 at least. This includes:

- Seamless HRA ($17.45 alone)
- MDlive with Behavioral health ($0 copay plan)
- Bswift
  - Online Enrollment (with “ask emma”)
  - ACA Manager Module – hours tracking & reporting
  - Compliance notifications uploaded annually for open enrollment (electronic signature)
- Med D Notices
- Flexible Spending Account (FSA) Administration
  - With Smart Card
- Premium Only Plan doc (POP)

If a member is waiving coverage, but electing the FSA we will only be charging them $6.50.

The additional $1.00 PEPM will go into effect for the 9/1/2018 billing. Let me know if you have any questions.

Jen

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44 North
1406 N Mitchell Street | Cadillac, MI 49601
Phone (855) 306-1099 x 1030 | Fax (231) 306-1098
Visit our website at http://44n.com
Click here to check out our E-Book!

Your Opinion Counts! We are always striving to do more and do it better for our clients. Please let us know how we’re doing by completing a short, 6 question survey about your most recent experience with us. We greatly appreciate your valuable time spent in helping us improve the way we service you! Click here for the survey.

Click here to securely email us

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DATE: July 27, 2018

TO: Board of Commissioners

FROM: Susan Vander Pol, County Coordinator

RE: 2018 Bulk Paper Purchase

Bids are requested annually for the purchase of paper supplies as there is a substantial cost savings when the paper supply is purchased in bulk. This year five vendors were contacted with five submitting bids. MiDeal pricing through Staples was also researched but was higher pricing than three of the bids received.

Each County department is contacted by e-mail and provided a Paper Supply Request Form to see if they wish to participate in the bulk paper purchase. There are fourteen departments participating this year.

The following is a summary of bulk paper supplies purchased over the past ten years:

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of Cases</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008:</td>
<td>198</td>
<td>$5,173.14</td>
</tr>
<tr>
<td>2009:</td>
<td>215</td>
<td>$5,975.25</td>
</tr>
<tr>
<td>2010:</td>
<td>213</td>
<td>$6,089.88</td>
</tr>
<tr>
<td>2011:</td>
<td>257</td>
<td>$7,430.79</td>
</tr>
<tr>
<td>2012:</td>
<td>229</td>
<td>$6,499.59</td>
</tr>
<tr>
<td>2013:</td>
<td>201</td>
<td>$5,742.55</td>
</tr>
<tr>
<td>2014-2015:</td>
<td>241</td>
<td>$7,506.75</td>
</tr>
<tr>
<td>2016:</td>
<td>219</td>
<td>$6,191.37</td>
</tr>
<tr>
<td>2017:</td>
<td>205</td>
<td>$5,672.47</td>
</tr>
</tbody>
</table>

The departments requested a total of 190 cases for the 2018 bulk purchase. A few departments this year did not need to order paper and will use their supply in storage. The County departments are continuing to work to reduce the number of cases of paper ordered by scanning documents, e-mailing, viewing reports online and printing double-sided.

For the past thirteen years the Board of Commissioners has approved Integrity Business Solutions, LLC as the bulk paper provider for the County and the company continues to be very accommodating if there are any issues with the products they have sold to us. Their bid is second lowest out of all the vendors. Integrity will hold their prices for six months until 1-10-19 and store the paper for us. Only one other vendor (highest bid) was willing to do this as paper costs are volatile at this time. The low bid vendor ($209.90 less) would only hold their prices until August 31, 2018. In addition Integrity’s paper is of a premium quality with the 96 brightness level. I would ask you to recommend approving the bid from Integrity Business Solutions in the amount of $5,437.00 for the 2018 bulk paper supply. A better quality paper creates less problems (i.e. paper jams) when used in our multi-function equipment.

Thank you.
## 2018 Bulk Paper Vendor Bids

<table>
<thead>
<tr>
<th>Paper Size</th>
<th># of Cases</th>
<th>Sheets Per Case</th>
<th>Unit Price Per Case</th>
<th>Per Sheet Cost</th>
<th>Total Cost</th>
<th>Vendor Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 1/2 x 11 Copy Paper Letter</td>
<td>186</td>
<td>5000</td>
<td>$27.45</td>
<td>0.0055</td>
<td>$5,105.70</td>
<td>Central Michigan Paper Co.</td>
</tr>
<tr>
<td>20 lb., 96 Brightness</td>
<td>186</td>
<td>5000</td>
<td>$28.50</td>
<td>0.0057</td>
<td>$5,301.00</td>
<td>Integrity Business Solutions</td>
</tr>
<tr>
<td></td>
<td>186</td>
<td>5000</td>
<td>$30.80</td>
<td>0.0062</td>
<td>$5,728.80</td>
<td>Contract Paper Group, Inc.</td>
</tr>
<tr>
<td></td>
<td>186</td>
<td>5000</td>
<td>$38.99</td>
<td>0.0078</td>
<td>$7,252.14</td>
<td>Staples Contract &amp; Commercial LLC</td>
</tr>
<tr>
<td></td>
<td>200</td>
<td>5000</td>
<td>$38.00</td>
<td>0.0076</td>
<td>$7,600.00</td>
<td>Concepts With Solutions, LLC</td>
</tr>
<tr>
<td>8 1/2 x 11 3-Hole Punched Letter</td>
<td>4</td>
<td>5000</td>
<td>$30.35</td>
<td>0.0061</td>
<td>$121.40</td>
<td>Central Michigan Paper Co.</td>
</tr>
<tr>
<td>20 lb., 92 Brightness</td>
<td>4</td>
<td>5000</td>
<td>$34.00</td>
<td>0.0068</td>
<td>$136.00</td>
<td>Integrity Business Solutions</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>5000</td>
<td>$33.95</td>
<td>0.0068</td>
<td>$135.80</td>
<td>Contract Paper Group, Inc.</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>5000</td>
<td>$40.99</td>
<td>0.0082</td>
<td>$163.96</td>
<td>Staples Contract &amp; Commercial LLC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Concepts With Solutions, LLC</td>
</tr>
</tbody>
</table>

**Total Cases:** 190

<table>
<thead>
<tr>
<th>Bidder</th>
<th>PO's</th>
<th>6 Month Lock-In Price</th>
<th>Shipping</th>
<th>Bid Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Michigan Paper Co.</td>
<td>one PO</td>
<td>no</td>
<td>none</td>
<td>$5,227.10</td>
<td>Price held to 8-31-18.</td>
</tr>
<tr>
<td>Integrity Business Solutions, LLC</td>
<td>one PO</td>
<td>yes</td>
<td>none</td>
<td>$5,437.00</td>
<td>Price held to 1-10-19. Stores paper throughout the year.</td>
</tr>
<tr>
<td>Contract Paper Group, Inc.</td>
<td>one PO</td>
<td>no</td>
<td>none</td>
<td>$5,864.60</td>
<td>Price held to 10-31-18. Three weeks after bid may not be able to hold price. 40 case minimum (additional subject to approval).</td>
</tr>
<tr>
<td>Staples Contract &amp; Commercial LLC</td>
<td>one PO</td>
<td>no</td>
<td>none</td>
<td>$7,416.10</td>
<td>Price held to 10-31-18.</td>
</tr>
<tr>
<td>Concepts With Solutions, LLC</td>
<td>one PO</td>
<td>yes</td>
<td>none</td>
<td>$7,600.00</td>
<td>Price held to 1-11-19. Must purchase 200 cases copy paper. Legal cases are included at no cost.</td>
</tr>
</tbody>
</table>

**Summary:**
* MiDeal pricing through the State of Michigan contract is $31.40 per case (higher than three of the bids).
* Integrity has the second lowest bid, will lock in their prices for 6 months and stores the paper for us.
* Integrity has been used by the County for over 12 years. Several departments use Integrity for office supplies and they always work with us to keep our prices down.
* Recommend Integrity Business Solutions be awarded the bid.