

## **North Branch City Council**

### Work Session

Date of Meeting: October 2, 2014  
Present: Councilmembers: Ronald Lindquist, Joyce Borchardt, and Trent Jensen.  
Absent: Councilmembers Theresa Furman and Kathy Blomquist.  
Also Present: City Administrator Konrad and Finance Director Hill

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#### **I. Call To Order**

The meeting was called to order at 6:30 p.m.

#### **II. Website Policy**

Konrad indicated that she has been receiving inquiries into posting links on the City's website so staff is seeking direction from Council. Borchardt would like to link anything with a working relationship with the City. Council agreed to local and/or working relationship links only.

#### **III. Sewer Forecast**

Hill provided an update on the sewer forecast for Council. Borchardt noted there was \$112,000 to \$119,000 in delinquent sewer bills that were certified and she is wondering where that figures into the forecast. Hill explained the location of delinquent sewer bills. Borchardt commented that ideally the budget is based on \$50,000 number and that would require 23 new houses to make the projection number. Lindquist says he is concerned about increasing the costs for sewer because he is concerned about turning people away from building in North Branch. Jensen said he would like to keep up with expenses otherwise residents end up paying. Council discussed the option of continuing a reduction in the SAC, sewer trunk and park dedication fees. They decided to ramp it up slightly from last year. Council agreed to a 55% reduction in 2015.

#### **IV. Fee Schedule**

Council and staff reviewed the fee schedule. Konrad explained that the state allows the City to charge for time on a data request for over 100 pages. The dollar amount should be rounded to \$58.00. Copy of meeting tapes or dvds is a \$10 deposit but there is the cost of dvds and the time to create the copy. Konrad indicated this fee schedule should be adopted in November so that the new sewer rates are effective for January 2015.

Motion by Borchardt seconded by Jensen to adjourn.

Adjourned at 7:00 p.m.

Respectfully submitted,

Bridgitte Konrad, City Administrator  
jrl/TOSS