



Information on obtaining a

Marriage License

in

Madison County, Illinois

This brochure provided by the office of:

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Madison County Clerk

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P.O. Box 218

Edwardsville, Illinois 62025

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INFORMATION ON OBTAINING YOUR MARRIAGE LICENSE IN MADISON COUNTY

WHERE TO APPLY:

Office of Debbie Ming-Mendoza, Madison County Clerk, Administration Building, 157 North Main, Suite 109, Edwardsville, IL, 62025

Marriage Licenses are issued between 8:30 A.M. and 4:30 P.M., Monday through Friday. The County Buildings are closed for holidays: Please call to determine what day holidays will be celebrated.

WHEN TO APPLY:

Both parties must appear at the Office of the County Clerk. The license must be obtained at least 1 day prior to being used. The license is void 60 days after the effective date. The license must be used in Madison County.

FEE:

The fee for a Marriage license is \$35.00, CASH, checks are not accepted.

QUALIFICATIONS:

AGE REQUIREMENT:

In order to enter a marriage in Illinois, you must be at least 18 years of age.

PROOF OF AGE:

It will be necessary to show proof of age when applying for a marriage license. A valid Driver's License or State ID is acceptable.

NON-RESIDENTS:

Non-residents cannot obtain a marriage license if the said marriage would be void in their state.

USE OF MARRIAGE LICENSE:

The license becomes valid the day after it is issued and is valid for 60 days. You must have the marriage certified in Madison County. A person referred to as the officiant will certify the Marriage.

WHO CAN CERTIFY A MARRIAGE:

A marriage may be certified by a judge, a retired judge of a court of record or in accordance with the rules of any religion, Indian Nation or Tribe

provided that any required officiant is in good standing.

RETURN OF LICENSE:

The Officiant to the ceremony must return the license to the County Clerk's Office within 10 days after the date of the marriage. A return envelope is provided.

MARRIAGE BY A JUDGE:

If you wish to be married by a judge, arrangements must be made with the Chief Judge's Office by calling 296-4580. Marriages are performed at the courthouse on Friday. After paying the required \$10.00 judges' fee in the Circuit Clerk's Office, Room 120 in the courthouse, you will be directed to the court room where ceremonies are performed.

OBTAINING A CERTIFIED COPY:

A copy of your marriage license issued in Madison County may be obtained from the County Clerk's Office. Include both party's names, the date of marriage and the fee of \$20.00. Additional copies of the same license may be obtained for \$8.00 each. Address your request to:

Debbie Ming-Mendoza
Madison County Clerk
PO Box 218
Edwardsville IL 62025

PUBLISHING NAMES IN NEWSPAPERS

The names of couples who apply for marriage licenses are published in area newspapers.