

MANUFACTURED HOME SUBMITTAL COUNTER CHECKLIST

	Received	Date
1. Completed and signed building permit application	_____	_____
2. Approved septic system design from TPCHD with soil logs	_____	_____
<u>(All proposed building or site development activity must be approved by TPCHD prior to submittal)</u>		
3. Completed surface water application	_____	_____
4. Three sets of site plans showing infiltration system design drawings w/calculations, location of septic system and \$250 review fee	_____	_____
5. Water availability letter/fire flow credit worksheet 1000GPM required < 3600 square feet 1500GPM required > 3600 square feet	_____	_____
6. Provide foundation details per IRC Section R403, Per EMC 18.100.90	_____	_____
7. Manufacturer installation instructions for the home	_____	_____
8. Copy of Certified Installers License	_____	_____
9. Complete miscellaneous permit application for garage/carport, decks or porches with 2 sets of construction drawings and 2 site plans drawn to scale	_____	_____
10. Critical Areas Checklist/Reports (if required)	_____	_____
11. Park Impact Fee of \$2,939	_____	_____
12. School Impact Fee payment verification \$3,500	_____	_____
13. Traffic Impact Fee \$4,661.00	_____	_____

Received by: _____ Date _____

Note:

1. ***No application will be accepted until a complete application package has been received. No portion of any application with missing information will be accepted.***
2. **Per WAC 296-150M-0600, manufactured homes shall be provided with a means or method of compliance with 25 PSF snow load of the roof.**