CALL TO ORDER
Mayor Hogan called the meeting to order at 5:40 p.m.

Roll Call
Present: Mayor Jeffery Hogan, Deputy Mayor Mike L. Kelley, Jr., Councilmember Paul Crowley, Councilmember Daryl Eidinger, Councilmember Donna J. O'Ravez, Councilmember Steve Cope.  Excused:  Councilmember Dave Olson  Staff Present:  City Manager Mark Bauer, Community Development Director Eric Phillips, Public Works Director Joe Seet, Police Chief Ed Knutson, Finance Director/City Clerk Debbie Zabell, Administrative Services Manager/Acting City Clerk Bonnie Valens.

BREAK
Break was taken earlier.

COUNCIL BUSINESS
A.  City Managers Review of Last Years Accomplishments
City Manager Bauer noted many accomplishments that have been achieved since the last Council Retreat.  He noted that at the 2011 Council Retreat, the Council received a presentation from Gary Bourne of BHC Consultants regarding the sewer LID process and timeline.

He noted that there were discussions regarding a host of Title 18 Development Code updates that had been in the works for some time and were completed through a Commerce Grant obtained by Community Development Director Eric Phillips, which was implemented in May 2011.

He referenced the Les Schwab project, which was in and out of City Hall with a record fast site and building plan review time.

He discussed the challenging Franchise Agreement with the Mt. View-Edgewood Water Company, which was completed in 2011.
He noted that an amendment was passed by Council in October 2011 to reduce the stormwater fee on non-residential properties back to the 2009 levels.

City Manager Bauer discussed the Transportation Impact Fee/Traffic Model, and noted that the study is currently under review.

He noted that WSDOT began the SR 161 widening project in October 2011 and that staff has been working closely with WSDOT to ensure the City's improvements are constructed.

He noted that staff prepared the bid documents for the SR 161 utility undergrounding and conducted the bidding for the installation of the City's portion of the overhead utility undergrounding. This contract was approved by Council in May 2011.

He spoke about the Jovita Realignment Project, noting that the Council gave direction to staff that this project was still a priority. He said that in August 2011, Council signed an agreement with Gray and Osborne to complete the design, which is now 95% complete and can be ready for bidding at any time.

He discussed the Community Garden and noted that it was a nice addition to the community.

He noted that staff introduced the concept of allowing 36th and Meridian Community Park property to be opened up for equestrian use, however there was very little activity on the property.

He noted that at the tri-jurisdictional meeting that the Parks and Recreation Advisory Board had with Fife and Milton, there was a discussion regarding the possibility of securing reduced rates for Edgewood citizens at the pool in Fife, however, due to the lack of reciprocal recreational opportunities Edgewood could offer in return, this suggestion did not move forward.

He noted a list of 28 other major work items that were accomplished by staff in 2011.

1. This Years Projects

The Council complimented staff on the work they did in 2011.

B. Economic Development

City Manager Bauer opened the discussion regarding the Economic Development Ad Hoc Committee and the work they have been doing.
1. **Review of the Economic Development Ad Hoc Committees Draft Recommendations**

Mayor Hogan commented on the addition of staff positions in their recommendations and asked if they should be removed due to lack of budget. City Manager Bauer noted that the Economic Development Ad Hoc Committee (EDAC) realizes that there is no money now, but that the recommendations could potentially be implemented in the future. He commented on the work and research that the EDAC performed and the recommendations that they have already made to the Council that were implemented.

Mayor Hogan asked about the recommendation of having a standing committee. It was asked that staff bring that back this item as a motion on a Council agenda.

Council noted that they would like to accept the recommendation to update the City’s Vision Statement and to bring this item back on a future agenda.

Steve Garman, Chair of the Economic Development Ad Hoc Committee noted that there are two recommendations for committees. One would be to extend the EDAC as a permanent committee. The other committee would be one made up of a coalition of other cities to work together on common goals, including seeking funding.

The Council recommended that the EDAC prioritize their recommendations.

EDAC Chair Garman also recommended that the City put up a reader board on City property to notify the public of meetings and events.

2. **Other Ideas for Fast Tracking Development along the Meridian Corridor**

City Manager Bauer invited the Council to add any ideas or topics to add to fast track development along the Meridian Corridor. Discussion ensued regarding seeking grant funding.

3. **Council Economic Development Considerations**

This item was covered in the previous EDAC Draft Recommendations topic.

4. **Consideration for Sale of City-Owned Land**

Discussion ensued regarding selling or developing a portion of the 36th and Meridian Community Park property. It was noted that the Council should hear public comment on this before Council makes a decision on that. It was also noted that the PRAB should consulted on this suggestion.
Discussion ensued regarding how funds could be used if a portion of the City's property was sold off or leased.

Discussion ensued regarding the possibility of having a library on the front portion of the City Hall site. Discussion ensued regarding what it would take to make that happen.

Discussion returned to the 36th and Meridian Park property, what could be done on that property, what the property will look like once the WSDOT purchases the right-of-way for the expansion of Meridian, whenever that might occur.

Council recommended that the City have public meetings to find out what the community wants to see happen with this property. It was also noted that this would go to the PRAB and that something definite would need to be provided to them for consideration.

Discussion ensued regarding the use on the front of the Civic Center property, the types of uses, and looking into what can be done with it.

Mr. Garman noted that he would like the EDAC to have a joint meeting with the PRAB to discuss the 36th and Meridian Park property.

- **C. Public Safety Review**

  City Manager opened discussion on this item. He noted that if Council would like a similar report from East Pierce Fire and Rescue that one could be provided at an upcoming meeting.

  **1. Review Public Safety Contracts**

  City Manager Bauer reviewed the expiration dates for the current contracts with police, jail and court.

  **i. Police**

  Police Chief Ed Knutson referenced a handout. He reviewed the staffing levels, crime and other statistics. He noted his concern for not having the staff to do the job or to respond to a more urgent call, and noted that this is the second year staffing levels have forced less than 24-hour coverage. He noted the many benefits that the City receives through their contract with the County. He noted the deputies dedication to Edgewood and the extra effort they display.

  **ii. Jail**

  Police Chief Ed Knutson discussed jail cost. He noted that the County used to charge the City of medical costs, which can be substantial, and noted that they no longer charge the City for
ii. Court
Police Chief Ed Knutson provided information regarding court costs and how they compare to other jurisdictions.

Discussion ensued regarding the East Pierce Fire and Rescue.

2. Review of Snow and Ice Removal Program
City Manager Bauer opened discussion on this item.

Public Works Director Joe Seet provided a brief presentation on snow and ice removal in the City. He discussed routes, budgets, and the storm event that was officially declared a disaster. He noted that he is working with FEMA and seeking reimbursement for some of those funds.

3. Review Road Safety Projects
   B. City Manager Bauer opened discussion on this item.

   i. Jovita Canyon Slides
   Public Works Director Joe Seet provided a brief presentation on the landslides that occur on Jovita Boulevard and related safety and financial issues. He noted that he is looking for funding from a number of sources to help with the seismic retrofit solution.

   ii. 36th Street Flooding
   Public Works Director Joe Seet provided a brief presentation on the flooding that takes place on 36th Street East. He noted the current conditions and solutions that could be used to keep water off the roadway. He noted that he would be seeking funding for the project. City Manager Bauer commented on the safety issue regarding the deep standing water.

   iii. 25th Street Slides
   Public Works Director Joe Seet provided a brief presentation on the slides that have occurred on 25th Street East. He noted that the slope is deteriorating and noted that he has identified some options to stabilize the hillside. He noted again that he would be seeking state and federal funds.

D. BREAK
Mayor Hogan adjourned the meeting to break for approximately 15 minutes at 7:33 p.m.
E. Where do we Stand?
City Manager Bauer opened discussion regarding the budget. He noted that the City has been using an accrual based accounting rather than cost based accounting and that he planned to change the City to a cost based accounting process. He noted that it would require purchasing a new software program.

He introduced Finance Director/City Clerk Debbie Zabell.

1. Budget
Finance Director/City Clerk Zabell provided a presentation to the Council regarding the budget, showing 2010 to 2014 revenues.

City Manager Bauer noted that Council approved the use of some of those funds for the City Hall project and sewer LID project. He noted that it is uncertain of how the loss of state liquor tax will affect our budget. He also noted that we cannot fall below $500,000 in the general fund, and if that were to happen, unprecedented cuts in the budget would have to occur. He noted that the increase in construction, commercial development and increased retail sales revenue will help, but that it will not solve the problem.

He stated that the budget for street maintenance is well below what it needs to be and that many roads in the City have deficient levels of service. He noted the need to do work on 24th Street East.

2. LID Financing
City Manager Bauer noted that a meeting was held with staff, US Bank and Rural Development and noted that the City has had three extensions and would need another one by May 1, so an extension so work on this process would need to begin soon. He noted that the City must to look at how much more time would be needed on the extension. Since 2005, we have expended approx $19,700,000 on the project. He noted that the City has collected $22,000,300, including the $2M + from prepay.

F. Review the Following Priorities
City Manager Bauer opened discussion regarding the way we communicate with our citizens.

1. I.T. Improvements/Enhancements
City Manager Bauer noted that Council had expressed interest in discussing the changes to the website, upgrades and communication tools the City is using.

i. Website
Mayor Hogan noted his desire to de-clutter the front page. Discussion ensued regarding options to improve the website.

Discussion ensued regarding this year’s storm event and the need to get necessary information on the website to make it available to the citizens, especially during this type of emergency.

ii. Server
City Manager Bauer noted that the City experienced a major crash of the email server due to old equipment. It was noted that new equipment had been purchased and that issues with the email system continue and are still being worked on.

iii. Provider
City Manager Bauer noted that the City is in discussions with the City of Fife regarding a possible interlocal agreement for IT support.

iv. Hardware
City Manager Bauer noted that the City is using outdated and mismatched hardware and that he planned to make updates.

v. Software
City Manager Bauer informed Council that many different versions of the same programs are being run at City Hall at different workstations. He also noted that this requires staff to use more than one computer to complete some regularly performed tasks.

2. Citizen Communication
City Manager Bauer opened discussion on this item

i. Newsletter
City Manager Bauer noted that since the newsletter was cut due to budget deficiencies, there has been no direct way to communicate with residents. He stated that it would help even if there was a brief newsletter or postcard once or twice a year that included emergency contact information, upcoming events and what to expect during the storm season.

ii. Cable TV Station
City Manager Bauer noted that he is moving forward with the cable TV station and that staff would have to spend time managing it.

Discussion ensued.

**iii. Facebook**

City Manager Bauer wanted to know if Council wanted to look more into Twitter and Facebook. Councilmember Cope asked what advantage to staff would there be to use Twitter and Facebook.

Councilmember Kelley noted that he was not in favor of using Facebook and Twitter and that a RSS feed on the website would be a better way to communicate.

**iv. Twitter**

This item was covered above.

**3. Impact Fees**

City Manager Bauer introduced Community Development Phillips to discuss impact fees as well as code enforcement.

Community Development Phillips noted that school and park impact fees are not collected on commercial projects.

**i. Park**

Community Development Phillips noted that park impact fees are based on level of services. He noted that the City should look at park impact fees since there have been changes to the code.

Council noted interest in looking into park impact fees to ensure that the City is in the right range.

**ii. School**

Community Development Phillips noted that Council has jurisdiction over school impact fees and that they may wish to review them.

**4. Code Enforcement**

Community Development Phillips noted that code enforcement is mostly citizen driven and that they are prioritized by safety. He noted that staff is looking to make the process more clear and that there isn't support by the courts. He noted that the City doesn't have the appropriate mechanism in place to quickly and efficiently deal with these cases and that a
Hearing Examiner approach would be one way to work through it.

i. What We Do Now
This item was covered above.

ii. Hearing Examiner Process
This item was covered above.

iii. Priority Code Enforcement Issues
City Manager Bauer noted that code enforcement is handled on a triage basis and prioritized with health and life safety issues being addressed first. Council noted their approval of the triage approach to handling citizen complaints and code enforcement.

5. Setting the Legislative Agenda
City Manager Bauer noted his idea of inviting our legislators to a Council meeting earlier in the year, a Luncheon meeting at City Hall in November and then the legislative luncheon at the AWC brown bag luncheon in January.

vi. Call for Legislators to attend Council Meetings in April/May
This item was covered above.

vii. Call for Legislators to attend Luncheon Meeting in November
This item was covered above.

viii. Call for Legislators to attend Luncheon January – AWC
This item was covered above.

Councilmember ORavez noted that she liked the idea of meeting three times a year with our legislators.

The Council indicated that they are in favor of this schedule.

COUNCIL COMMENT/ANNOUNCEMENTS
None.

ADJOURN
Seeing no further business to come before the Council, Mayor Hogan adjourned the meeting at 9:03 p.m.