1. CALL TO ORDER
Pledge of Allegiance, Roll Call, Additions/Deletions

2. AUDIENCE COMMENT

3. PUBLIC HEARING

4. MAYOR’S REPORT

5. CONSENT AGENDA: (pg. 2) The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.
The following items are presented for Council approval:
A. Regular City Council Meeting Minutes of October 10, 2017,
B. Study Session Meeting Minutes of October 17, 2017.
C. AB 17-039, a motion approving October 2017 Budgeted Expenditures as follows: IRS 941 ACHs; Deferred Compensations Program; Dept. of Retirement Systems, AWC Employee Benefit Trust and Payroll Direct Deposit in the amount of $63,674.05; and Vendor Check Numbers 22975-22998 with EFT Payments in the amount of $216,953.88. Total distributions submitted for review & authorization in the amount of $280,127.93.

6. COUNCIL BUSINESS
A. AB 17-0511 (pg. 17), a motion adopting Ordinance No. 17-0511 relating to traffic and traffic enforcement, adopting the model traffic code, chapter 308-330 of the Washington administrative code, for use in the city of Edgewood, creating a new chapter 10.09 to the Edgewood municipal code.
B. AB 17-0388 (pg. 22), a motion adopting Resolution 17-0388 approving a Capital Improvement Plan (CIP) for the years 2018-2023
C. AB 17-0389 (pg. 59), a motion adopting Resolution 17-0389 approving the 2018-2023 six-year Transportation Improvement Plan.

7. COUNCIL COMMENTS

8. EXECUTIVE SESSION

9. ADJOURN
1. **CALL TO ORDER**

Mayor Eidinger called the meeting to order at 7:00pm. Scout Riley Tippitt led the attendees in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Mayor Daryl Eidinger (Not voting), Councilmember Mark Creley, Councilmember Luke Meyers, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Shook, Councilmember Rosanne Tomyn, Councilmember Nate Lowry. **Excused:** Councilmember Donna O'Ravez.

**Staff Present:** Assistant City Administrator Dave Gray, Assistant City Administrator Aaron Nix, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Senior Engineer Jeremy Metzler, Police Chief Micah Lundborg, Carol Morris, City Attorney.

**Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

2. **AUDIENCE COMMENT**

**Sylvia Haglund** - concerned about the building that is occurring in Edgewood, she commented she would like to know who is making decisions on which businesses are going in along Meridian.

**Michael Dryfoos** – discussed septic systems and lot sizes in Edgewood; discussed zoning and the effects with all the building occurring in Edgewood; he noted we should be preserving the rural character of the community and reconsider smaller lot sizes.

**Rose Hill** – discussed Council considering a utility tax and the percentage of 6%. She noted that talk took place regarding educating the citizens and thinks that is important to do. She noted if Council is going to raise citizen taxes, it needs to go to a vote of the people.

3. **PRESENTATION**

**Pierce County Library Systems- Library Strategic Plan - Exec. Director Georgia Lomax**

Ms. Lomax discussed receiving input from citizens on what was important to them and presented Council with a PowerPoint presentation that highlighted the following:

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<th>Focus Areas:</th>
<th>Core Services:</th>
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<tr>
<td>• Learning</td>
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<td>• Business Processes</td>
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<td>• Technology</td>
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<td>• Partnerships</td>
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<td>• Classes &amp; Events</td>
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**Priority Library Services**

**Next Steps**
4. MAYOR’S REPORT

Mayor Eidinger spoke about the following:

- Boring project on 24th near Northwood has been completed. Final street work will be done in conjunction with the paving of the street going in to the development;
- PSE continues their work on Meridian with minimum disruptions to traffic working at night;
- Freeman Road is nearing completion with the sidewalks in, landscaping in progress;
- Community Academy has begun with very good attendance. Sheriff Paul Pastor spoke last week on the challenges of policing. Chief Lundborg has quite a schedule planned- try to drop by for a least one session so you can recommend to your family, neighbors when we offer it again;
- Final ground work for Jupiter Tennis Courts is going on with the expectation of opening soon. Ribbon Cutting and grand opening will be announced.

Chief Lundborg briefes on the following:

- Update on community academy.

5. CONSENT AGENDA

The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.

The following items are presented for Council approval:

A. Regular City Council Meeting Minutes of September 26, 2017,
B. Study Session Meeting Minutes of October 3, 2017.
C. AB 17-038, a motion approving October 2017 Budgeted Expenditures as follows: IRS 941 ACHs; Deferred Compensations Program; Dept. of Retirement Systems, AWC Employee Benefit Trust and Payroll Direct Deposit in the amount of $79,874.17; and Vendor Check Numbers 22951-22974 with EFT Payments in the amount of $72,832.88. Total distributions submitted for review & authorization in the amount of $152,707.05

Motion: As Read, Action: Approve, Moved by Deputy Mayor Tyron Christopherson, Seconded by Councilmember Luke Meyers. Motion passed unanimously (6-0).

6. COUNCIL BUSINESS

A. AB17-0509, a motion to accept second reading and adoption of Ordinance No. 17-0509, adjusting the Surface Water Utility annual service charge for the “other” classification of service to match the “multi-family” classification, in order to address a deficit in the ongoing maintenance and operations budget for the utility, to be effective as of January 1, 2018, amending Edgewood Municipal Code Section 13.10.070, and establishing an effective date

Senior Engineer Metzler briefed on the agenda item.

Motion: As Read, Action: Approve, Moved by Councilmember Stephanie Shook, Seconded by Councilmember Rosanne Tomyn. Motion passed unanimously (6-0).

B. AB17-0385, a motion to accept Resolution No. 17-0385, relating to Sidewalk Reconstruction of 212 Linear Feet of 8 Foot Wide Sidewalk at 621/623 Meridian Street, providing for the
City’s monetary contribution in the amount of $10,000 for said reconstruction to the abutting property owner
Asst. City Administrator Nix briefed on the agenda item.

**Motion:** As Read, **Action:** Approve, **Moved by** Councilmember Stephanie Shook, **Seconded by** Councilmember Rosanne Tomyn. **Motion passed (5-1, Christopherson).**

C. **AB17-0386**, a motion to accept Resolution No. 17-0386, authorizing the demolition of building structures at the Mortenson Farm property, located at 2417 Freeman Road and executing a Public Works Contract with 3 King’s Environmental, Inc. to complete the project
Asst. City Administrator Nix briefed on the agenda item.

**Motion:** As Read, **Action:** Approve, **Moved by** Councilmember Stephanie Shook, **Seconded by** Councilmember Rosanne Tomyn. **Motion passed unanimously (6-0).**

D. **AB17-0510**, a motion to accept Ordinance No.17-0510, relating to traffic enforcement, authorizing the use of automated traffic safety cameras in school speed zones, identifying the school speed zones where the traffic safety cameras will be placed, describing the limitations on the pictures taken, the civil infraction enforcement procedures, describing violations, establishing civil penalties for violations, designating the funds where moneys generated through enforcement efforts will be deposited, and adding Chapter 10.25 to the Edgewood Municipal Code
Chief Micah Lundborg briefed on the agenda item.

**Motion:** As Read, **Action:** Approve, **Moved by** Councilmember Stephanie Shook, **Seconded by** Councilmember Mark Creley. **Motion passed unanimously (6-0).**

7. **COUNCIL COMMENTS**

Deputy Mayor Christopherson noted that on 8th Street to 122nd he was wondering if we can post No Parking signs there.

Councilmember Tomyn asked if staff was notified when a school looks into changing from (example) K-6 to K-2 and another school taking in the excess size.

Community Development Director Groth noted that schools have a census they have to meet, they cannot go over that capacity- so whether they switch to K-6 to K-2 if they have the same capacity, it does not matter.

Mayor Eidinger passed out a utility strategy for the utility tax discussion at the next study session; he also provided Council with a letter that was sent in regard to an email they all received from Mr. Jump.

Mayor Eidinger noted that with the October 31 study session being on Halloween, and two Councilmembers have already noted they would not be in attendance, that he would like to cancel that meeting. Council consensus was to cancel the October 31, 2017 Study Session.
8. EXECUTIVE SESSION

There was no executive session.

9. ADJOURN

Mayor Eidinger adjourned the meeting at 8:00 pm.

_____________________________    ________________________________
Rachel Pitzel, City Clerk          Daryl Eidinger, Mayor
1. CALL TO ORDER
Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger (Not voting), Councilmember Mark Creley, Councilmember Luke Meyers, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Shook, Councilmember Rosanne Tomyn, Councilmember Nate Lowry. Excused: Councilmember Donna O'Ravez

Staff Present: Assistant City Administrator Dave Gray, Assistant City Administrator Aaron Nix, Community Development Director Darren Groth, Police Chief Micah Lundborg
Communications Coordinator Jill Schwerzler-Herrera.

2. COUNCIL BUSINESS

A. Discussion – Utility Tax
Mayor Eidinger briefed Council on this agenda item. He suggested continuing the conversation at the November 7, 2017 Study Session to focus on key talking points to use when communicating the need to the citizens. Discussion followed between staff and the Council.

B. Discussion – Council Highlight – Edgewood Magazine Winter Edition
Mayor Eidinger briefed Council on this agenda item. Due to the cancellation of the October 31, 2017 Study Session, the Council Highlight article needs to be submitted for the publication at the November 7, 2017 meeting in order to meet publication deadlines. Councilmember Creley agreed to write an article related to disaster preparedness.

C. Discussion – Research Update on PRD Moratorium
Community Development Director Groth briefed Council on this agenda item. He explained the PRD in its current form is not the best tool to increase density. He recommended striking the language, and repealing the moratorium. Discussion followed between staff and the Council. Community Development Director Groth agreed to bring more information back at a later date for further discussion on the topic.

D. Discussion/Review – Traffic Camera Contract Discussion
Chief Lundborg briefed Council on comparables between ATS and Redflex. He requested that Council agree with his recommendation to use ATS and have the city attorney write the contract. Discussion followed between staff and the Council.
Council action: Council agreed to have the city attorney write up the contract for ATS.

E. Discussion/Review – CIP / TIP 2018-2024
Assistant City Administrator Nix briefed Council on this agenda item. He explained that CIP is very focused on the monies the City has, and TIP is geared more towards regional projects. He noted he wanted to focus the TIP on projects that would help with capacity, and assist with existing problems.
that had previously been identified such as Edgewood Drive and Chrisella Rd. Discussion followed between staff and the Council.

F. **Discussion/Review** – Ordinance – Traffic Code

Chief Lundborg briefed Council on this agenda item. He noted the City doesn’t have its own Traffic Code, as it previously adopted Pierce County’s. In discussions with our city attorney her recommendation was to adopt the WA State Traffic Code, and the WAC’s which adopt the RCW’s. By doing this the state laws and the court cases that interpret those laws will then apply in the City of Edgewood. Discussion ensued between staff and the Council.

G. **Discussion/Review** - PC recommendation – Critical Areas Ordinance

Assistant City Administrator Nix briefed Council on this agenda item. He is currently working with the city attorney on a final review focusing on the process and internal consistencies. His intent is to have this review finalized and brought to Council for a 1st and 2nd reading as soon as possible to have it adopted. Discussion followed between staff and the Council.

H. **Discussion/Review** – Street Use Permit

Assistant City Administrator Nix briefed Council on this agenda item. He explained a modified permitting process that would limit the City’s liability when people want to use the City’s right-of-way. Discussion followed between staff and the Council.

3. **OTHER COUNCIL ISSUES**

Mayor Eidinger reminded those in attendance about the Edgewood Candidates Forum October 23, 2017 at 7pm in Council Chambers.

Councilmember Tomyn reminded everyone about Connect over Coffee on Saturday October 21, 2017.

Councilmember Creley asked about the gas line completion on Meridian.

Councilmember Meyers thanked city staff and police in particular for social media updates. Would like to review the outstanding city’s franchise agreements by the end of Q1 2018.

Councilmember Shook thanked Chief Lundborg for putting on the Community Academy.

4. **ADJOURN**

Mayor Eidinger adjourned the meeting at 8:30pm.

Jill S. Herrera Communications Coordinator  Daryl Eidinger, Mayor
Date Action Requested: October 24, 2017

Title: AB17-039, a motion approving October 2017 Budgeted Expenditures as follows:
IRS 941 ACHs; Deferred Compensations Program; Dept. of Retirement Systems, AWC Employee Benefit Trust and Payroll Direct Deposit in the amount of $63,674.05; and Vendor Check Numbers 22955-22974 with EFT Payments in the amount of $216,953.88. Total distributions submitted for review & authorization in the amount of $280,127.93.


Submitted By: Dave Gray, Assistant City Administrator, Finance
Approved For Agenda By: Mayor Daryl Eidinger
Prepared For Agenda By: Rachel Pitzel, City Clerk

Recommendation: Move to Approve AB17-039

Discussion: Approval of Claims and Payroll Expenditures

Alternatives: 1) Do not approve. 2) Refer to Council Study Session for Further Review.

Fiscal Impact: An increase in the sum of $280,127.93 to authorized Budgeted Expenditures.
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**September Statement**

- 001-000-000-369-40-00-02 Reimbursement of City Expenses
  - J.Herrera-Personal Exp Error-Reimbursed on Rec #3913
  - Amount: $16.43

- 001-011-000-511-60-43-04 Conference Meals
  - R.Pitzel-Safeway-Food for Council Budget Retreat
  - Amount: $101.28

- 001-013-000-513-10-31-05 Meeting Meals Expense
  - D.Eidinger-Poodle Dog-Emergency Mgmt Mtg
  - Amount: $14.63

- 001-013-000-513-10-31-05 Meeting Meals Expense
  - D.Eidinger-The Mill-City Projects Lunch Mtg
  - Amount: $28.22

- 001-013-000-513-10-31-05 Meeting Meals Expense
  - D.Eidinger-Poodle Dog-PCCTA Mtg
  - Amount: $13.53

- 001-013-000-513-10-31-05 Meeting Meals Expense
  - A.Nix-Olive Garden-Staff Lunch Mtg
  - Amount: $47.65

- 001-014-000-514-20-31-05 Meeting Meals Expense
  - S.Goff-PSFOA-Lunch Mtg-D.Gray
  - Amount: $25.00

- 001-014-000-514-20-43-01 Training & Travel Costs
  - S.Goff-MRSC-Finance Essentials Workshop
  - Amount: $95.00

- 001-018-000-518-20-31-01 Office & Operational Supplies
  - J.Curbow-Amazon-Digital Recorder
  - Amount: $79.99

- 001-018-000-518-20-31-01 Office & Operational Supplies
  - A.Nix-DS Services-City Hall Water Delivery
  - Amount: $87.08

- 001-018-000-518-20-31-01 Office & Operational Supplies
  - D.Eidinger-1000Bulbs-Light Bulbs
  - Amount: $31.28

- 001-018-000-518-20-42-02 Postage
  - R.Pitzel-USPS-Postage
  - Amount: $6.59

- 001-018-000-518-30-32-01 Fuel
  - D.Eidinger-Shell-Fuel
  - Amount: $17.41

- 001-018-000-518-30-48-07 Maintenance & Repairs-Vehicles
  - D.Eidinger-Tahoma MkT-Car Wash
  - Amount: $10.00

- 001-018-000-518-30-48-07 Maintenance & Repairs-Vehicles
  - D.Eidinger-Tahoma MkT-Car Wash
  - Amount: $5.00

- 001-058-000-558-60-31-01 Office & Operational Supplies
  - J.Curbow-Amazon-Keyboard, Chair for D. Groth
  - Amount: $346.99

- 001-058-000-558-60-43-04 Conference Meals
  - A.Nix-Fife Chamber-Lunch Mtg-D. Groth
  - Amount: $30.00

- 001-076-000-576-80-35-01 Small Tools/Minor Equipment
  - H.Bowers-Accelerator Industries-Grass Catchers for JD Mower
  - Amount: $117.60

- 410-000-000-531-38-31-01 Operational Supplies
  - R.Pederson-Alpine Products-Krylon
  - Amount: $184.80

- 650-000-000-586-10-00-09 Reversal of Fraud Charge from Lyft
  - Amount: ($11.21)
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CITY OF EDGEWOOD
REQUEST FOR COUNCIL ACTION
Agenda Bill No.: 17-0511 Traffic Code

Date Action Requested: October 24, 2017

Title: Creating a new Chapter 10.09- Traffic Code to the EMC
Attachments: Ordinance No. 17-0511

Submitted By: Chief Lundborg; City Attorney Carol Morris
Approved For Agenda By: Daryl Eidinger, Mayor

Discussion:

The City has an interlocal agreement with Pierce County for Prosecution, Defense, Probation and Court Services. In this agreement, the County has the responsibility for providing court services for infractions, criminal traffic and criminal non-traffic misdemeanors and gross misdemeanors occurring within City limits. In addition, the County Prosecutor’s Office has the responsibility to review, file and prosecute such cases. To accommodate such prosecution, the City has the responsibility to adopt certain Pierce County criminal ordinances.\(^1\)

Carol Morris, City Attorney, contacted Cort Conner of the Pierce County Prosecutor’s Office, to find out which County ordinances the City was required to adopt. He said that he was not familiar with this provision of the interlocal agreement, and couldn’t think of any ordinances that the City needed to consider for adoption. When Carol Morris asked him whether the County would have any objection to the City’s adoption of the Model Traffic Code (which adopts a number of RCW’s by reference), he said this would not be a problem.

Attached is a draft ordinance which would adopt the Washington Model Traffic Code, chapter 308-330 WAC. After review of the Model Traffic Code, Police Chief Micah Lundborg added a number of RCW’s to be enforced in Edgewood, which are listed in Section 10.09.040 as additional amendments.

Adoption of the Model Traffic Code would give the City of Edgewood more control on enforcement and penalties. Many other jurisdictions in Washington have adopted the Model Traffic Code. The purpose is to provide a system of traffic control regulations consistent with state laws and generally conforming to similar regulations throughout the state.

\(^1\) Section II(B) provides that: “Upon notice to the City from the County, the City shall promptly consider whether to adopt
Another benefit to the adoption of the Model Traffic Code (which is the enforcement of state law), is the ability to draw upon the court cases interpreting these laws from other jurisdictions in Edgewood. This helps everyone, including the prosecutor and judge because it saves everyone time that would otherwise be spent trying to interpret unique laws in each jurisdiction. It also helps when hiring new police officers from another jurisdiction that enforces the Model Traffic Code, because that officer is already familiar with the RCW’s that apply (and he or she doesn't have to become familiar with Pierce County's unique ordinances or other ordinances unique to Edgewood).

As required by RCW 35.A.12.140, a copy of the Model Traffic Code is filed in the City Clerk’s Office for use and examination by the public, while it is under consideration by the Council.


**Alternatives:** 1) Do not adopt. 2) Forward to Study Session for further review

**Fiscal Impact:** Other than staff and City Attorney time, there are no external expenditures to implement this ordinance.
ORDINANCE NO. 17-0511

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO TRAFFIC AND TRAFFIC ENFORCEMENT, ADOPTING THE MODEL TRAFFIC CODE, CHAPTER 308-330 OF THE WASHINGTON ADMINISTRATIVE CODE, FOR USE IN THE CITY OF EDGEWOOD, CREATING A NEW CHAPTER 10.09 TO THE EDGEWOOD MUNICIPAL CODE.

WHEREAS, the City of Edgewood has adopted the Pierce County Code for purposes of enforcement; and

WHEREAS, the City desires to adopt the Model Traffic Code, chapter 308-330 of the Washington Administrative Code as the City’s Traffic Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new chapter 10.09 is hereby added to the Edgewood Municipal Code, which shall read as follows:

CHAPTER 10.09
TRAFFIC CODE

Sections:

10.09.020 Application.
10.09.030 Interpretation.
10.09.040 Amendments.
10.09.050 Infraction Penalties.

Section 10.09.010. Washington Model Traffic Code Adopted. The Washington Model Traffic Code, chapter 308-330 of the Washington Administrative Code, as it currently exists or may hereafter be amended, is hereby adopted as the Traffic Code of the City of Edgewood. The purpose of this chapter and the code adopted herein is to provide a system of traffic control regulations consistent with state law and generally conforming to similar regulations throughout the state.

Section 10.09.020. Application. This chapter shall apply to every street, alley, sidewalk area, driveway, park and to every other public way or public place or public parking area, within the corporate limits of the City.

Section 10.09.030. Interpretation. WAC 308-330-910 and this chapter shall be interpreted and construed as to effectuate its general purpose. Chapter, article and section headings of this
chapter and of the adopted Model Traffic Code shall not be deemed to govern, limit or modify in any manner the adopted scope, meaning or extent of the provisions of any article or section thereof.

Section 10.09.040. Amendments. The following statutes, as they currently exist or may hereafter be amended, are adopted by reference into the Traffic Code:

<table>
<thead>
<tr>
<th>RCW</th>
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<tr>
<td>46.01.230</td>
<td>Payment by check or money order -- Regulations -- Penalty for nonsurrender</td>
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<td>upon cancellation -- Handling fee for dishonored checks.</td>
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<td>46.01.260</td>
<td>Destruction of records by director.</td>
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<td>46.04.015</td>
<td>Alcohol concentration.</td>
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<td>46.04.127</td>
<td>Collegiate license plates.</td>
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<td>46.04.215</td>
<td>Ignition interlock device, definitions.</td>
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<td>Publicly owned vehicles to be marked -- Exceptions.</td>
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<td>46.08.066</td>
<td>Publicly owned vehicles -- Confidential license plates, issuance rules</td>
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<td>46.08.067</td>
<td>Publicly owned vehicles -- Violations concerning marking and confidential</td>
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<td>46.08.068</td>
<td>Publicly owned vehicles -- Remark not required, when.</td>
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<td>46.08.070</td>
<td>Nonresidents, applications to.</td>
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<td>46.08.190</td>
<td>Jurisdiction of judges of district, municipal and superior court.</td>
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<td>46.12.550</td>
<td>Refusal or cancellation of certificate -- Notice -- Penalty for subsequent</td>
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<td>46.44.110</td>
<td>Liability for damages to highways, bridges, etc.</td>
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<td>46.61.502</td>
<td>Driving under the influence.</td>
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<td>46.61.5056</td>
<td>Alcohol violators -- Information school -- Evaluation and treatment.</td>
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<td>Sentences -- Intermittent fulfillment -- Restriction.</td>
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<td>46.61.5152</td>
<td>Attendance at program focusing on victims.</td>
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<td>46.61.672</td>
<td>Using a personal electronic device while driving.</td>
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<td>47.36.130</td>
<td>Meddling with signs prohibited.</td>
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<td>47.48.040</td>
<td>Notice of road closure or restriction -- Penalty.</td>
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Section 2. Adoption by Reference. Pursuant to RCW 35A.12.140, one copy of each of the statutes adopted in this Ordinance have been filed in the office of the City Clerk for use and examination by the public. While each of the statutes are under consideration by the Council prior to adoption, not less than one copy has been filed in the office of the City Clerk for examination by the public.

Section 3. Severability. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 4. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of final passage.
CITY OF EDGEWOOD
REQUEST FOR COUNCIL ACTION
Agenda Bill No.: 17-0388 (Public Hearing)

Date Action Requested: October 24, 2017

Title: 2018-2023 Capital Improvement Plan

Attachments: Resolution No. 17-0388, 2018-2023 Capital Improvement Plan and Project Descriptions

Submitted By: David Gray, Assistant City Administrator – Administration Services, Aaron Nix, Assistant City Administrator, Municipal Services

Approved For Agenda By: Daryl Eidinger, Mayor

Prepared For Agenda By: Aaron Nix, Assistant City Administrator – Municipal Services

Recommendation: Staff recommends that the City Council Move to adopt Resolution #17-0388, a Resolution that adopts the City’s Capital Improvement Plan for the years 2018-2023, as required of City’s planning under the States’ Growth Management Act.

Discussion: This plan was discussed on several occasions with the City Council including several study sessions and a public hearing that was held at the Council’s October 24, 2017 meeting.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: As this is a component of the annual budgeting process, the impacts to the City’s budget is outlined within the Capital Improvement Plan. Capital Improvement Plans in there nature are planning documents that help express the Council’s desires for future capital improvements under the jurisdictions responsibility to manage. They are not final budgeting documents, as this is reserved for the actual budget that is adopted by the City Council towards the end of the City’s fiscal year.
RESOLUTION NO. 17-0388

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, ADOPTING A CAPITAL IMPROVEMENT PLAN (CIP) FOR THE YEARS 2018-2023

WHEREAS, the City of Edgewood is required by the Growth Management Act (GMA) to prepare and adopt a multi-year plan, updated annually, that contains the City’s future Capital Improvement Projects and the recommended methods of funding those projects; and

WHEREAS, the City’s Capital Improvement Plan has been updated to address the current capital project needs and priorities of the City for the years 2018-2023; and

WHEREAS, a public hearing was held on October 24, 2017 on the proposed Capital Improvement Plan (CIP);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council does hereby approve the 2018-2023 Capital Improvement Plan (CIP), a copy of which is attached as Exhibit “A” and incorporated herein by reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED this 24th day of October, 2017

______________________________
Daryl Eidinger, Mayor

ATTEST:

______________________________
Rachel Pitzel, City Clerk
Exhibit A
Capital Improvement Plan 2018-2023
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Introduction

Capital Improvement Plan Overview
The City of Edgewood’s six-year Capital Improvement Plan (CIP) is a long-range plan for addressing capital needs and satisfying the statutory requirements of the Growth Management Act (GMA). The purposes and goals of the CIP are to:

- **Provide** capital facilities and infrastructure that are needed by the community and support the vision of Edgewood’s future, as articulated in the City’s Comprehensive Plan;
- **Support** the provision of City services consistent with the expectations of the community, as expressed in the City’s declared level-of-service standards;
- **Preserve** level-of-service as growth and development add new demands on City government;
- **Supply** facilities that meet the needs of the community; and
- **Rehabilitate** or replace the City’s facilities and infrastructure to extend the useful life and assure continued efficiency.

The GMA also requires jurisdictions to have capital facilities in place and readily available when new development occurs or a service area population grows. This concept is known as *concurrency*. Specifically, this means that:

- All public facilities, needed to serve new development and a growing service area population, must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need; and
- Such facilities must be of sufficient capacity to serve the service area population and new development without decreasing service levels below locally established minimum standards, known as level-of-service.

Minimum standards are established at local levels. Factors that influence local standards are citizens, City Council recommendations, national standards, federal and state mandates, and the standards of neighboring jurisdictions.

The GMA stipulates that if a jurisdiction is unable to provide or finance capital facilities in a manner that meets concurrency and level-of-service requirements, it must either: 1) adopt and enforce ordinances which prohibit approval of proposed developments which would cause the level-of-service to drop below locally established standards, or 2) lower established standards for the level-of-service.

The Capital Improvement Plan provides a six-year list of proposed major capital expenditures and associated operating costs for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition
and equipment needs that improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Edgewood. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City’s operating budget.


**Capital Improvement Program Summary**

The CIP Summary contains the following:

**Program Financial Summary** – Financial spreadsheet listing each project within the five capital project areas for the six-year funding period: General Capital Projects, Surface Water Capital Projects, Parks Capital Projects, Transportation Capital Projects, and Sanitary Sewer Capital Projects.

**Capital Resources by Category** – Graphic of all of the resources available to fund the CIP.

**Capital Projects by Category** – Graphic of the distribution of the projects by category.

**Capital Project Detail**

Included for each capital project in the CIP is a capital project detail sheet providing information such as the following:

- Fund – The associated capital fund (Capital - General, Capital - Parks, Capital - Roads, Capital - TIB, Street, Surface Water and Sewer).
- Project Category – The appropriate category for the particular project. These categories are also used in the Program Financial Summary.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal - Identification of the Comp Plan goal affected by the project.
- Service Impact – A brief description of the project’s impact on Edgewood citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - All costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Sources – All of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Budget – Actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project and any impacts on the General Fund operating budget.
Capital Project Detail

Surface Water
City Drainage Infrastructure Program / Spot Improvements (SW-1)

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: New drainage problems are identified annually through routine maintenance inspections and Citizen Action Requests (CAR’s). The City Council annually budgets for small improvements to the public stormwater system, as several components of the City’s drainage infrastructure are either undersized, failing, and/or missing. This program evaluates and installs culvert piping, catch basins, and ditch improvements, as well as other improvements associated with road projects, replacing up to two miles of existing drainage infrastructure per year. Work will generally include ditch lining, curbing, and catch basin and/or storm pipe replacement.

The tentative plan for 2018 includes:
- West Side of 112th Ave E (south of 24th St E) – Culvert and Ditch Improvements
- South Side of 16th St E (110th to 112th) – Shoulder and Ditch Improvements
- 16th St E at 122nd Ave E – Shoulder and Culvert Improvements
- 94th Ave E (28th St Ct E to 32nd St E, Both Sides) – Shoulder and Ditch Repair

Applicable Comprehensive Plan Goals –
- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project will help alleviate localized flooding of private and public properties by making improvements to public storm drainage systems where a small project (i.e. less than $25,000 per project) can be cost-effective in resolving the problem.

Total 6-Year Project Budget: $600,000

Funding Source:
- Storm Drainage Fees

Critical Milestones:
- Various projects will be identified, evaluated, prioritized, designed and constructed each year.
Mortenson Farm Regional Stormwater Improvements (SW-2)

Fund:
Surface Water Fund

Project Category:
Surface Water

Applicable Comprehensive Plan Goals –
• **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
• **NA.II:** Protect and enhance water quality.
• **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
• **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

**Service Impact:** Enhancing the natural environment will reduce uncontrolled stormwater runoff and help protect sensitive salmon bearing streams and wetlands.

**Total 6-Year Project Budget:** $1,250,000

**Funding Sources:**
• Storm Drainage Fees
• Grant Revenue
• Inter-Agency Participation

**Critical Milestones:**
• 2017 – Demolition
• 2021-2022 – Planning / Design
• 2022-2023 – Construction

**Project Description:** In 2003, the City purchased the old twelve-acre Mortenson farm with Surface Water Funds as a site for future stormwater quality enhancements and possible park use. Stormwater improvements will be made to enhance the water quality of Surprise Lake Creek before it leaves the City of Edgewood, thereby improving the health of the Hylebos Creek watershed. Restoration of the stream channel will create salmon rearing and spawning habitat, which is in the process of being made accessible by fish thanks to the City of Fife’s pending Freeman Road improvements.

In addition, the site will be evaluated for potential as a regional stormwater detention facility, which may require offsite stormwater conveyance design and construction. Also, efforts will be made to decrease base flows leaving the site by expanding and enhancing wetland areas on the site. This restoration may be complemented by a passive trail or boardwalk, if funds allow.

This project may include participation by the City of Milton (due to flows coming from Surprise Lake, within the City of Milton) and the City of Fife (recipient of these flows). The City is also consulting with the Washington State Department of Transportation (WSDOT) regarding the possibility of providing funding as mitigation site for wetland impact due to construction of SR 167 (construction tentatively begins in 2025).
**Jovita Creek Regional Improvement Feasibility Study (SW-3)**

**Fund:**
Surface Water Fund

**Project Category:**
Surface Water

**Project Description:** As identified in the 1997 Surface Water Management Plan, this project includes preparation of an Engineering Feasibility Study for the design and construction of a regional retention/detention pond to reduce peak flow rates within the Jovita Creek basin. Other elements to be considered in the study include slope stability measures (i.e. piped slope drains) and property / easement acquisition.

The study will address known basin-wide flow control and water quality issues (i.e., TMDL for Fecal Coliform), identify possible location(s) for development of a regional facility, costs of property acquisition and development, and the environmental impacts associated with its construction.

Implementation of a regional facility may require the cooperation of multiple local agencies, including the City of Pacific and King County. Piped slope drains can be implemented completely within the City of Edgewood.

**Applicable Comprehensive Plan Goals –**
- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

**Service Impact:** Enhancing the natural environment will reduce uncontrolled stormwater runoff.

**Total 6-Year Project Budget:** $500,000

**Funding Sources:**
- Storm Drainage Fees
- Grant Revenue
- Inter-Agency Participation

**Critical Milestones:**
- 2021-2023—Planning/Design
- 2024—Construction?
108th Ave. E. / 36th St. E. Road Flooding (SW-5)

**Fund:**
Surface Water Fund

**Project Category:**
Surface Water

**Project Description:**
This project is located at 108th Ave. E. / 36th St. E. intersection approximately 500 feet in all directions. During heavy rains, this area is prone to flooding where the entire roadway ends up being underwater. Roadway intersection and adjoining streets routinely flood during wet winters resulting in the closure of the roadways for long periods of time. An engineering feasibility study is needed to assess alternatives for raising the intersection and adjoining streets to prevent roadway flooding.

**Applicable Comprehensive Plan Goals –**
- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

**Service Impact:**
Improvements to this area are necessary to prevent prolonged closure of the roadway during wet winter months. This project will also help to prevent localized flooding.

**Total 6-Year Project Budget:** $1,000,000

**Funding Sources:**
- Storm Drainage Fees
- Grant Revenue

**Critical Milestones:**
- 2019-2020—Planning/Design
- 2020-2021 – Construction
Surface Water Management Comprehensive Plan Update (SW-6)

**Fund:**
Surface Water Fund

**Project Category:**
Surface Water

**Project Description:** Regular updates to the City’s Surface Water Management Plan are required to address multiple NPDES Phase II permit conditions and deadlines. The City’s current plan, originally adopted in 1996, is currently being updated to reflect recent changes in local, state and federal requirements for stormwater management. A component of this update will consider basin-level planning and targeted development standards to determine how to best address pothole flooding issues throughout the City. Also, the current NPDES permit requires annual updates to the SWMP and reporting to DOE and the citizens.

**Comprehensive Plan Goal CF VIII:**
Facilitate the provision of appropriate, reliable surface water management utility services.

**Service Impact:** An updated city-wide plan for future surface water improvements is needed to ensure adequate surface water services for existing and anticipated development.

**Total 6-Year Project Budget:** $225,000

**Funding Source:**
- Storm Drainage Fees

**Critical Milestones:**
- Comprehensive Surface Water Management Plan Update – 2017
- Initial Basin-Level Planning – 2018
- Annual Updates/Reporting Ongoing
**25th St. E. Drainage Improvements (SW-7)**

**Fund:**
Surface Water Fund

**Project Category:**
Surface Water

**Project Description:**
This project is located along a recently abandoned segment of 25th Street East between the recently installed cul-de-sac and Westridge Parkway. Work being considered includes construction of a thickened edge curb, catch basins, and piped road crossings to control drainage along the north side / slope. Work will also include restoration of the ditch along the south side, and possible relocation / consolidation of outfalls along the north side with slope drains piped to the bottom of the hill. This work is necessary in order to stabilize and repair slide damage to prevent slides along roadway, shoulder erosion and roadway flooding.

**Comprehensive Plan Goal CF VIII:**
Facilitate the provision of appropriate, reliable surface water management utility services.

**Service Impact:**
This project will reduce downhill erosion and sliding of roadway embankments. This section of roadway was recently closed and Westridge Parkway opened to replace this section of roadway, connecting 86th Avenue East to Freeman Road in Fife.

**Total 6-Year Project Budget:** $200,000

**Funding Source:**
- Storm Drainage Fees
- Grant Revenues
- Developer Funds

**Critical Milestones:**
- 2021 — Design/Construction
Jovita Boulevard Rehabilitation and Seismic Walls (SW-11)

**Fund:**
Surface Water Fund, Grants

**Project Category:**
Surface Water

![Project Map]

**Project Description:** This project is located on Jovita Boulevard from 114th Avenue East to West Valley Highway (approximately 5,400 lf.).

The project considers the reconstruction of the existing roadway, redefining of roadway alignment and superelevation in spots, additional slope protection (guardrails), stream protection, installation of additional seismic wall(s) to deter landslides, new storm drainage conveyance installation, and re-establishment of the roadway prism and shoulders. Two seismic walls and associated drainage were constructed during the winter of 2016 / 2017.

**Comprehensive Plan Goal CF VIII:**
Facilitate the provision of appropriate, reliable surface water management utility services.

**Service Impact:** This project is necessary to assess problems and identify a solution to this stabilization problem.

**Total 6-Year Project Budget:** $500,000

**Funding Sources:**
- Storm Drainage Fees
- Federal Highway Grant Funds

**Critical Milestones:**
- 2020-2021 – Planning / Design
- 2021-2022 – Construction
Transportation
City Road Preservation Program (T-1)

**Fund:**
General Fund

**Project Category:**
Transportation

**Project Description:** The City’s Road Preservation Program is designed to maintain the City’s road system to the highest condition rating with the funds available using asphalt overlays and surface chip seals. Currently, the asphalt overlays are done in conjunction with Pierce County’s countywide overlay projects. The City of Edgewood’s Public Works Department will provide project administration, construction oversight, quality review and final acceptance. (See project #6 within the City’s adopted Transportation Improvement Plan TIP).

In the past, the City made an effort to chip seal approximately 6 miles of road each year. Unfortunately, due to budget cuts this level of service has not been maintained. The Council has authorized transfers of the second .25% Real Estate Excise Tax (REET2) to help fund this program since 2006.

**Comprehensive Plan Project A-2:**

**Service Impact:** This program is needed to maintain the road quality and extend the life span of the City’s existing roadway network.

**Total 6-Year Project Budget:** $1,617,102

**Funding Source:**
- Real Estate Excise Tax
- Transportation Capital Funds
- Surface Water Fees
- Grant Revenue

**Critical Milestones:**
- The program will take place annually during the summer construction period (June – September).
Citywide Traffic Safety Program (T-2)

**Fund:**
General Fund

**Project Category:**
Transportation

**Project Description:** Pedestrian landing pads for school bus stop, traffic signs, bus shelters, flashing beacons, crosswalks, pavement markings and bus turnouts, sidewalks and miscellaneous safety hazards that are identified. (See project #10 within the City’s adopted Transportation Improvement Plan TIP).

**Comprehensive Plan Project A-3:**

**Service Impact:** Neighborhood traffic calming projects, safety projects and reconstruction of ADA deficiencies.

**Total 6-Year Project Budget:** $120,000

**Funding Source:**
- Real Estate Excise Taxes
- Transportation Capital Funds

**Critical Milestones:**
- Annual allocation for utilizing funds for pedestrian improvement projects, as well as identified pedestrian safety issues that arise.
Interurban Trail Phase III Feasibility Study (T-3)

**Fund:**
General Fund

**Project Category:**
Transportation

**Project Description:**
Topographic survey to enable design of the easiest, most affordable portion of corridor, tunnel design and geotechnical components of the future project in making connection with Milton section of trail that currently ends along South 380th Street. (See project #7 within the City’s adopted Transportation Improvement Plan TIP).

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**Comprehensive Plan Project S-3:**

**Service Impact:** Increase non-motorized transportation capacity within Edgewood in order to alleviate impacts associated with increased traffic demands. Provide vital connection between the Cities of Milton, Fife, Pacific and Auburn.

**Total 6-Year Project Budget:** $75,000

**Funding Source:**
- Transportation Capital Funds
- Cross Jurisdictional Partnerships

**Critical Milestones:**
- 2020 - Study initiation and Completion.
Chrisella Road East Safety Improvements (T-4)

**Fund:**
General Fund

**Project Category:**
Transportation

**Project Description:**
Improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and consider installation of traffic calming measures (See project #5 within the City’s adopted Transportation Improvement Plan TIP).

**Comprehensive Plan Project R-10:**

**Service Impact:** Limited sight distances due to roadway grade elevations and roadway narrowness. Pedestrian capacity is very limited due to lack sidewalks and improved access would allow for connections to be made with Puyallup/Sumner.

**Total 6-Year Project Budget:** $870,000

**Funding Source:**
- Transportation Capital Funds
- Traffic Impact Fees
- Grants

**Critical Milestones:**
- 2020 - Planning/Design
- 2021 - Construction
Edgewood Drive E Safety Improvements (T-5)

**Fund:**
General Fund

**Project Category:**
Transportation

**Project Description:**
Roadway widening, curb, gutter, storm water system and pedestrian walkway. (See project #4 within the City’s adopted Transportation Improvement Plan TIP).

**Comprehensive Plan Project R-4:**

**Service Impact:** Limited sight distances due to roadway grade elevations and roadway narrowness. Pedestrian capacity is very limited due to lack of sidewalks and improved access would allow for connections to be made with Puyallup/Sumner.

**Total 6-Year Project Budget:** $1,518,050

**Funding Source:**
- Transportation Capital Funds
- Traffic Impact Fees
- Grants

**Critical Milestones:**
- 2018 - Planning/Design
- 2020/2021 - Construction
Transportation Engineering/Plan Support (T-6)

**Fund:**
General Fund

**Project Category:**
Transportation

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**Comprehensive Plan Project A-1:**

**Service Impact:** Limited staffing will provide for needed transportation engineering and existing inventory analysis in best managing the City’s street resources.

**Total 6-Year Project Budget:** $300,000

**Funding Source:**
- Real Estate Excise Taxes
- Transportation Capital Funds

**Critical Milestones:**
- Annual funding allocation in order to provide needed engineering/transportation analysis for impacts effecting the City’s roadway network.

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**Project Description:** Annual program to maintain/update pavement management system, road standards and traffic model.
Parks
Interurban Trail Phase III Construction (P-1)

**Fund:**
General Fund

**Project Category:**
Parks and Recreation

**Project Description:**
Phase III involves the development of the Interurban Trail east of 114th Avenue East to West Valley Highway. This Phase of the Trail will be constructed in segments due to the environmental and geotechnical challenges the location presents. Some of the more challenging elements include steep slopes, Jovita Creek, tussles, a collapsed tunnel and switchbacks to reach the valley floor below.

Parks, Recreation and Open Space Plan
Project P-1:

**Service Impact:**
This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

**Total 6-Year Project Budget:**
$740,000

**Funding Source:**
- Park Impact Fee Revenues
- Real Estate Excise Taxes

**Critical Milestones:**
- 2022—Design Phase
- 2023—Construction Phase
Miscellaneous Park Improvements (P-2)

**Fund:**
General Fund

**Project Category:**
Parks and Recreation

**Project Description:** Miscellaneous improvements will be made to existing parks, including repairs, parking areas, restrooms and shelters.

**Parks, Recreation and Open Space Plan Project P-9:**

**Service Impact:** Improvements are necessary to enhance future usability of existing parks.

**Total 6-Year Project Budget:** $150,000

**Funding Source:**
- Parks Capital Funds
- Real Estate Excise Taxes
- Non-Profit Donations

**Critical Milestones:**
- Annually – Park Needs Evaluated at the Start of Each Year.
Edgewood Multi Modal Trail Loop/Trailhead (P-3)

**Fund:**
General Fund

**Project Category:**
Parks and Facilities

**Project Description:** The City of Edgewood is very fortunate to maintain a large parcel of property that City Hall is currently located at. The parcel consists of approximately 7.6 acres, which includes City Hall and a historic barn that serves as a storage facility for the City’s Public Works Department. As this parcel sits in the center of the Edgewood’s identified Towncenter Corridor, this property is an ideal location for civic related activities including open space, both public and private partnerships and other amenities. The intent of this project is to provide adequate infrastructure in order to support a trailhead for the multimodal trail loop envisioned in the City’s adopted PROS’s Plan.

**Parks, Recreation and Open Space Plan Project P-4:**

**Service Impact:** Trails have been identified as a City resource in need of future development in order to meet the goals identified within the Cities adopted Comprehensive Plan. This site currently houses City Hall and is of significant importance as a civic center in the development of the cities planned downtown area and is ideal as a trailhead for the planned multi modal loop.

**Total 6-Year Project Budget:** $1,700,000

**Funding Source:**
- Parks Capital Funds

**Critical Milestones:**
- 2016 – Towncenter Market Analysis Completed.
- 2020 - Complete Site/Trail Master Plan, develop partnerships.
- 2021/2022 Land/Right of Way Acquisition.
- 2023 – Construction.
**Nelson Farm Farmhouse Remodel (P-4)**

**Fund:**
General Fund

**Project Category:**
Parks and Recreation

**Project Description:**
The farmhouse located at the Nelson Farm Park is currently not being used for any purposes. The 1,300 square foot house was built in 1920 and remodeled in 1952. This project includes updating the plumbing and electrical systems and modifying the entrance and restroom for ADA accessibility at the farmhouse. Reroofing the garage and adding a parking area are also included in the project scope. The farmhouse will be used as meeting space for park related groups and/or projects and also as an information center for future activities at the Nelson Farm Park.

**Parks, Recreation and Open Space Plan Project P-10:**

**Service Impact:** Redevelopment should meet the changing needs in the community and promote safety and accessibility as primary considerations.

**Total 6-Year Project Budget:** $55,000

**Funding Source:**
- Capital Parks Funds
- Grant Revenue
- Non-Profit Donations

**Critical Milestones:**
- 2021 – Remodel Work
36th and Meridian Park (P-5)

**Fund:**
General Fund

**Project Category:**
Parks and Recreation

**Project Description:** This project involves development of 18 acres purchased from the Puyallup School District in December 2004.

The 36th and Meridian Park Adhoc Committee was formed in early 2007 and with the help of a landscape architect, a Master Plan of the 18-acre park facility was presented to the Council and citizens of Edgewood. Design work for the project began in 2015 and a 30% plan developed as part of the submittal package for two RCO grants in June of 2016. The current design includes a shelter, dog park, parking lot, play equipment and picnicking facilities.

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Parks, Recreation and Open Space Plan

**Project P-3:**

**Service Impact:** This project is needed to progress toward the parks level-of-service identified in the Comprehensive Plan.

**Total 6-Year Project Budget:** $3,150,000

**Funding Source:**
- Recreation and Conservation Office Grants
- Park Impact Fees
- Real Estate Excise Tax

**Critical Milestones:**
- 2006—Hired Landscape Architect to begin Master Plan
- 2007—Master Plan completed
- 2018/19—Design
- 2020—Construction
City-Wide Park Land Acquisition (P-6)

**Fund:**
General Fund

**Project Category:**
Parks and Recreation

**Project Description:**
The intent of this project is to plan for the acquisition and preservation of land for future parks and recreational uses in advance of development in an effort to ensure affordable land prices and a choice of sites.

Property owners in Edgewood are encouraged to donate or sell property at a reduced rate to be used for future parks and open space. Land Acquisition identified in the CIP provides funds for future purchases. It is estimated that approximately 5 acres of active park land can be purchased for $300,000. The source of funding for this program is Park Impact Fees or General Fund resources.

Parks, Recreation and Open Space Plan
Project P-11:

**Service Impact:** This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

**Total 6-Year Project Budget:** $60,000

**Funding Source:**
- Park Impact Fees
- Capital Park Funds
- Conservation District Funds

**Critical Milestones:**
- Annual Planning of Land Acquisition Opportunities
Sanitary Sewer
Sanitary Sewer Comprehensive Plan Update (SS-1)

**Fund:**
Sewer Fund

**Project Category:**
Sanitary Sewer

**Project Description:**
The General Sewer Plan was adopted by Council in 2007 and construction was completed for a large portion of the Phase I Sewer System through LID No. 1 in 2011.

This project will update the General Sewer Plan to reflect the actual project that was constructed and plan for future expansion of Phase II and Phase III.

**General Sewer Plan (2004 and Updated in 2007)**

**Service Impact:** Future development in the City is limited by the lack of wastewater facilities.

**Total 6-Year Project Budget:** $150,000

**Funding Source:**
- Capital Sewer Funds
- Sewer User Fees

**Critical Milestones:**
- 2018 Plan Update
Project Description:
Original Meridian Avenue Sewer LID #1 project included the placement of a sewer line through a wetland buffer on the historic Interurban railroad bed. As a result of the line placement, some unavoidable impacts to wetland buffers occurred. A portion of the Interurban trail bed will remain as an access road for pump station #1 and will result in a total permanent impact of 7,892 square feet of buffer. This will be mitigated through buffer averaging (6,916 square feet), as well as enhancing 6,916 square feet of added area.

Comprehensive Plan: N/A, project is a component of the original LUD completed by the City of Edgewood

Service Impact: Project was a result of impacts associated with the original construction of the Sewer system. Mitigation is required in order to compensate for project impacts on an existing wetland buffer along the historic Interurban railroad bed.

Total 6-Year Project Budget: $55,000

Funding Source:
• Capital Sewer Funds

Critical Milestones:
• 2015/2016 – Site Design and Permitting
• 2018 - Construction
Public Facilities
City Hall IT/Security Upgrades (PW-1)

**Fund:**
General Fund

**Project Category:**
Public Facilities

**Project Description:**  Upgrades to City Hall security systems, as well as improvements to IT infrastructure within the City Hall building.

**Comprehensive Plan Update Needed:**

**Service Impact:** Improvements are necessary to help ensure adequate security of City Hall and expansion of IT functionality.

**Total 6-Year Project Budget:**  $200,000

**Funding Source:**
- Public Facility Capital Funds

**Critical Milestones:**
- 2018 – Comprehensive Plan Update
- 2018 - Implementation.
City Hall Tenant Improvements (PW-2)

**Fund:**
General Fund

**Project Category:**
Public Facilities

**Project Description:** Complete needed additions (Warming Kitchen) to the downstairs empty space in City Hall to allow for enhanced functionality of this area in City Hall.

**Comprehensive Plan Update Needed:**

**Service Impact:** Improvements are necessary to enhance future usability of the City Hall building.

**Total 6-Year Project Budget:** $40,000

**Funding Source:**
- Capital Facilities Funds

**Critical Milestones:**
- 2018 – Comprehensive Plan Update
- 2019 - Construction.
Public Works Service Yard (PW-3)

**Fund:**
General Fund

**Project Category:**
Public Facilities

**Project Description:** Acquire and expand existing Public Works service areas to account for increased service demands.

**Comprehensive Plan Update Needed:**

**Service Impact:** Expansion of the existing Public Works service area in order to grow with needed service demand increases.

**Total 6-Year Project Budget:** $250,000

**Funding Source:**
- Capital Facilities Funds

**Critical Milestones:**
- 2018 – Comprehensive Plan Update
- 2018 – Property Acquisition
CITY OF EDGEWOOD
REQUEST FOR COUNCIL ACTION
Agenda Bill No.: 17-0389 (Public Hearing)

Date Action Requested: October 24, 2017

Title: 2018-2023 Transportation Improvement Plan (TIP)

Attachments: Resolution No. 17-0389, 2018-2023 Transportation Improvement Plan

Submitted By: David Gray, Assistant City Administrator – Administration Services
            Aaron C. Nix, Assistant City Administrator – Municipal Services

Approved For Agenda By: Daryl Eidinger, Mayor

Prepared For Agenda By: Aaron Nix, Assistant City Administrator – Municipal Services

Recommendation: Staff recommends that the City Council move to adopt Resolution No. 17-0389, a Resolution that adopts the City’s Transportation Improvement Plan for the years 2018-2023, as required of City’s planning under the States’ Growth Management Act.

Discussion: This plan was discussed on several occasions with the City Council including several study sessions and a public hearing that was held at the Council’s October 24, 2017 meeting.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: As this is a component of the annual budgeting process, the impacts to the City’s budget is outlined within the Transportation Improvement Plan. Transportation Improvement Plans in their nature are planning documents that help express the Council’s desires for future transportation improvements within City jurisdiction. Transportation plans are utilized at the regional level as well, as State and other planning agencies evaluate the merit of projects at a regional scale. Based on this information, TIP projects are considered and are often funded by other, regional resources. They are not final budgeting documents, as this is reserved for the actual budget that is adopted by the City Council towards the end of the City’s fiscal year.
RESOLUTION NO. 17-0389

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, APPROVING THE 2018-2023 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

WHEREAS, per RCW 35.77.010, the City is required to annually update its Six-Year Transportation Improvement Plan (TIP) before July 1st of each year and file the update Transportation Improvement Plan with the Washington State Department of Transportation within thirty (30) days of adoption; and

WHEREAS, per RCW 35.77.010, the purpose of the requirement for annual updates is to assure that each city shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program; and

WHEREAS, it is also an eligibility requirement of many grant programs that the City update its Transportation Improvement Plan as required by RCW 35.77.010; and

WHEREAS, per RCW 35.77.010, a public hearing was held on October 24th, 2017 on the proposed updates to the Transportation Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council does hereby approve the 2018-2023 Six-Year Transportation Improvement Plan (TIP), a copy of which is attached as Exhibit “A” and incorporated herein by reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 24TH DAY OCTOBER OF, 2017

______________________________
Daryl Eidinger, Mayor

ATTEST:

______________________________
Rachel Pitzel, City Clerk
Exhibit A
2018-2023 Transportation Improvement Plan (TIP)
<table>
<thead>
<tr>
<th>Project No.</th>
<th>Transportation Capital Project¹</th>
<th>Estimated Total Project Cost</th>
<th>Estimated Annual Project Expenditures by Year (DRAFT)</th>
<th>Estimated 6-year Total Program Cost³</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meridian Avenue / 32nd Street East Intersection improvements (TIF 50%)</td>
<td>370,000</td>
<td>50,000 50,000 320,000</td>
<td>370,000</td>
<td>Install signal and make ADA upgrades within the intersection.</td>
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<td>2</td>
<td>Meridian Avenue East Preliminary Design (TIF 100%)</td>
<td>250,000</td>
<td>250,000 250,000</td>
<td>250,000</td>
<td>Complete corridor study and preliminary design of 3-lane cross section and supporting intersection treatments.</td>
</tr>
<tr>
<td>3</td>
<td>Emergency Road Repair (Weather Related)</td>
<td>150,000</td>
<td>25,000 25,000 25,000 25,000 25,000 25,000 25,000 150,000</td>
<td>Road failures associated with severe weather events, wear and tear from freeze/thaw events and other causes.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Edgewood Drive Safety Improvements (TIF 20%)</td>
<td>1,518,050</td>
<td>150,000 1,000,000 368,050 1,518,050</td>
<td>Roadway widening, curb gutter, stormwater system and pedestrian walkway.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Chrisella Road East Safety Improvements (TIF 20%)</td>
<td>830,000</td>
<td>150,000 150,000 680,000 830,000</td>
<td>Improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and potential traffic calming measures.</td>
<td></td>
</tr>
<tr>
<td>Project No.</td>
<td>Transportation Capital Project¹</td>
<td>Estimated Total Project Cost</td>
<td>Estimated Annual Project Expenditures by Year (DRAFT)</td>
<td>Estimated 6-year Total Program Cost³</td>
<td>Comments</td>
</tr>
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</tr>
<tr>
<td>7</td>
<td>Interurban Trail Phase III, Connection Feasibility Study</td>
<td>75,000</td>
<td>2018: 75,000 2019: 75,000 2020: 75,000 2021: 75,000 2022: 75,000 2023: 75,000</td>
<td>75,000</td>
<td>Develop approximately 1.05 miles as a trail from 114th Avenue East to the City of Pacific.</td>
</tr>
<tr>
<td>8</td>
<td>Citywide Pedestrian Mobility and Safety Improvements (Highest Priority) (TIF 20%)</td>
<td>328,905</td>
<td>2018: 20,000 2019: 20,000 2020: 50,000 2021: 50,000 2022: 50,000 2023: 50,000</td>
<td>240,000</td>
<td>Walkways, paths, and/or trails with vegetated buffers for traffic safety, low level pedestrian lighting where appropriate, signing and pavement markings, as identified within the 2004 Pedestrian Study (Garry Struthers Associates).</td>
</tr>
<tr>
<td>9</td>
<td>Meridian Interconnect Signalization Project (TIF 100%)</td>
<td>450,000</td>
<td>2018: 100,000 2019: 350,000 2020: 100,000 2021: 350,000 2022: 450,000 2023: 450,000</td>
<td>450,000</td>
<td>Meridian interconnect signalization project.</td>
</tr>
<tr>
<td>Project No.</td>
<td>Transportation Capital Project¹</td>
<td>Estimated Total Project Cost</td>
<td>Estimated Annual Project Expenditures by Year (DRAFT)</td>
<td>Estimated 6-year Total Program Cost³</td>
<td>Comments</td>
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<tr>
<td>10</td>
<td>Citywide Traffic Safety Program</td>
<td>130,000</td>
<td>20,000 20,000 20,000 20,000 20,000 20,000</td>
<td>120,000</td>
<td>Neighborhood Traffic Calming Projects, Safety Projects and reconstruction of ADA deficiencies.</td>
</tr>
<tr>
<td>11</td>
<td>Annual Road Maintenance Program (Traffic)</td>
<td>500,000</td>
<td>70,000 72,100 74,263 76,491 78,786 81,149</td>
<td>452,789</td>
<td>Repair and maintenance of City transportation infrastructure, including traffic operations, signing and markings</td>
</tr>
</tbody>
</table>

| Total 6-Year TIP | $6,219,057 | $535,000 | $694,600 | $1,979,488 | $1,492,723 | $555,163 | $815,968 | $6,072,941 |

- Total Awarded TIB Funding: $150,000 75,000 976,390 912,050 $2,113,440
- Total Awarded STP/CMAQ Funding: $16,000 16,000 40,000 40,000 40,000 $192,000
- Total WSDOT Funding: $25,000 25,000 25,000 25,000 25,000 $150,000
- Total Public Works Trust Fund Loan: $0
- Total Unidentified Funds: $0
- Total Identified Grant Funding (SUM): $191,000 116,000 1,041,390 977,050 65,000 65,000 $2,455,440
- Total City Funds: $344,000 578,600 938,098 515,673 490,163 750,968 $3,617,501

**NOTES:**

1. Project completion is 100% dependent on funding availability
2. City funding sources include Traffic Impact Fees, REET and Surface Water Fund.
3. 6-year Total Program Cost does not have to match Total Project Cost because the project could have begun and incurred expenditures past years.

**Prepared by:** Public Works

**Date Prepared:** October 11, 2017