1. **Call to Order**
   a. Pledge of Allegiance
   b. Attendance *(by presence, not roll call)*
      i. Position 1: Scott Kilmer
      ii. Position 2: Andrew Wiesenfeld
      iii. Position 3: Lora Butterfield
      iv. Position 4: Jeff Southard
      v. Position 5: VACANT
      vi. Position 6: VACANT
      vii. Position 7: Jason Neil

2. **Consent Agenda:** All matters listed under Item 2, Consent Agenda, are considered routine in nature and will be enacted by one motion. Individual discussion of these items is not planned. A member, however, may remove any item to discuss as an item for separate consideration under New Business.
   a. Agenda Approval or Modifications
   b. Approval Meeting Minutes for December 2, 2019

3. **Citizen Comment Period:** This portion of the agenda is reserved for the public to comment on items not on the agenda. The Planning Commission may invite additional public comment on agenda items noted for discussion later in the meeting.

4. **Items of Business**
   a. Action Item(s)
      i. Recommendation for the Mt. View Community Center’s annual Kilometer for Kids Fun Run to use Edgemont City Park
      ii. 2020 Regular Meeting Schedule
   b. Discussion Item(s)
      i. Board Fulfillment and Member Satisfaction *(no materials, discussion only)*
      ii. 2020 Work Plan

5. **Staff Comments**

6. **Board Member Updates**

7. **Adjourn**
1. **CALL TO ORDER:** Chair Butterfield called the meeting to order at 5:34 p.m.

   A. **Members Present:** Kilmer; Wiesenfeld; Butterfield; Neil

   B. **Commissioners Absent:** Southard; Larson; Carter

   C. **Staff Member(s) Present:** Darren Groth, Community Development Director  
   Nioni Montes de Oca, Senior Planner  
   Silas Read, Associate Planner  
   Evan Hietpas, Planning Technician

   D. **Others Present:** Mayor Eidinger

2. **CONSENT AGENDA**

   A. **Agenda Approval or Modifications**

   B. **Approval of Meeting Minutes for October 7, 2019**
      i. Wiesenfeld moved to approve, as presented. Neil seconded.
      ii. The Board voted 4-0 to approve the Consent Agenda.

3. **CITIZEN COMMENT PERIOD:** Jessie Holden, Mt. View Community Center, introduced Linda Troeh and further discussion was held for agenda item 4.B.ii.

4. **NEW BUSINESS**

   A. **Action Item(s)**
      i. None

   B. **Discussion Item(s)**
      i. What is the City of Edgewood’s Land Development Process
         a. Groth introduced several members of the planning staff that were in attendance
         b. Montes de Oca proceeded to explain this agenda item in detail
         c. Discussion ensued
      ii. Partnership Potential with Mt. View Community Center *(follow up to Jessie Holden’s comments during the 10/07/2019 EDAB meeting)*
         a. Holden and Troeh explained the MVCC’s annual Kilometer for Kids Fun Run
         b. MVCC is seeking to use Edgemont City Park in late May or early June 2020
         c. Fun Run could be a way for Edgewood businesses to sponsor/partner in a community event
         d. Discussion ensued
         e. This item will be brought back for action in January for EDAB to make a recommendation
      iii. Develop 2020 Work Plan
         a. Wiesenfeld presented a draft work plan
         b. Discussion ensued
      iv. Board Fulfillment
         a. Groth opened and asked for details regarding membership satisfaction
         b. Butterfield asked for more time to review and suggested this item be added to the top of the January agenda
      v. 2019 Work Plan
         a. Butterfield introduced as a standing item
         b. No further discussion

5. **STAFF COMMENTS:** None

6. **BOARD MEMBER UPDATES:** None

7. **ADJOURN:** Chair Butterfield adjourned the meeting at 7:26 p.m.
Date: January 6, 2020

Title: MVCC Fun Run Recommendation

Attachments: 1) Recommendation to City Council
2) Write-up from MVCC to EDAB

Submitted By: Darren Groth, Community Development Director

Discussion
On October 7, 2019, Jessie Holden from the Mountain View Community Center (MVCC) spoke to the EDAB members regarding various ways her organization could work with the EDAB on economic development or business sponsorship ideas. On December 2, 2019, Jessie Holden spoke with EDAB again to seek their recommendation for the MVCC to use Edgemont City Park for their annual Kilometer for Kids Fun Run.

Recommendation
Continue a discussion regarding EDAB’s work plan for 2020.
The Economic Development Advisory Board (EDAB) voted __ - __ to recommend the following item(s). This recommendation will be sent to the City Council for consideration.

1.

2.

3.

It is the recommendation of the City of Edgewood’s EDAB to approve item(s) No(s). X-X as discussed during the January 6, 2020 EDAB agenda.

RECOMMENDED BY THE CITY OF EDGEWOOD ECONOMIC DEVELOPMENT ADVISORY BOARD ON THE 6TH DAY OF JANUARY 2020.

Chair

Attest by:

______________________________
Darren Groth, AICP, CPM
Community Development Director
BACKGROUND

The Mountain View Community Center (MVCC) has appeared before the Economic Development Advisory Board (EDAB) in October and December 2019. MVCC is seeking a recommendation from the EDAB to the Edgewood City Council for support for MVCC’s annual Kilometer for Kids Fun Run. MVCC would like to host the event at Edgemont City Park in late May or early June 2020.

Kilometers for Kids has been an annual fundraising event for MVCC for the last 5 years, however it was decided by the staff and board to take a year off in 2019 to revision an event that not only will raise funds to support the Center’s youth hunger programs, but also have a focus of community development and public awareness for the Center and its programs that support successful kids, hopeful families, and active seniors in Edgewood and beyond.

Kilometers for Kids is planned for a fun family event in which local families and individuals could raise funds through pledges for laps walked/ran. All funds raised would go to support MVCC’s youth hunger programs which provides weekly healthy food for over 200 hungry kids living on or near the North Hill. The reason EDAB has been approached first, is that MVCC also sees this event as an opportunity to market and promote our local businesses by offering close to free visibility at the event and promoting partnering businesses through online and written materials as a local business that supports children in our community.

The EDAB 2019 Work Plan includes among other elements, an objective to retain businesses in the City of Edgewood. Kilometers for Kids will provide visibility and an opportunity for the Edgewood City Council to engage and promote local businesses. For residents in and outside of Edgewood, the event is an opportunity to showcase the community spirit of Edgewood and support its local merchants. The EDAB finds the Kilometer for Kids Fun Run is consistent with the EDAB 2019 Work Plan and scope of its mission pursuant to EMC Chapter 2.32.030.

RECOMMENDATION

The EDAB makes the following recommendations:

A. The City of Edgewood provide the event space at Edgemont City Park for the Kilometers for Kids Fun Run at no cost to MVCC, if a date can be agreed upon by both parties
B. The City of Edgewood promote Kilometers for Kids through the Edgewood printed magazine, city website, electronic billboard, social media, and other means deemed appropriate by the City Council
C. The City of Edgewood have a physical presence at the event and help “kick off” the event with some comments promoting the youth programs of MVCC and thanking participants and businesses for attending
Date: January 6, 2020

Title: 2020 Meeting Schedule

Attachments: None

Submitted By: Darren Groth, Community Development Director

Discussion
As we move into the new year, City staff would like to give the EDAB an opportunity to establish a meeting schedule that will allow all board members to regularly attend meetings. As currently anticipated, the EDAB will meet in the City Hall Council Chamber at 5:30 p.m. on the following dates:

- January 6
- May 4
- September 7
- February 3
- June 1
- October 5
- March 2
- July 6
- November 2
- April 6
- August 3
- December 7

Recommendation
Discuss and determine the regular meeting schedule for 2020.
Date: January 6, 2020
Title: 2020 Work Plan
Attachments: None
Submitted By: Darren Groth, Community Development Director

Discussion
On January 29, 2019, the EDAB held a joint meeting with City Council to strategize the EDAB’s work plan for 2019. The City Council offered general direction to the members present for the discussion and recommended that the EDAB could spend their next meeting(s) compiling their ideal work plan and presenting back to City Council for adoption. As a result, once the EDAB finalizes their recommended 2019 Work Plan, various board members, e.g., selected representatives, the chair, or the entire board, will present their objectives to the City Council and seek adoption of the EDAB 2019 Work Plan. The EDAB winnowed their work plan down to three primary goals during their March 4, 2019 meeting. On April 9, 2019, City Council approved the EDAB’s 2019 Work Plan. This agenda item is intended to allow the EDAB to continue discussion in preparation for setting their Work Plan for 2020.

Recommendation
Continue a discussion regarding EDAB’s work plan for 2020.