1. **CALL TO ORDER**

Mayor Eidinger called the special meeting to order at 9:00am and led the attendees in the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Daryl Eidinger, Councilmember John C. West, Councilmember Mark Creley, Councilmember Luke Meyers, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Hunter, Councilmember Roseanne Tomyn, Councilmember Nate Lowry.

Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg.

2. **COUNCIL BUSINESS**

Mayor Eidinger thanked Councilmembers for being in attendance and discussed the agenda for the Special Meeting.

**Announcements:**

1. Facility Access
2. Expense Reports
3. Communication

Assistant City Administrator Dave Gray discussed safety and access to the facility after hours; he also noted that there is an expense report that Council can fill out for any reimbursements to trainings, or supplies purchased by them for a city event; City Clerk Pitzel reminded Council about emails and the Open Public Meetings Act.

**Vision & Mission Statement Rewrite**

Council worked on a Vision statement – with the end result:

“A unique, safe, and prosperous community of neighbors. ”

Mayor Eidinger recessed the meeting at 10:30am for a quick break.

Mayor Eidinger called the meeting back to order at 10:35am.

**Facilitator Session on Roles & Responsibilities**

1. Executive
2. Legislative
3. Administrative
4. Commissions & Advisory Boards
Jim Doherty from MRSC presented Council with a PowerPoint presentation on Council’s Roles and Responsibilities, differences between Executive, Legislative, and Administrative roles. He also discussed Commission and Advisory Boards, their purposes/differences.

Mayor Eidinger recessed the meeting at 11:55am for lunch.
Mayor Eidinger called the meeting back to order at 12:39pm.

Council Study Session Agenda

1. Recurring Agenda Items-every meeting
2. Quarterly Update Items-Financial, Staff Progress, Project Updates
3. Quarterly New Business Items-work load assessment for placement on the calendar

Mayor Eidinger discussed the agenda and placing recurring agenda items on every meeting- it was determined that Council would like quarterly updates on financial, staff projects and project updates. It was also discussed that at the first regular Council meeting having a recurring agenda item on updates of the Commissions/Boards/Committees and having two councilmembers represent each Commission/Board/Committee as a liaison that can update Council on the status of each Commission/Board/Committee projects. Discussion took place regarding other possible committees: Public Safety and Finance, etc.

Mayor Eidinger noted that FCS was not able to attend the Strategic Planning Retreat, and would be coming to an upcoming council meeting to present their utility tax data analysis.

Utility Tax FCS Presentation

Utility Tax Power Point Presentation-Talking Points

Assistant City Administrator Dave Gray presented Council with a PowerPoint presentation entitled: “Third Leg of the Stool.” The presentation took Council down the road of how we got where we are, and what kind of “wind down” we would be looking at in the future, discussion took place regarding utility tax, and what that looks like for the City.

ADJOURN

Mayor Eidinger adjourned the meeting at 2:48pm

Rachel Pitzel, City Clerk

Daryl Eidinger, Mayor