1. **CALL TO ORDER**

Mayor Eidinger called the special meeting to order at 6:00pm. Councilmember Lowry led the attendees in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Mayor Daryl Eidinger (Not voting), Deputy Mayor Tyron Christopherson, Councilmember Mark Creley, Councilmember Ryan Day, Councilmember Colleen Wise, Councilmember Rosanne Tomyn, Councilmember Nate Lowry. **Late:** Councilmember John C. West.

**Staff Present:** Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg, Stephanie Goff, Accounting Manager.

2. **COUNCIL BUSINESS**

Mayor Eidinger thanked Councilmembers for being in attendance and discussed the agenda for the Special Meeting.

**A. 2020 Budget – Repeat of 2019**

1. Revenue Changes
2. Labor Model Changes
3. Capital Improvement One-Time Fee Driven

**Councilmember West entered the Budget Retreat at 6:17pm.** Councilmember West wanted it noted on the record that there was a discrepancy on the website that noted the Budget Retreat was at 6:30pm, with the agenda and other notices noting the 6:00pm begin time.

**B. 2021 Forward Budgets: Level of Service Model Budget**

1. Core City Operations Business Plan
   a. Identify Sustained Revenue Stream
   b. Service Model Supported Expenditures
      • Core Labor Model
      • Core Overhead Expenditures
      • Multi-Year Forecasting
      • FIT (Financial Integrity Test)

2. Development Anomaly (Manage the Bulge)
   a. Metrics for Headcount (Tipping Test)
   b. Honesty & Integrity as an Employer
   c. Soft Landing Commitment
   d. Build Forecasting Models (Buildable to Tax Roll Analysis)

3. Build & Implement Sustained Level of Service Models
a. Identify Core Service
   • Cost the Natural Breaks (Law Enforcement Rule of Two), etc.
   • Variable Labor Modeling
   • In-house vs. Contract Evaluation

Councilmember Creley left the meeting at 7:12pm
Councilmember Creley returned to the meeting at 7:14pm
Mayor Eidinger called for a small break at 7:21pm
Mayor Eidinger called the meeting back to order at 7:24pm

C. 2019-2020 Law Enforcement

Mayor recessed the meeting for 5 minutes at 8:04pm

Chief Micah Lundborg updated Council on various police issues.

D. 2019-2020 Capital Improvement Planning
   Public Works Director Jeremy Metzler briefed on this agenda item.

3. ADJOURN

Mayor Eidinger adjourned the meeting at 8:45pm

Jill S. Herrera, Deputy City Clerk/Communications Coordinator

Daryl Eidinger, Mayor