1. **CALL TO ORDER**

Mayor Eidinger called the meeting to order at 7:12pm and led attendees in the Pledge of Allegiance.

**ROLL CALL**

*Present:* Mayor Daryl Eidinger, Councilmember John C. West, Councilmember Mark Creley, position 2, vacant, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Hunter, Councilmember Roseanne Tomyn, Councilmember Nate Lowry.

*Staff Present:* Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg.

2. **COUNCIL BUSINESS**

Mayor Eidinger asked council to change the order of the agenda items, allowing item “G” – Credit Card Policy to be placed at the top of the agenda. Council consensus was to move the Credit Card Policy to the first item on the agenda.

A. **Review / Discussion** – Credit Card Policy

Accounting Manager Stephanie Goff briefed Council on this agenda item.

*Council action:* Council recommended staff to place the policy on the consent agenda for the regular council meeting next week.

B. **Review / Discussion** – Office Manager Job Description

Asst. City Administrator Gray discussed the job description and asked if Council had any questions on the process.

Councilmember Creley asked about the qualifications and if there have been changes made to the last edition of the job description. Asst. City Administrator Gray noted, the changes suggested at the last meeting were made to the current job description.

Discussion took place on “duties” and “qualifications” of project management; question on specific person filling the position; education qualifications; and required experience in management.

*Council action:* Council recommended staff to bring back the job description to the next study session on September 4, 2018.

C. **Review / Discussion** – Ordinance- Cell Tower Siting – Updating EMC 18.100.110

Community Development Director Darren Groth briefed Council on this agenda item and noted council has seen this a few times, a public hearing was done and is looking to add this to the agenda next week for action.

D. **Review / Discussion** – Stormwater Management Plan (SWMP) Update

Public Works Director Jeremy Metzler discussed and asked for feedback on the SWMP as presented prior to the public hearing and is asking for consideration at the next regular council meeting.

Discussion took place on identifying the needs of feasible methods of handling surface water treatment in the City of Edgewood.

Discussion followed between staff and the Council on injection sites, and receiving more input through public hearing next week.
E. **Review / Discussion** – Stormwater Rates

Public Works Director Jeremey Metzler briefed Council on this agenda item and noted, based on analysis performed last year, the current fee rate results in a fee-to-expense deficit annually of nearly $40,000. By increasing the rates as recommended in the SWMP update, the operating deficit will be resolved and critical capital improvement will be funded. Discussion followed between staff and the Council regarding implementing one time fees for storm water facilities.

F. **Discussion** – Purchase Agreement

Mayor Eidinger briefed Council on this agenda item, and noted it is the RV property adjacent to City Hall property. He informed Council the plan is to use that property to move the vehicles, and other equipment around the barn to the adjacent property. Mayor Eidinger noted he will be bringing a resolution forward at the next meeting regarding the purchase of this property. Discussion followed between staff and the Council.

G. **Review / Discussion** – Street Vacation

Public Works Director Jeremey Metzler briefed Council on this agenda item and noted that state law establishes the compensation that the petitioner will pay to the city for the street or portion of a street, in exchange for the vacation. He noted the petitioner must pay the cost of an appraisal, and depending on how long the street has been a part of the dedicated public right-of-way, this compensation varies from the full appraised value to one-half of the appraised value as noted in the proposed section 12.14.070. Discussion followed between staff and the Council.

H. **Review / Discussion** – Street Light Contract

Public Works Director Jeremey Metzler briefed Council on this agenda item and noted the city is currently responsible for any and all costs related to the street lighting installed along Meridian Avenue. He also stated with this contract, the city would be required to pay PSE $29,217.70 for the initial transfer of the city’s existing street lighting fixtures along Meridian to PSE. The cost includes replacing a pole that was damaged and removed due to a traffic accident last fall, and converting existing high-pressure sodium bulbs to LED. After the transfer, PSE’s annual charge to the city is expected to be $12,531.84 using current utility rates. He noted current revenues are sufficient to pay the annual charge. Discussion followed between staff and the Council.

3. **OTHER COUNCIL ITEMS**

Councilmember Tomyn reminded folks about the outdoor movie night coming up on Saturday, featuring Ninjago. She also asked about updating Google and Waze about the Dechaux Road changes.

4. **ADJOURN**

Mayor Eidinger adjourned the meeting at 8:46pm.

[Signatures]
Rachel Pitzel, City Clerk
Daryl Eidinger, Mayor