CALL TO ORDER
Mayor Eidinger called the meeting to order at 7:02 pm and led attendees in the Pledge of Allegiance.

ROLL CALL

COUNCIL BUSINESS
A. Change in governance- Procedural Update/Housekeeping items
Acting City Manager Phillips briefed the Council on the agenda item:
Council directed Staff at the study session on July 21, 2015, to draft an Ordinance to update and correct references within the Edgewood Municipal Code from “City Manager” to “Mayor”. The proposed Ordinance provides for a clarification regarding all existing contracts, Resolutions and policies as previously adopted by the City supporting indicating that “previous” references to the City Manager would be construed as “Mayor. This covers Titles 2-20, excluding Title 18. The Ordinance will become effective upon the swearing in of the new Mayor. This is a single reading ordinance.

Discussion followed between Council and Staff:
- Chapter 11.20 references to the Mayor and how that might parallel over to the Transportation Benefit District; (Attorney will be consulted)
- Section 2-Existing contracts will adopt the references to the City Manager to Mayor;
- Mayors responsibilities;
- The need for a full code audit.
Action: Move to the next meeting for Council consideration, July 28, 2015.

b. Development Code revisions – Draft Ordinance 15-0448
Acting City Manager Phillips briefed the Council on the agenda item:
The proposed Ordinance is technically a development code update so the City is following the code update provisions and is providing notice to the Washington State Department of Commerce in accordance with Growth Management Act requirements. This action is specifically exempt from the requirements of SEPA so no further environmental review is required. The modifications to Title 18 do not change any development code or standard, the only changes are the references to “city manager” which are being changed to “mayor”. Acting City Manager Phillips also wanted to inform the Council that the Current code defers what was normally assigned to the Community Development Director or the SEPA official to the City Manager. City Attorney Lell believes this happened back when City Manager Lawrence was here and there were no Directors in place, and because of this the first line of review would now go thru the Mayor. City Attorney Lell has made a recommendation that those technical requirements be deferred to the Community Development Director or the position which is responsible for oversight of the environmental policies and development codes.
Discussion followed between Staff and Council.
Council would like the draft to be changed to reflect the recommendation of City Attorney Lell. The Ordinance will become effective upon the swearing in of the new Mayor. This is a single reading ordinance.
**Action:** Move forward to the next meeting for Council consideration July 28, 2015.

c.  **Council Rules and Procedures – review**
Acting City Manager Phillips discussed the need for the Council Rules and Procedures to be revised. City Attorney Lell has advised Staff that broad changes need to be made to Council Rules and Procedures. City Attorney Lell will be assisting staff and this agenda item will be discussed at a future Council meeting.

d.  **Bob Jean recommendations – Follow-up**
Acting City Manager Phillips discussed the previous Staff report dated July 16, 2015 which summarized Bob Jeans’ recommendations to Council. Council was briefed on the action/status of each recommendation that was made by Mr. Jean and the subsequent actions taken by the City.

Discussion followed between Staff and Council.

A Boy Scout Troup joined the meeting and Mayor Eidinger asked each Scout to introduce themselves.

Acting City Manager Phillips discussed the financial state of the City. Assistant City Manager Gray has been providing revenue updates and has been working on getting ready for the budget cycle and future budget discussions. The general good news is that the City is ahead in terms of revenue projections. Assistant City Manager Gray is also working on a budget calendar. Budget discussions will begin the first study session in September. City Hall is reserved on October 15th to provide a forum for the elections which will be hosted by the League of Women Voters. WCIA has reviewed the Personnel Policies and Assistant City Manager Gray is working on the draft that they provided the City. There was discussion about the review process. Acting City Manager Phillips will be completing reviews on all Staff members and asked the City Clerk to provide him with the templates.

**B. Discussion/Review - Purchase Card Policy**
Acting City Manager Phillips introduced the agenda item and gave a brief explanation and the history of past Council discussions of the Purchase Card Policy:
Council had authorized the City Manager to execute an agreement with US Bank to provide the City a Purchase Card program on 04/14/2015 (AB 15-0015). After reviewing the City’s existing Purchasing Policies and municipal guidelines for credit card usage, staff determined that it was necessary to add a policy to address credit cards to the City’s policies. The City’s existing purchasing policies need to be updated, so Staff has recommended that the new policy be “appended” to the existing policies as a stand along policy - rather than incorporated into the existing document. This will make a future more comprehensive update to the City’s purchasing policies more efficient. The Purchase Card Policy provides guidelines, processes and procedures to ensure the Purchase Card Program is administered utilizing best practices, provides adequate oversight and meets State and City compliance requirements.

Assistant City Manager Gray then briefed the Council and fielded questions during the discussion of the policy.
C. Planning Commission - Open House Update

Acting City Manager Phillips briefed the Council on the Planning Commission Open House which took place on July 20th, 2015. Approximately 15 to 20 citizens attended. Two major discussions were:

1. **ADU’s** - Acting City Manager Phillips informed the Council that the City’s growth plan looks at the rural feel being maintained in the City. It is preferable to encourage the land to stay in its current configuration rather than encouraging the division of property. The chance of ADU’s being built in mass is unlikely due to the restrictions in topography and the challenges to meet health department requirements.

   Acting City Manager Phillips stated that more education is needed and feels the proposal to grant ADU’s is on solid ground. He stated that the majority of concerns involved who would be living in the ADU and he feels that it is preferable to promote structures that meet code and are safe and healthy rather than get involved in creating regulations specifying who may be in an ADU, or requirements stating that the owner live on the property. These concerns likely stem from the public wanting to maintain the owner occupied atmosphere in the City.

   Acting City Manager Phillips stated that more work needs to be done to discuss these issues with the public and then use care to put all the regulations together. Additional concerns expressed by some were that if ADU’s were placed on parcels and then an owner were to move, that it could potentially turn into two rentals on that property. Acting City Manager Phillips stated that those concerns are addressed in the code which stipulates that one structure is subordinate with a maximum size so they will not be connected duplexes.

   Additional discussion focused on water shares for ADU’s - There were questions about what the water district requirements were as well as what the Fire District may have to say about access issues. There was also discussion about whether or not additional shares would be required to be purchased for ADU’s.

2. **Codes for Meridian** - Acting City Manager Phillips stated that Debra Munkberg, the City’s consultant from 3 Square Blocks, had been present and she raised the question to the audience about retaining future commercial space on Meridian, and about the multifamily projects. She also briefed on the history of the original town center plan and showed aerial photos of projects that are underway. The take away was that there was a slight bit of concern expressed by the public and not a lot of certainty.

Discussion followed between staff and Council.

Mayor Eidinger reminded everyone that Movie Night is on August 29th.
Acting City Manager Phillips confirmed that the upcoming election for Mayor will be certified on the 18th of August, which would be the first date that the new Mayor could be sworn in.
3. ADJOURN

Mayor Eidinger adjourned the meeting at 8:27pm.

Jane Montgomery, Acting City Clerk, CMC

Daryl Eidinger, Mayor