1. CALL TO ORDER

2. ROLL CALL
   • Position 1 – Brian Levenhagen, Chair
   • Position 2 – Diane Kerlin
   • Position 3 – Bill Hilton
   • Position 4 – Caitlyn Remington
   • Position 5 – Jeff Southard, Vice Chair
   • Position 6 – Linda Howard
   • Position 7 – Anne Percival

3. PUBLIC COMMENT

4. STAFF UPDATES

5. APPROVAL OF MEETING MINUTES
   • March 7, 2019

6. OLD BUSINESS
   • Parks Appreciation Day - April 27th, 2019
   • Nelson Nature Park – Bridge Repair
   • Movie Nights – PRAB Participation / Sign-up
   • 36th & Meridian Update
   • Pinedale Pond Update – PC Conservation Futures Acquisition
   • Parks Municipal Code
   • Nelson Farm Park – Farmhouse Renovation
   • Parks Inventory

7. NEW BUSINESS
   • PC Conservation Futures Program – New Application(s)

8. BOARD MEMBER COMMENTS

9. NEXT MEETING
   • Thursday, May 2, 2019 at 6pm

10. ADJOURN
1. **CALL TO ORDER**  
Chair Levenhagen called the meeting to order at 6:00pm

2. **ROLL CALL**  
Present: Brian Levenhagen, Diane Kerlin, Bill Hilton, Caitlyn Remington, Jeff Southard, Anne Percival  
Absent: Linda Howard (Excused)  
City Staff: Public Works Director (PWD) Jeremy Metzler

3. **PUBLIC COMMENT** – Sadie Scott shared an update regarding 4H opportunities, she was recently authorized to lead a 4H group, and has been coordinating with Linda McNally (Pierce County 4H). 4H has an interest in the Nelson Farm property, great potential to host a group, may need additional parking, desire for a future “arena”, possibility for a curatorship through Dept. of Natural Resources Historical Society. Reviewing prospects with the Mayor and legal counsel, expressed interest in staying involved with PRAB. Also shared possible opportunities to get volunteers through A.C.E. program, provide tours of the community garden for learning opportunities with elementary students.

4. **STAFF UPDATES** – PWD Metzler provided a quick update on staffing and code update status.

5. **APPROVAL OF MEETING MINUTES**  
B. Hilton **MOVED**, seconded by J. Southard to approve the February 7, 2019 Minutes.  
APPROVED unanimously.

6. **OLD BUSINESS**  
- **2019 Work Plan:** PWD Metzler reviewed the latest version of the plan as updated by City Council, touched on the Council Priorities, some discussion, appear to be on track.  
- **Parks Appreciation Day:** Plan remains to host volunteer opportunities at the Nelson Nature Park on Saturday, April 27th from 10am to 1pm. PWD Metzler reminded members that the quarterly magazine should be hitting mailboxes next week. Members requested flyers for the event, to coordinate with the Communications Coordinator and provide to PRAB members by email before next meeting. Further discussion regarding project ideas, discussed bridge repair and possible Boy Scout involvement, B. Levenhagen & J. Southard to visit site and bring ideas to next meeting.  
- **36th & Meridian Update:** PWD Metzler provided quick update: RCO grant agreement has been executed and design contract to be executed next week, kickoff meeting with architect set for March 13.  
- **Parks Municipal Code:** TABLED to next meeting  
- **Parks Inventory:** TABLED to next meeting

7. **NEW BUSINESS**  
- **Movie Nights – PRAB Participation / Sign-up:** Reviewed schedule with Councilmember Tomyn, July and August dates have yet to be
determined, PRAB members agreed to assist with the events as follows:
  o April 12 – A. Percival
  o May 10 – B. Levenhagen
  o June 14 – B. Hilton
  o September 13 – C. Remington

- **Nelson Nature Park – Bridge Repair:** See Parks Appreciation Day discussion above.
- **Nelson Farm Park – Farmhouse Renovation:**
  A portable toilet is requested for the Community Garden this season. Further discussion regarding facilities and general needs, PRAB members agreed to designate their annual tour in June to this property.
- **Pinedale Pond – PC Conservation Futures Acquisition:**
  PWD Metzler provided update on status: Wetland delineation and survey complete, appraisals underway. D. Kerlin asked about the possibility of Edgewood membership on the Conservation Futures advisory board(s), PWD Metzler to inquire.

8. **BOARD MEMBER COMMENTS**
   - **B. Hilton** – Asking about kiosks for parks (2019 Work Plan item), suggested possible funding assistance from trails groups.
   - **A. Percival** – Soil was delivered to Nelson Farm for Community Garden, with police escort.
   - **B. Levenhagen** – King County Parks Levy is slated to fund improvement / maintenance of the Interurban Trail through Kent and Auburn.

9. **ADJOURN** – 7:05pm