CITY OF EDGEWOOD
COUNCIL STUDY SESSION SUMMARY
Tues., March 17, 2015 – 7:00 PM • City Hall – 2224 104th Avenue East • Edgewood, WA

1. CALL TO ORDER
Mayor Eidinger called the meeting to order at 7:02 PM. Councilmember Crowley led attendees in the Pledge of Allegiance.

ROLL CALL
Present: Mayor Daryl Eidinger, Deputy Mayor Steve Cope, Councilmember Donna O'Ravez, Councilmember Paul Crowley, Councilmember Luke Meyers, Councilmember Tyron Christopherson.
Absent: Councilmember Stephanie Shook.
Staff Present: Acting City Manager Eric Phillips, Interim Assistant City Manager Becky Hasart, Senior Planner Kevin Stender, Acting City Clerk Jane Montgomery, Chief of Police Ed Knutson.

2. COUNCIL BUSINESS
Mayor Eidinger informed the Council that Chief Knutson was going to be late because he was out at a police incident. Mayor Eidinger said he would like to move agenda item# 2A down to #2B. Council agreed. Acting City Manager Phillips informed Council that Interim Assistant Manager Hasart would brief them on the status of current recruitments.

Interim Assistant City Manager Hasart briefed the Council on the recruitment for the Associate Planner position and the Administrative Assistant position. The City received 18 applications for the Associate Planner position but only 11 were complete. The City received 117 applications for the Administrative Assistant position but only fifty six were complete. The completed applications are being reviewed to narrow the field and bring in the best candidates for interviews. The next recruitment will be for a Building Inspector and Stormwater Technician. Further discussion ensued between staff and Council regarding the recruitment process.

A. Community Development – (was moved up in the agenda)
   a. Development Project Review
   b. Design Standards

Acting City Manager Phillips briefed the Council on the following:
- RW Scott has been hired by WSDOT to deal with drainage issues on Meridian as part of the SR 161 project. They will be working for about three weeks in front of City Hall and on the Trail. They are also going to be working to unclog a drain on the corner of 8th and Meridian which was filled with concrete.
- Public Hearings on the Draft Comprehensive Plan are scheduled for April 8th and April 20th.
- Zayo Group work issues.

Senior Planner Stender briefed the Council on current development projects for 2010-2015. He explained the maps and how they relate to the project list. He highlighted and discussed the following developments: Pascolo Estates, Northridge, Wolf Point, Cottages at Edgewood, Westridge, Starbucks, Northwood Estates, Lisitsyn, Edgewood Heights, Arbors, phase 1, Edgewood Apts, Curran subdivision, Maple Grove, Wampold, and View Point. Discussion ensued between staff and Council about details of...
each project. Acting City Manager Phillips indicated that he will continue to bring project updates to the Council at their study sessions.

Councilmember Shook arrived at 8:00 PM.

City Manager Phillips briefed the Council on design standards in relation to current development in the City. He wants direction from the Council in regard to vinyl siding design codes. City Manager Phillips would like to bring forward some minor changes. More significant changes will be addressed by Senior Planner Stender. They would like to bring clarity to the builders. There was continued discussion between staff and Council about siding options. Planner Stender is reviewing design standards and he will be bringing Council his recommendations.

B. Police Department Staffing
Chief Knutson asked Interim Assistant City Manager Hasart to discuss the financial impacts of adding Police Department staff. Assistant City Manager Hasart passed out a handout which showed various cost scenarios and the current staffing budget. She explained each of the scenarios to the Council. Discussion ensued between Council and Interim Assistant City Manager Hasart, and the Chief of Police. There was discussion about the following:
- Which revenue sources pay for staffing
- Development on Meridian and its impact on revenue to the City
- Concerns that commercial zone development has not taken off as originally envisioned

Senior Planner Stender stated that he expects to see additional commercial activity along the Meridian corridor in the future. He asked Council to consider putting greater restrictions on what is allowed immediately adjacent to Meridian and strengthen commercial zoning regulations as soon as possible. Council asked the timeline for these changes to be made, and staff advised Council that these changes could likely be accomplished by fall. Acting City Manager Phillips recommended a study session to address this issue in further detail.

Interim Assistant City Manager Hasart cautioned the Council to look at staffing beyond just the Police Department. She stressed the importance of staff keeping up with the demand for quick turnaround times in the development and permitting process. She also reminded them that this is not to diminish the need for more Police staff because Commercial developers also want to build in safe communities. Additional discussion ensued in regard to the balance that needs to be kept to support both a functioning City staff and developing sustainable communities.

C. Prioritization of future Council discussion topics
Acting City Manager Phillips informed the Council that the City Clerk provided him a list of topics gleaned from the Council Retreat. Acting City Manager Phillips took the list and composed a two page summary into 8 general topics. The topics outlined were:
Change of government, Communications and Community Engagement, Community Development/Core services, Police Services, Budget, Emergency Management, Facility Maintenance Issues & Improvements, Other Priority Topics such as Accessory Dwelling Units, and Design Standards.

There was additional discussion between Council and staff about:
- How the topics should be prioritized and scheduled for workshops in the future
The possibility of AWC conducting a staffing evaluation prior to the change of government
Changing workshops to 6:00 PM
Not cancelling study sessions

Acting City Manager Phillips is inclined to contact AWC and see what options are out there for getting some support. His primary goal was to capture and show Council what was discussed at their retreat and then have Council decide which topics to address first. There was additional discussion between staff and Council about the change of government and groundwork to be done to prepare for the new form of government. Acting City Manager Phillips will do some scouting to find additional resources. Mayor Eidinger will make a few calls, and Councilmember Shook will call a contact at WCIA.

Mayor Eidinger recessed the meeting to an executive session at 9:00 PM for ten minutes, pursuant to RCW 42.30.110 (1) (g) for the purpose of evaluating the performance of a public employee.

At 9:10 PM the executive session was extended for ten minutes.
At 9:20 PM Mayor Eidinger reconvened the meeting.

3. ADJOURN

Mayor Eidinger adjourned the meeting at 9:21 PM.

Jane Montgomery, Acting City Clerk

Daryl Eidinger, Mayor