1. CALL TO ORDER

Mayor Eidinger called the meeting to order at 6:30 PM and led attendees in the Pledge of Allegiance.

Present: Mayor Daryl Eidinger, Deputy Mayor Steve Cope, Councilmember Donna O'Ravez, Councilmember Paul Crowley, Councilmember Luke Meyers, Councilmember Stephanie Shook, Councilmember Tyrone Christopherson.

Staff Present: City Manager Bauer, Assistant City Manager Eric Phillips, Interim City Manager Becky Hasart, Senior Planner Kevin Stender, Acting City Clerk Jane Montgomery, Police Chief Ed Knutson.

Council took a dinner break at 6:31PM.
Mayor Eidinger resumed the retreat at 6:41PM.

2. COUNCIL BUSINESS

City Manager Bauer recommended that agenda item #2C be moved up in the agenda. Council decided to leave the agenda as presented. Charts showing staffing levels in 2007 and the current level of staffing in 2015 were handed out to the Council.

A. Council Issues
Goals/Vision
City Manager Bauer discussed current City Council goals and possible amendments to those goals. He encouraged them to think about a list of problems, and then set their goals to come up with solutions. He said some goals they might consider could be addressing Police Department staffing, or providing customer service, or any issues of concern that may have been brought up by constituents.

City Manager Bauer handed out the current City Council Goals. Discussion ensued between staff and Council. There was additional discussion about coming up with annual objective statements, and specific categories. There was discussion about the connection between the budget and Council goals which help staff prepare the budget, and that visioning goals help move on to operational goals. City Manager Bauer said that the City can reprioritize the budget as directed by Council if the Council reprioritizes some of their goals for 2015. There was discussion about the current shortage of staff and how that impacts the ability to take on additional tasks. City Manager Bauer also discussed projects that are ongoing. The Council would like active projects to be posted on the City’s Website.

Assistant City Manager Phillips requested that agenda Item# 2D-Code Policy Direction, be moved to a study session in the future. The Council agreed.

Diane Kerlin, suggested adding wording to Council goals that suggested getting the support of the citizens of the City of Edgewood. She sees a breakdown of communication between the Park Board and the Council. She believes the Chair is supposed to report to the Council on a quarterly basis and that has not been happening.
In general the Council discussed the following topics during their discussion of goals:

- Council Committees, updates to Council procedures and possible changes to agenda covers
- Communications and Community Engagement.
  *Bike Rodeo, Newsletter, Movie Night, Website, Reader Board, Expanded City Hall hours.*
- Emergency Management Planning
  *Warming Center, communication with other Cities during emergencies.*
- Communication between Council and Boards and Commissions.
- Communication between Staff and Council
  *Phone numbers of City Hall staff*  
  *Schedule of City Hall staff*
- Current and upcoming Projects

Mayor Eidinger asked that agenda item # 1C – New plan of Government, be moved to a separate study session meeting. The Council agreed. City Manager Bauer asked that agenda item # 2C- discussion on an additional Police Officer be next on the agenda due to the time. Council agreed.

**C. Discussion on additional Police Officer / Chief Knutson**

Chief Knutson stated that the Council had asked him to show justification for increased staffing. Chief Knutson went through his power point presentation. The discussion provided Council with an overview of the Police Department’s staffing history, where City of Edgewood property taxes go, the crime rate in 2013, 2013 Work Plan, accomplishments of 2012 to include police crime statistics, police staffing and priorities as well as the Jail and Court budgets.

Discussion ensued between the Council and Chief Knutson. There was concern expressed by Councilmember Shook that Officers have to go to calls alone and the risk that poses for Officers. There was discussion about the existence of protocols for Officers going to calls alone. The Chief pointed out that if the Officers abided by those in all cases, that the wait time would be excessive. The Chief discussed the benefits of adding two additional Officers. The Chief will eventually need a Sgt. to assist him due to anticipated growth in the City.

The Council took a break at 8:36 PM. The retreat resumed at 8:51 PM.

Council decided that agenda item #E1- WATV license, and agenda item #E2- mobile food vendors should be addressed by City staff and not discussed at this retreat. Agenda item # E3- code enforcement will be discussed at a study session in the future. City Manager Bauer briefed the Council on agenda item # E 4- signage on Jovita Boulevard. Council decided not to allow for the requested sign.

Interim Assistant City Manager Hasart asked Council to move agenda item #F- 2016 budget discussion, to a study session in the future. Council agreed. City Manager Bauer stated that agenda Item # G- Work Program update, and Agenda Item # B- City Operational Structure/Staffing Levels should be moved forward to separate study sessions. Council agreed.

Assistant City Manager Phillips provided Council with the 2015 Edgewood Municipal Services, “Program of Work Summary Outline”. He briefed Council on the handout and invited Councilmembers to call him with any questions they may have.
Mayor Eidinger thanked the staff for all their hard work. City Manager Bauer offered to provide Council with after-hours phone numbers for staff. Assistant City Manager Phillips told Council that they can also call City Hall and speak to Julie who has access to his calendar, and can inform Council where he is.

Senior Planner Stender informed Council that he is the focal for facility maintenance issues & improvements. He told Council that he anticipated significant expenses for building maintenance this year. He cited the following: painting the building externally and internally, repairs to the City's HVAC system and proprietary system changes to the system. Planner Stender also city the recent changes in lighting systems. Bulbs were changed to LEDs going from 3400 watts to 340 watts. He plans on doing the same thing to overhead lights and that will mean additional savings. Lindsay Electric will be working with the City to accomplish these changes. There are also some roofing issues that will need to be addressed.

Mayor Eidinger expressed concerns about staff time that is taken up moving the Council tables when the room is rented out. He suggested putting in a divider so staff does not have to move tables all the way to the other end of the building. Planner Stender suggested setting up a charging system so that the only items that are plugged in are the microphones. That would alleviate significant wear and tear to the electrical systems.

3. ADJOURN

Mayor Eidinger adjourned the meeting at 9:15 PM.

Jane Montgomery, Acting City Clerk

Daryl Eidinger, Mayor