1. CALL TO ORDER

2. ROLL CALL
   - Position 1 – Brian Levenhagen, Chair
   - Position 2 – Diane Kerlin
   - Position 3 – Bill Hilton
   - Position 4 – Caitlyn Remington
   - Position 5 – Jeff Southard, Vice Chair
   - Position 6 – Linda Howard (Excused)
   - Position 7 – Anne Percival

3. PUBLIC COMMENT

4. STAFF UPDATES

5. APPROVAL OF MEETING MINUTES
   - January 3, 2019

6. OLD BUSINESS
   - 36th & Meridian Update
   - Parks Municipal Code
   - Parks Inventory

7. NEW BUSINESS
   - Parks Appreciation Day
   - Interurban Trail

8. BOARD MEMBER COMMENTS

9. NEXT MEETING
   - Thursday, March 7, 2019 at 6pm

10. ADJOURN
1. **CALL TO ORDER**
Chair Levenhagen called the meeting to order at 6:00pm

2. **ROLL CALL**
   Present: Brian Levenhagen, Diane Kerlin, Bill Hilton, Jeff Southard, Linda Howard, Anne Percival (Late)
   Absent: Caitlyn Remington (Excused)
   City Staff: Public Works Director (PWD) Jeremy Metzler

3. **PUBLIC COMMENT** – None

4. **STAFF UPDATES**
   PWD Metzler briefed on the following:
   - Mandatory Open Public Meetings Act Training – Council Study Session, January 29, 2019 @ 7p

5. **APPROVAL OF MEETING MINUTES**
   L. Howard **MOVED**, seconded by J. Southard to approve the December 6, 2018 Minutes, noting one revision: “2018 Work Program” should be updated to “2019”.
   **APPROVED** unanimously.

6. **OLD BUSINESS**
   - **36th & Meridian Update:**
     PWD Metzler discussed issuance of Addendum for the park design Request for Qualifications, timeline pushed back two weeks, selection and interviews scheduled for week of January 21, 2019. Also briefed on updated RCO Grant Agreement, revised to delete windmill and power generation discussion. Further discussion regarding eventual windmill relocation, reservation of space for windmill placement during future phase of work, and anticipated schedule.
   - **Parks Municipal Code:**
     PWD Metzler shared draft code with City Attorney, several comments to resolve, and need to review with Police Chief before returning to PRAB for consideration. Suggestion made by City Attorney to look at City of Seattle’s code for reference, PRAB members suggested other local jurisdictions: Federal Way, Milton, Fife, Lakewood.
   - **2019 Work Plan and Schedule:**
     Reviewed the updated document, no further comments on content. Further discussion regarding history preservation, particularly related to the Nelson properties, with interest in integrating something into the farmhouse restoration / upgrade. Suggestion made to include the work plan as a recurring agenda item, at least quarterly.

7. **NEW BUSINESS**
   - **Parks Inventory:**
     Reviewed draft list presented by PWD Metzler, went into more detailed discussion regarding Pinedale Pond property and the Conservation Futures Grant Program. Discussed inclusion of private facilities on the parks inventory, Chair Levenhagen not in favor and is not familiar with other park plans including private facilities. Also discussed moving the Nelson Farm Park from
the Active list to Passive, acquisition needs and potential locations.

8. **BOARD MEMBER COMMENTS**
   - **A. Percival** – Nelson Nature Park status update, trails closed following wind storm damage, trees and limbs since removed and trails now re-opened.
   - **L. Howard** – Baseball registration time is approaching.

9. **ADJOURN** – 7:00pm