1. CALL TO ORDER

2. ROLL CALL
   - Position 1 – Brian Levenhagen, Chair
   - Position 2 – Diane Kerlin
   - Position 3 – Bill Hilton
   - Position 4 – Caitlyn Remington
   - Position 5 – Jeff Southard, Vice Chair
   - Position 6 – Linda Howard
   - Position 7 – Anne Percival

3. PUBLIC COMMENT

4. STAFF UPDATES

5. APPROVAL OF MEETING MINUTES
   - December 6, 2018

6. OLD BUSINESS
   - 36th & Meridian Update
   - Parks Municipal Code
   - 2019 Work Plan and Schedule

7. NEW BUSINESS
   - Parks Inventory

8. BOARD MEMBER COMMENTS

9. NEXT MEETING
   - Thursday, February 7, 2018 at 6pm

10. ADJOURN
1. CALL TO ORDER
   Vice Chair Southard called the meeting to order at 6:04pm

2. ROLL CALL
   Present: Brian Levenhagen (Late), Diane Kerlin, Jeff Southard, Linda Howard, Anne Percival
   Absent: Caitlyn Remington (Excused)
   City Staff: Public Works Director (PWD) Jeremy Metzler

3. PUBLIC COMMENT
   • Bob Myrck – Has been working on trails for 35 years, involved with Milton/Edgewood Interurban Trail segment, looking into new projects; suggested looking into bike route signage from Interurban Trailhead to Pacific’s “Goat Trail”, partnerships with Washington Trails and Evergreen Mountain Bike Alliance
   • Sadie Scott / Joe Chambers – Interested in upgrades to Nelson Farm Park and farmhouse, would like it to be a destination, historic community hub, expressed interest in helping

4. STAFF UPDATES
   PWD Metzler briefed on the following:
   • Parks Inventory – To bring forward at next meeting

5. APPROVAL OF MEETING MINUTES
   L. Howard MOVED, seconded by D. Kerlin to approve the November 1, 2018 Minutes.
   APPROVED unanimously.

6. OLD BUSINESS
   • Holiday Tree Lighting Debrief:
     L. Howard shared that the event is getting large and there is a need for more help, looking at providing additional disabled parking. The “flow” was not the same as prior years with the music outside, continued safety concerns due to limited lighting. Planning to walk the site this summer with stakeholders and plan next year’s event, looking into new lights & equipment.
   • 36th & Meridian Update:
     PWD Metzler discussed recent publication of the park design Request for Qualifications, timeline to select consultant and commence design work.
   • Tri-Jurisdiction Meeting Debrief:
     D. Kerlin shared the conversation focused on communication and sharing resources. Some conversation regarding a possible Tri-Tri(athlon), no commitments.

7. NEW BUSINESS
   • 2019 Work Plan and Schedule:
     The 2018 Work Program was reviewed and updated as follows:
     1) Delete “possibility of 4-H activities at Nelson farm Park”
     2) Add “cross-jurisdictional communication” to item 7 (staff guidance re: webpage and map)
     3) Add “trail resurfacing” to Nelson Nature Park
4) Parks Appreciation Day Event to be on April 27, 2019
5) Edgewood City Picnic scheduled for July 20, 2019
6) Holiday Tree Lighting Ceremony scheduled for November 29, 2019

- Parks Municipal Code:
  Reviewed draft code presented by PWD Metzler, agreed to delete proposed section 12.10.090 (Regulation of Campgrounds and Picnic Areas), reduce speed limit to 5 mph (12.10.100 C), delete “other than emergency repairs” (12.10.100 E), and delete “without a permit...” (12.10.100 F). Waiting on other comments before bringing to Council, to discuss further at next meeting.

8. BOARD MEMBER COMMENTS – None

9. ADJOURN – 7:45pm
The Parks and Recreation Advisory Board has set forth a number of goals and tasks to be addressed during the year 2018. This Work Program is intended to highlight major activities and projects that include support and involvement of the PRAB including major course and setting future mile stones in accordance with the powers and duties listed in section 2.31.030 of Ordinance 06-0272, which established the Parks and Recreation Advisory Board.

**GENERAL**

1. Add promotional kiosk for parks at each location to advertise parks and activities
2. Encourage City to be a Pierce Conservation District contributor and monitor new Green Puyallup Partnership
3. Seek out potential land acquisition opportunities
4. Update City of Edgewood Park Code
5. Work on a list of available eagle scout projects
6. Provide guidance to city staff for ways to improve the webpage, cross-jurisdictional communication, and update park guide map.

**PARK PLANNING**

1. Monitor and contribute to 36th and Meridian Design and Development
2. Participate in trail planning for the Mortenson Farm property
3. Create a playground renovation plan for Edgemont Park
4. Create a plan for the recently cleared area at Nelson Nature Park (trail, planting, trail resurfacing)
5. Look for alternate routes for next Interurban Trail phase
6. Continue to pursue long term goals to use the farm house at Nelson Farm Park

**EVENTS and ACTIVITIES**

1. Plan Parks Appreciation Day event – April 27th
2. Help support and promote monthly movie nights
3. Participate in the planning of the Edgewood City Picnic 7/20/19 & Christmas Tree Lighting Ceremony 11/29/19
4. English Ivy/Invasive Plant Species Eradication Education