1. **CALL TO ORDER**

Mayor Eidinger called the meeting to order at 7:00 pm. and led the attendees in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Mayor Daryl Eidinger (Not voting), Councilmember Donna O'Ravez, Councilmember Mark Creley, Councilmember Luke Meyers, Councilmember Tyron Christopherson, Councilmember Stephanie Shook, Councilmember Rosanne Tomy, Councilmember Nate Lowry.

**Staff Present:** Assistant City Administrator Eric Phillips, Assistant City Administrator Dave Gray, Acting City Clerk Jane Montgomery, Police Chief Ed Knutson, Zach Lell, City Attorney.

Additions/Deletions to the agenda.

Mayor Eidinger asked to add an item to the agenda under Council Business 5C. The item is a motion to approve an agreement with Pierce County for Court services. The Mayor asked if there was a motion to suspend the rules and add the requested item.

**Motion:** Add item number 5C, Pierce County Court Agreement, **Action:** Approve as Amended, **Moved by,** Councilmember O'Ravez, **Seconded by,** Councilmember Meyers. **Motion passed unanimously.**

2. **AUDIENCE COMMENT**

No Audience Comments.

3. **MAYOR'S REPORT**

Mayor Eidinger reported on the following items:

- Meeting with WSDOT regarding the completion of Highway 167;
- Surplus items at City Hall;
- Meeting with Lake Haven Sewer regarding current and future growth;
- Meeting with Bob Jean, Consultant for the upcoming Council Retreat;
- Meeting with Debbie Harper regarding 3 year audit for USDA Loan for the LID;
- The Mayor’s participation in a Read-a-Thon at Hedden Elementary school;
- A property tax calculator has been added to the City website;
- Status of shelters along Meridian Avenue;
- The Mayor reminded the Council to contact the City Clerk if they wish to attend the Annual General Assembly Meeting of PCRC on February 25th, 2016.

Assistant City Administrator Phillips reported on the following:

- Upcoming Parks Board Movie Night on February 4, 2016 at 6:30;
- Community Park Open House on February 10, 2016.
Assistant City Administrator Gray handed out finance reports which showed property taxes, year to year. The Council was briefed on the details of the reports. Discussion followed between Council and Administrator Gray.

Chief Knutson briefed on the following:
- Staffing Levels;
- Cases worked thanks to additional staffing;
- The importance of traffic stops;
- Endangered elderly citizen incident;
- Vehicle Prowls;
- Hit and Run Call;
- Domestic Dispute/ Domestic Assault;
- Stolen Vehicle;
- Traffic Incidents;
- Burglary Investigation;
- Burglary at Walgreens;
- Shots fired incident;
- Volunteer Hours.

Chief Knutson informed the Council and the Mayor that in 2015, Volunteers donated 1,225.5 hours. Three of the Police Department Volunteers do not even live in the City. Three of the Volunteers have a combined 60 years of Volunteer Service.

The Chief then thanked the following Volunteers:
- Bev Anderson, Al Nyhuis, Bard Nyhuis, Anne Troccoli, Richard Morrison and Mike Spanier.

Chief Knutson reminded the Mayor, Council, and Staff that the Mountain View Community Center is sponsoring an auction on March 12th at Emerald Downs.

### 4. CONSENT AGENDA

The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.

The following items are presented for Council approval:

A. Regular City Council Meeting Minutes of January 12, 2016.
B. Study Session Meeting Minutes of January 19, 2016.
C. AB 16-003, A Motion approving December 2015, Period 13-3, Budgeted Expenditures As Follows: Vendor Check Numbers 21162-21177 In The Amount of $ 102,370.88 and December Purchase Card EFT in the amount of $766.20. Total Distributions, Submitted for Review & Authorization In The Amount Of $103,137.08.
D. AB 16-004, a motion approving December 2016 Budgeted Expenditures As Follows: Payroll Tax & Benefit Check Numbers 10517-10519, In the amount of $4,799.68, IRS 941 ACH in the amount of $4,222.58, Employee Payroll Direct Deposits in the amount of $24,978.01, and Vendor Check Numbers 21161-21192 In The Amount of $13,424.00. Total Distributions, Submitted for Review & Authorization, In The Amount Of $ 47,424.27. (New vendor
amount is $13,842.79 and total distributions, submitted for review & authorization is now is $47,843.06.) This due to adding check #21193 for $418.79.

Mayor Eidinger asked to amend AB 16-004, by adding check # 21193, to Agenda Item #4D, written to McCallum License Agency in the amount of $418.79. **Motion:** add check # 21193 to #4D, for $418.79.

Mayor Eidinger asked if there was a motion to amend the consent agenda.

**Motion:** Amend the consent agenda, add check # 21193 for 418.79. **Action:** Approve as Amended. **Moved by**, Councilmember Shook, **Seconded by** Councilmember Creley. **Motion passed unanimously.**

### 5. COUNCIL BUSINESS

A. A Motion To Approve Resolution No. 16-0328, A Resolution Of The City Council Of The City Of Edgewood, Washington, Repealing And Replacing Resolution No. 14-0306, Making Appointments To Positions On External Boards, Commissions, Committees, And Other Organizations For The Year 2016.

Mayor Eidinger briefed the Council on this agenda item. The previous assignments that Councilmembers held were discussed and then Council went thru each Board and chose representatives as follows:

- **Joint City/County Open Space Taxation Determination Board**
  Deputy Mayor Tyron Christopherson- **Councilmember Donna O’Ravez (Alt)**

- **Pierce County Regional Council**
  Mayor Daryl Eidinger -Councilmember Donna O’Ravez (Alt)

- **Pierce County Cities & Towns Association**
  Mayor Daryl Eidinger- Councilmember Stephanie Shook (Alt)

- **Puyallup River Watershed Council**
  Councilmember Nate Lowry

- **Mayor’s Breakfast**
  Mayor Daryl Eidinger-Deputy Mayor Tyron Christopherson (Alt)

- **Fife Area Chamber of Commerce**
  Councilmember Donna O’Ravez -Deputy Mayor Tyron Christopherson (Alt)

- **Mt. View Edgewood Water Company**
  Councilmember Mark Creley-Councilmember Luke Meyers (Alt)

When the discussions were completed, Mayor Eidinger asked for a motion to approve Resolution No. 16-0328, and attached Exhibit A.

**Motion:** amend with new assignments, **Action:** Approve, **Moved by**, Councilmember Shook, **Seconded by**, Councilmember Christopherson. **Motion passed unanimously.**

B. A Motion To Approve Resolution No. 16-0329, A Resolution Of The City Council Of The City Of Edgewood, Washington, Authorizing The Mayor To Declare Miscellaneous Obsolete Equipment, Computers, And Electronics As Surplus, And Administer The Donation Or Sale Of The Items.
Mayor Eidinger briefed the Council on this agenda item.

**Motion:** as read, **Action:** Approve, **Moved by** Councilmember Shook, **Seconded by** Councilmember Meyers. **Motion passed unanimously.**

C. Court Services Contract, a motion to allow the Mayor to renew the Court Services Contract with Pierce County. (This item was added to the agenda) Chief Knutson briefed on the renewal of the Pierce County Court Services Contract.

**Motion:** as read, **Action:** Approve, **Moved by**, Councilmember O’Ravez, **Seconded by** Councilmember Shook. **Motion passed unanimously.**

Mayor Eidinger recessed the meeting at 7:53pm for 3 minutes to set up for the training session. Mayor Eidinger called the meeting to order at 7:56pm. Councilmember Shook left the meeting prior to the training session.

**6. TRAINING**

City Attorney Zach Lell briefed the Council on the purpose of the training session. He then showed the Council a presentation from the Attorney General’s office. The presentation covered the following topics:

- Open Public Records Act
- Open Public Meetings Act
- Records Retention/Management Act Training

Following the Presentation City Attorney Lell highlighted key topics:

- Public Records;
- Special Privilege;
- Appearance of Fairness Doctrine;
- Setting Policy;
- Hearings;
- Quorums;
- Polling in executive sessions.

Discussion followed with further input from Assistant City Administrator Phillips.

**7. COUNCIL COMMENTS**

No Additional Comments.

**8. EXECUTIVE SESSION**

Mayor Eidinger announced that there would be an Executive Session and City Attorney Lell stated the following: “Pursuant to RCW 42.30.110(1)(i), the City Council will now convene an executive session for the purpose of discussing potential litigation with legal counsel. Please let the record show that the City Attorney will be participating in the executive session telephonically. The executive session will last approximately 10 minutes, after which the Council is not anticipated to take action in open session when it reconvenes.”
Mayor Eidinger recessed the meeting to Executive Session at 9:25 pm for 10 minutes.

9:35 pm the Executive Session was extended for 5 minutes. Mayor Eidinger called the meeting back to order at 9:40 pm.

Councilmember Meyers would like to see a proactive action plan for Jovita Boulevard prior to the upcoming weekend.

9. ADJOURN

Mayor Eidinger adjourned the meeting at 9:41 pm.

Jane Montgomery, Acting City Clerk

Daryl Eidinger, Mayor