

**CODE OF ORDINANCES
CITY OF CORUNNA, MICHIGAN
Chapter 2 ADMINISTRATION
ARTICLE IV. BOARDS AND COMMISSIONS**

DIVISION 2. PLANNING COMMISSION*

*Cross references: Planning commission, § 86-541 et seq.

Sec. 2-156. Continuation ratified.

The city planning commission created pursuant to the provisions of Act No. 285 of the Public Acts of Michigan of 1931 (MCL 125.31 et seq.), as amended, is hereby continued. It shall be known as the city planning commission.
(Code 1979, § 5.201)

Sec. 2-157. Membership.

The city planning commission heretofore established is continued.

- (1) The commission shall consist of the mayor, one administrative official selected by the mayor, and one member of the city council to be selected by the city council as members ex officio with full voting rights, and six other persons who shall be appointed by the mayor. The term of the ex-officio members shall correspond to their respective official tenures, except that the term of the administrative official selected by the mayor shall terminate with the term of the mayor. The term of each appointed member shall be three years, except that the respective terms of two of the members first appointed shall be for one year and two for two years. Each member shall hold office until his successor has been appointed; and, vacancies occurring other than through term expiration, shall be filled by appointment for the unexpired term as herein above provided. The appointed members shall represent insofar as possible different professions or occupations.
- (2) Of the commission membership there will be a president and vice-president, voted upon by the entire commission. The city manager shall provide for a secretary to record the meetings. All meetings must have five members present to enact business.
- (3) All members of the planning commission shall serve as such without compensation. The appointed membership shall be comprised of residents of the City of Corunna. An appointed member shall not hold another municipal office unless provided herein, except that one appointed member may be a member of the zoning board of appeals or a member of the fire administrative board.

(4) Proposed minutes of the planning commission meetings are to be submitted to the city manager within ten business days following the planning commission meeting. Approved minutes are to be submitted to the city manager within five days of approval.

(5) Any commissioner absent two consecutive meetings or 25 percent of regular meetings in a calendar year, without prior written approval by the city manager, will be considered for removal from the commission. All absences shall be recorded in the meeting minutes.

(6) Upon recommendation of the city manager, the city council may appoint one ex officio member to the commission. The ex officio members so appointed by the city council shall not have a vote at the meetings, but shall sit only in an advisory capacity.

(7) All administrative officers shall be responsible to the city manager in and for the performance of the duties of their office.

(Code 1979, § 5.202; Ord. No. 99-09, § I, 10-8-99; Ord. No. 02-05, § I, 1-7-02; Ord. No. 03-02, § I, 3-17-03)

Sec. 2-158. Removal of members.

After a public hearing, a member other than the member selected by the city council may be removed by the mayor for inefficiency, neglect of duty, or malfeasance in office. The city council may for like causes remove the member selected by the city council.

(Code 1979, § 5.203; Ord. No. 99-09, § I, 10-8-99; Ord. No. 02-05, § I, 1-7-02; Ord. No. 03-02, § I, 3-17-03)

Sec. 2-159. Organization, meetings and records.

The city planning commission shall annually elect its chairman from among the appointed members and create and fill such other of its offices as it may determine. The planning commission shall hold at least one regular meeting in each month. It shall adopt rules for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which record shall be a public record and open to inspection in the office of the city clerk.

(Code 1979, § 5.204)

Sec. 2-160. Contracts for services.

The city planning commission may contract with city planners, engineers, architects and other consultants for such specialized services as it may require. In addition, the services of regular city employees may be obtained as found necessary for its work. However, the planning commission shall not expend any funds or enter into any contracts or agreements for expenditures in excess of amounts appropriated for the purpose by the city council. The city council may appropriate such funds for city planning as it may deem advisable.

(Code 1979, § 5.205)

Sec. 2-161. Powers, duties.

The city planning commission shall have such powers concerning the preparation and adoption of a master plan or any part thereof, the making of surveys as a basis for such plan, the approval of public improvements, the carrying out of educational and publicity programs, the approval of plats and such other rights, powers, duties and responsibilities as are provided in sections 6 to 15 of Act No. 285 of the Public Acts of Michigan of 1931 (MCL 125.31 et seq.), as amended.

(Code 1979, § 5.206)

Sec. 2-162. Receipt, use of gifts.

The city planning commission may receive gifts for purposes of carrying out its objectives and may expend any funds received in the form of a gift in such manner as it may deem proper.

(Code 1979, § 5.207)

Sec. 2-163. Reports and recommendations.

The city planning commission shall make reports and recommendations to the city council; provided, however, that no such recommendation shall be binding upon the city council.

(Code 1979, § 5.208)

Secs. 2-164--2-180. Reserved.